

**FY 2015-16 Budget
Revision Requests
7/21/2015**

Revision No.: 0004054
Departments: Clerk-Recorder-Assessor
Title: Increase FY 15-16 capital asset appropriations for the replacement of IT and copy equipment.
Budget Action: Increase appropriations of \$103,750 in the Clerk-Recorder-Assessor General Fund for capital asset IT and copy equipment, funded by a release of department committed fund balance.

Revision No.: 0004135
Departments: General County Programs
Title: Release Contingency for Main and New Jails Staffing and Operating Cost Analysis.
Budget Action: Establish appropriations of \$75,000 in General County Programs, General Fund for Services and Supplies funded by release of Committed Contingency Fund Balance.

Budget Journal Entry

Document Number: BJE - 0004054 Batch ID: 1823479 Created On: 6/22/2015 4:00:33 PM
 Document Description: *FY15-16* EMC Equipment and Copier Acquisition Processed On: 7/6/2015 2:47:07 PM Created By: Wesley Welch
 Post On: 7/21/2015 Processed By: Holly Renzi

References

Audit Trail:

Budget Revision Request

Agenda Item: Agenda Date: 7/21/2015 Approval: BOS 4/5 Has Board Letter: No
 Title: Increase FY 15-16 capital asset appropriations for the replacement of IT and copy equipment.
 Budget Action: Increase appropriations of \$103,750 in the Clerk-Recorder-Assessor General Fund for capital asset IT and copy equipment, funded by a release of department committed fund balance.

Justification: This budget revision increases capital asset appropriations by \$83,000 (includes 10% cost contingency) for replacement of IT data storage arrays to accomodate the Department's data processing needs. This equipment is funded with Department committed fund balance account 9825. From a technical perspective, the replacement equipment has updated technology and offers greater storage solutions. From a fiscal perspective, the new system costs roughly the same as the cost of supporting the current system over the next three years. Additionally, the cost of the new system includes 3 year support, which will allow for the replenishment of the new acquisition funding source over the next three years via savings in annual support costs. This revision also includes \$20,750 for the replacement of 2 multi-function copy machines also funded with Department committed fund balance account 9825 if the Department cannot absorb the cost within its adopted operating budget.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	062 - Clerk-Recorder-Assessor		65 - Capital Assets	0.00	103,750.00
0001 - General	062 - Clerk-Recorder-Assessor		93 - Changes to Committed	103,750.00	0.00
Fund: 0001 - General, Department: 062 - Clerk-Recorder-Assessor Total:				103,750.00	103,750.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	062	2420	9825	83,000.00		4001			201507	Funding source for increased program expenditures

Budget Journal Entry

0001	062	2420	9825	20,750.00	3100	201507	Funding source for increased program expenditures	
0001	062	2530	8301		83,000.00	4001	201507	Appropriations for increased program expenditures
0001	062	2530	8300		20,750.00	3100	201507	Appropriations for increased program expenditures
				Total	<u>103,750.00</u>	<u>103,750.00</u>		

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Rosa Rodarte	7/1/2015 10:14:12 AM	062 - Clerk-Recorder-Assessor	Fund/Department	Y
Wesley Welch	7/1/2015 10:15:25 AM	062 - Clerk-Recorder-Assessor	Fund/Department	Y
John Jayasinghe	7/1/2015 10:54:01 AM	012 - County Executive Office	CEO Analyst	Y
Stephen Williams	7/1/2015 2:00:08 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	7/1/2015 2:05:09 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	7/1/2015 3:49:02 PM	012 - County Executive Office	Budget Director	Y
Holly Renzi	7/6/2015 2:46:59 PM	061 - Auditor-Controller	Clerk of the Board	Y
Holly Renzi	7/6/2015 2:46:59 PM	061 - Auditor-Controller	FACS	Y
Holly Renzi	7/6/2015 2:46:59 PM	061 - Auditor-Controller	FACS Supervisor	Y

Budget Journal Entry

Document Number: BJE - 0004135
 Document Description: Use of Contingency for Main and New Jails Staffing and Operating Cost Analysis
 Post On: 7/21/2015

Batch ID: 1830552
 Processed On:
 Processed By:
 Created On: 7/9/2015 12:57:06 PM
 Created By: Jette Christiansson

References

Audit Trail: JE0122508

Budget Revision Request

Agenda Item: Agenda Date: 7/21/2015 Approval: BOS 4/5 Has Board Letter: No
 Title: Release Contingency for Main and New Jail Staffing and Operating Cost Analysis
 Budget Action: Establish appropriations of \$75,000 in General County Programs, General Fund for Services and Supplies funded by release of Committed Contingency Fund Balance.

Justification: On May 26, 2015, the Board directed the County Executive Officer (CEO) to define a scope of work from an outside consultant to analyze the operational costs of the AB 900 and SB 1022 Northern Branch Jail projects and to return to the Board prior to bids being finalized. This Budget Revision Request for the release of Committed Contingency Fund Balance will fund this analysis and is necessary as there is no other alternative funding sources available within the FY 2015-16 Board Adopted CEO budget.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	990 - General County Programs		55 - Services and Supplies	0.00	75,000.00
0001 - General	990 - General County Programs		93 - Changes to Committed	75,000.00	0.00
Fund: 0001 - General, Department: 990 - General County Programs Total:				<u>75,000.00</u>	<u>75,000.00</u>

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	990	2420	9898	75,000.00		7500			201512	Rel Contingency for jail operations consultant

Budget Journal Entry

0001	990	2530	7510		<u>75,000.00</u>	7500		201512	Estab appropriation for jail operations consultant
			Total	<u>75,000.00</u>	<u>75,000.00</u>				

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Jette Christiansson	7/9/2015 2:29:10 PM	012 - County Executive Office	CEO Analyst	Y
John Jayasinghe	7/9/2015 2:34:27 PM	012 - County Executive Office	CEO Analyst	Y
Andrew Myung	7/9/2015 3:30:04 PM	057 - Community Services	FACS	Y
Andrew Myung	7/9/2015 3:30:04 PM	057 - Community Services	FACS Supervisor	Y
Julie Hagen	7/9/2015 3:41:34 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	7/9/2015 3:51:01 PM	012 - County Executive Office	Budget Director	Y