



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: PHD  
Department No.: 041  
For Agenda Of: April 10, 2018  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

---

**TO:** Board of Supervisors  
**FROM:** Department Van Do-Reynoso, MPH, PhD, Director  
Director(s) Public Health Department  
Contact Info: Dana Gamble, Assistant Deputy Director, Public Health Department  
681-5171  
**SUBJECT:** First Amendment to Good Samaritan Shelter Services Agreement

---

**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors recommend the following:

- a) Approve and authorize the Chair to execute the First Amendment to the Agreement for Services of Independent Contractor Good Samaritan Shelter to provide substance abuse screening, referral, and treatment for the homeless population increasing the amount by \$35,000 for a total contract amount not to exceed \$50,000, and adding an additional year for revised period of July 1, 2017 through June 30, 2019 (Attachment A).
- b) Determine that the approval and authorization of the above Agreement is not a “project” under the California Environmental Quality Act review per Guideline Section 15378(b)(4), since the recommended action is for government fiscal activity that does not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This item is on the agenda to authorize the Chair to execute a First Amendment to the Agreement with Good Samaritan Shelter to provide substance abuse screening, referral, and treatment for the homeless population in the County of Santa Barbara. The purpose of the First Amendment is to increase the maximum amount, add a service location, extend the term date, and add federal clause requirements. When combined with existing contracts for similar services, this contract for \$50,000 exceeds the \$100,000 Purchasing threshold and therefore requires Board approval.

**Background:**

Good Samaritan Shelter is a 501(c) (3) nonprofit corporation that provides the community with many programs addressing homelessness as well as alcohol and substance abuse for those it serves. Good Samaritan Shelter aspires to save lives and improve the health of those in need on the central coast of California. Good Samaritan Shelter has been working toward this mission since 1987 and now provides housing and supportive services in 6 locations.

Good Samaritan Shelter provides residential and non-residential programs for homeless individuals in Santa Barbara County (Lompoc and Santa Maria.) Services provided include case management, substance abuse screening and treatment, mental health counseling and referrals, and health care and overnight sleeping accommodations. Various County departments, including Behavioral Wellness, Community Services, Probation, Public Health, and Social Services, work with Good Samaritan Shelter to provide direct services to homeless persons.

**Performance Measure:**

Performance measures are included in the Scope of Work of the Good Samaritan Shelter Professional Services Agreement and are monitored by program staff.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal	\$ 19,000.00	\$ 50,000.00	
Fees			
Other:			
<b>Total</b>	<b>\$ 19,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>

The FY 2017-18 contract amount is included in the Department’s FY 2017-18 Adjusted budget and will to be paid for with Health Care for the Homeless federal grant funds. This will be an on-going federally funded grant contract and is included in the Department’s FY 2018-19 recommended budget.

**Key Contract Risks:**

This Agreement was assessed to be in a low risk category because:

1. The Agreement has a relatively small dollar amount and short term.
2. Good Samaritan has demonstrated good performance with Public Health and other Santa Barbara County departments.
3. Program staff regularly assesses performance to determine if services are adequately provided.
4. Payment is provided after demonstration of reimbursable services.
5. The termination for convenience clause.

First Amendment to Good Samaritan Shelter Agreement

Agenda Date: April 10, 2018

Page 3 of 3

The Public Health Department will continue to monitor this contract for any risks and in accordance with county policy.

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please execute two (2) original First Amendments to the Agreement with Good Samaritan Shelter and retain one (1) original Amendment and one (1) Minute Order for pick-up by the department. Please email [phdcu@sbcphd.org](mailto:phdcu@sbcphd.org) when available for pickup.

**Attachments:**

- A. First Amendment to the Good Samaritan Professional Services Agreement
- B. Good Samaritan Professional Services Agreement

**Authored by:**

Ralph Barbosa, Public Health Program Administrator