

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 5/2/2002  
**Department Name:** General Services  
**Department No.:** 063  
**Agenda Date:** May 7, 2002  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Ronald S. Cortez, Director  
General Services Department

**STAFF CONTACT:** Ramji P. Shah, NCARB, Architect.  
568 - 3553

**SUBJECT:** Santa Maria Trial Court Clerks Temporary Modular Unit  
312 E. Cook, Santa Maria, California  
Fifth Supervisorial District

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**Recommendation(s):**

That the Board of Supervisors:

- A. Approve Plans and Specifications for a temporary modular building for the Santa Maria Court Clerks, Project No. G00135/8526; and
- B. Authorize the General Services Department to advertise the project for public bidding.

**Alignment with Board Strategic Plan:**

*The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.*

**Executive Summary and Discussion:**

This project is a part of a larger project to construct a 19,000 square foot building for the Court Clerks at the court complex at the corner of Cook and Miller Streets in Santa Maria. In order to construct the new building, the clerks must be moved into a temporary modular building in the adjacent parking lot so that their existing building can be demolished. This project is categorically exempt from CEQA in accordance with the attached exemption notice.

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**Mandates and Service Levels:**

No change in program or service levels.

**Fiscal and Facilities Impacts:**

This project is being financed using Certificates of Participation (COP's), which will be paid back using Courthouse Construction Funds. Funds have been appropriated to fund the temporary building portion of the project and are available in Fund 0030, Dept. 063, Account 8200, Program 1930, Project 8526.

**Special Instructions:**

Please forward a Minute Order to: Attn: Ramji P. Shah, Facilities Services Division, Courthouse Annex, 2nd Floor.

Attachment (Categorical Exemption Notice for the Court Clerks Project)