



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 052
For Agenda Of: November 1, 2016
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George C. Chapjian Community Services Director (805)568-2467
Director:
Contact Info: Jill Van Wie, Program & Project Business Leader (805) 568-2470
SUBJECT: **Change Order to Professional Services Agreement between the County of Santa Barbara and Stantec Consulting Services, Inc. for Continuation of Engineering and Consultant Services for the Jalama Waterline Project**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: Purchasing

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and Authorize the County Purchasing Agent to execute a change order under purchasing contract CN14318 with Stantec Consulting Services, Inc., a local vendor, in order to continue Engineering, Consultant and Construction Administration Assistance Services for the Jalama Waterline Project (Project) through December 31, 2017 and increase the purchasing contract by \$9,300 for additional consultation services for a total purchasing contract amount not to exceed \$53,000 (Attachment A); and
- b) Determine that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the State Guidelines for the Implementation of CEQA which consists of the repair or minor alteration of existing facilities or topographical features, involving negligible or no expansion of existing use, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

Stantec is currently under contract via purchasing contract CN14318 (Attachment C) with the County of Santa Barbara through December 31, 2016 for engineering, consulting and construction administration assistance services for the Jalama Waterline Project. The project entails replacement of the 1,900 foot water line adjacent to the railroad tracks, and as such requires consultation with Union Pacific Railroad (UPRR). The services to be performed by Stantec will exceed \$100,000 when combined with existing

Countywide contracts; therefore, CSD is bringing this item to the Board for approval so these services can be authorized to continue past December 31, 2016.

Background:

Jalama Beach Park is visited by over a quarter of a million visitors per year, and the park/campground is serviced by one (1) above ground two inch galvanized steel domestic water line which runs along existing railroad tracks and train trestle owned by UPRR. The water line is in need of replacement, and Stantec has completed 90% of the underground waterline design; the design is currently under the required UPRR review. With Board approval of the recommendations, Stantec’s existing \$43,520 purchasing contract CN14318 will increase by \$9,300 plus potential reimbursable costs for additional consultation services for geotechnical boring and coordination with UPRR, so Stantec will be able to continue to provide engineering, consulting and construction administration assistance services in support of the Jalama Waterline Project through completion of the project.

Risk:

The contract terms apply standard public works contract terms and conditions in accordance with the California Public Contract Code and other laws and regulations governing public projects in the State of California.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
Capital Fund 0031	\$ 257,000.00		\$ 330,000.00
	\$ -		\$ -
Total	\$ 257,000.00	\$ -	\$ 330,000.00

Narrative:

The total cost of the project inclusive of soft costs is estimated to be \$330,000 and is funded from the Community Services Department, Parks Division Capital Fund, Project 8639.

Staffing Impacts:

None

Special Instructions:

After Board action, please distribute the Minute Order to Jill Van Wie, Community Services Dpt.

Attachments:

- A. Change Order 7 to Purchasing Contract CN14318
- B. CEQA Notice of Exemption
- C. Purchasing Contract CN14318