



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: August 27, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond L. McDonald, Executive Director, Workforce
Development Board (805) 884-6830
SUBJECT: Agreement with Transitions – Mental Health Association for Growing Grounds
Farm in Santa Maria Staffing

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement with Transitions – Mental Health Association (a local vendor), to provide Growing Grounds Farm Santa Maria staffing for a total contract amount not to exceed \$150,173 for the period September 1, 2019 through August 31, 2020;
- b) Approved Budget Journal Entry No. 0006549 to transfer funds and appropriations from Fund 0055 to Fund 0058 for Services and Supplies in the amount of \$150,173. The expenditures are funded by existing fund balance in Fund 0055 (Attachment 2) (4/5 Vote Required); and
- c) Determine that the activity is not a “Project” subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(4), the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. Determine that the activity is not a “Project” subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda in order to approve the Agreement with Transitions - Mental Health Association (TMHA) to provide Growing Grounds Farm Santa Maria staffing for a total contract amount not to exceed \$150,173 for the period September 1, 2019 through August 31, 2020.

TMHA is a non-profit organization serving San Luis Obispo and North Santa Barbara Counties. TMHA shall provide staffing for the provision of services designed to provide vocational training, support and work experience at the Growing Grounds Farm located in Santa Maria. The services provided at the Growing Grounds Farm include entry level gardening groups that serve as engagement points and preliminary vocational skill building for individuals with mental illness.

Background:

The Santa Barbara County Workforce Development Board (WDB) is led by a private sector Chair and majority, and was established by Federal Law to oversee the publicly-funded workforce system within Santa Barbara County. There are forty-five WDBs in California, and over 500 across the nation.

The WDB establishes workforce policy, and oversees programs that must achieve State-negotiated performance levels related to employment goals for those served, training and credential standards for the skills developed, as well as meeting livable wage and long-range retention levels.

While the WDB is primarily funded with Federal Workforce Innovation and Opportunity Act funds, Workforce Boards are also eligible to receive other funding, such as Criminal Justice funds from the State Correction and Rehabilitation Department; the State Employment Panel (employer unemployment insurance funds); and community college Strong Workforce Initiative funding. In addition, many workforce development boards receive private and foundation funding. The WDB strives to be recognized as *the* go-to entity for local workforce development.

The TMHA provides staffing for a workforce program designed to help individuals with mental illness to develop the skills necessary to find and maintain employment, as well as providing the support necessary to ensure long-term success.

The TMHA workforce program focuses on vocational training/work experience via volunteer work and paid employment at the Growing Grounds Farm in Santa Maria. The work program services include entry level gardening groups that serve as engagement points and preliminary vocational skill building. The goal is for all individuals to develop the skills necessary to live, work, learn and participate fully in the community. Vocational rehabilitation services begin with short-term volunteer employment at the Growing Grounds Farm. Paid employment is based on available paid positions and work readiness. Vocational services engage, orient, prepare and support people diagnosed with mental illness to work independently in the community.

The total budget for the Growing Grounds Farm is \$297,761. The TMHA has additional funding for the Growing Grounds Farm work program services in the amount of \$147,588. The Agreement before your Board is only for the amount of funding flowing through the County for the Growing Grounds Farm staffing in the amount of \$150,173.

Performance Measure:

- a. TMHA shall employ 50 unduplicated clients in Farm Support Aide and Farm Worker positions.
- b. Twenty percent (10) of clients will enroll in classes or programs to further their education, find employment in the community, or receive assistance from TMHA’s Supported Employment Program upon exit of employment at Growing Grounds Farm.
- c. Twenty-three percent of clients will answer affirmatively that: “*The skills and habits I have learned at the Farm will be transferrable to other jobs.*” (Measurement method: Pre and Post surveys conducted retrospectively at least bi-annually with at least fifty-one percent (26) of clients surveyed.)
- d. TMHA will provide documentation (submitted with billing invoices) to substantiate performance measures in a report detailing program outcome and expenditures, including success stories over the term of the Agreement, due by August 31, 2020. (Documentation will include number of clients served during the period; participant hours; number of clients under (b) during the period; number of clients who answer affirmatively for (c) during the period.)

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|--------------------------------|--------------------------------|---|---|
| General Fund | | | |
| State | | | |
| Federal | | | |
| Fees | | | |
| Other: DSS Local Discretionary | | | \$ 150,173.00 |
| Total | \$ - | \$ - | \$ 150,173.00 |

Narrative: Approval and execution of this Agreement shall result in total direct contract expenditures of no more than \$150,173. This contract is 100% funded by existing fund balance (DSS local discretionary) from 0055. Fiscal prepared a BJE to transfer the funds from 0055 to Fund 0058. Please see BJE #0006549.

Key Contract Risks:

The risk assessment worksheet has been completed and DSS has determined that TMHA is a Medium risk vendor.

Staffing Impacts:

| | |
|--------------------------------|---------------------|
| <u>Legal Positions:</u> | <u>FTEs:</u> |
| 0 | 0 |

Special Instructions:

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:
 DSS Contracts Unit
 C/O Emma Duncan
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455
e.duncan@sbcsocialserv.org

Attachments:

1. Attachment 1 - Agreement with TMHA for Growing Grounds staffing
2. Attachment 2 - BJE #0006549

Authored by:

Raymond L. McDonald, Workforce Development Board Executive Director
Emma Duncan, Contracts Coordinator