



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** July 18, 2017  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors  
**FROM:** Department Director: Scott D. McGolpin, Public Works Department, 568-3010  
Contact Info: Chris Sneddon, Deputy Director, Transportation, 568-3064  
**SUBJECT:** County Service Area No. 41, Cebada Canyon Road Maintenance Assessments for Fiscal Year 2017/2018; Fourth Supervisorial District

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt the attached Resolution establishing road maintenance charges (with no increase in benefit assessment) for County Service Area No. 41 for Fiscal Year 2017/18; and
- b) Find that the proposed action is for the establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, or other charges by public agencies which the public agency finds are for the purpose of meeting operating expenses; that the proposed action is therefore exempt from California Environmental Quality Act pursuant to guidelines 14 CCR 15273(a) (1) and approve the filing of the attached Notice of Exemption on that basis.

**Summary Text:**

This item is on the agenda to adopt the benefit assessment for County Service Area No. 41 (CSA 41) for Fiscal Year (FY) 2017/18. The road maintenance and repair for CSA No. 41 is funded through a benefit assessment. The Board of Supervisors must annually adopt the benefit assessment rates to assess them on the tax roll. Public Works requests that your Board maintain the FY 2016/2017 benefit assessment rates for FY 2017/2018, which averages \$457 per parcel, and will generate approximately \$23,300 in revenues. Input to the planned assessment comes through the homeowners' Road Committee (RC). This year's assessment includes an RC-requested reduction for APN 099-360-007 due to the change in use (and roadway impact) of this property from a horse breeding facility to single-family residence use:

APN	Percentage	Assessment
099-360-007	1.73%	\$403.53

For the next assessment cycle, a new Engineer's Report and 10-Year Maintenance Plan are currently under development for CSA-41. The Public Works Department is working with the RC to develop this plan. Once completed, if approved by the RC to move forward, a ballot and hearing will be conducted to increase the assessment if recommended by the Engineer's Report and RC.

**Background:**

A benefit assessment is a tax levied by an agency on real property to fund capital costs, maintenance, and operational expenses of a particular improvement or service. The taxes levied are assessed only to those properties directly benefiting from the financed services or improvement, and are not based on property value. Each parcel in the service area is assessed according to the specific benefit it receives. The Board of Supervisors manages the implementation of services funded through the benefit assessment tax.

CSA 41 is in unincorporated County territory. It was established in FY 1984/85 to assess property owners for road repairs, maintenance, and improvements in the Rancho Santa Rita subdivision, located outside the City of Lompoc. CSA 41 was established pursuant to Government Code § 25210, et seq. The FY 2017/2018 end of year balance is projected to be \$160,125, and the annual revenues for FY 2017/2018 will be \$23,300.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Source</u></b>	<b><u>FY 17/18 Revenue</u></b>
Other: Assessments	\$23,300

**Narrative:**

This County Service Area is self-financed and there is no General Fund impact. Revenues of \$23,300 will go to in Department 054, Fund 2242.

**Special Instructions:**

Please provide a stamped, certified Minute Order, and a copy of the executed Resolution to Public Works, Transportation, Attention: Gena Valentine Felix, x 3064.

**Attachments:**

- Attachment A: Exhibit A - Fixed Charge Report
- Attachment B: Resolution
- Attachment C: Notice of Exemption

**Authored by:**

Chris Sneddon, Deputy Director, Public Works Transportation, x3064