



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: January 26, 2021
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department George Chapjian, Community Services Director (805) 568-2467
Director:
Contact Info: Jeff Lindgren, Parks Superintendent (805) 568-2475
SUBJECT: Consulting Service Agreement Amendment with Wood Environment & Infrastructure Solutions, Inc. for the Countywide Recreation Master Plan, Phase Two; All Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the professional services agreement with Wood Environment & Infrastructure Solutions, Inc. (Contractor) in the amount not to exceed \$429,999.00 so that the Contractor may assist the County in preparation of Phase Two of the Countywide Recreation Master Plan (Attachment A);
- b) Determine that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15262 and 15378(b)(4) of the State Guidelines for the Implementation of CEQA, finding that the activities involve only feasibility or planning studies for possible future actions which the Board has not approved, adopted or funded and are the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment.

Summary Text:

This item is on the agenda for the Board of Supervisors to consider approval of the professional services agreement to allow Wood Environment & Infrastructure Solutions, Inc. to continue development of a Countywide Recreation Master Plan by providing an analysis of existing conditions, a recreational needs assessment analysis, and robust community outreach. This second phase of the Plan will provide the basis for developing recommended improvements and programs, provide critical information for grant funding

opportunities, create an implementation and funding strategy, and complete the programmatic environmental document for the Plan.

Background:

On May 7, 2019, the Board of Supervisors approved a request from the Community Services Department, Parks Division, to use Fiscal Year 2018-19 unanticipated revenues for Phase One of the Countywide Recreation Master Plan. The Countywide Recreation Master Plan provides an inventory of recreational facilities and programs, describes existing unmet and future recreation needs through extensive public outreach, identifies opportunities for future facilities with an implementation and financing strategy, and recognizes the economic impact of recreation within the County, leading to a program-level environmental analysis of any future projects in Phase Two. Phase Two of the Master Plan would also include identification of early action projects across the County that are eligible for \$254.9 million of California Proposition 68 funding. Phase I was completed November 2020.

As part of the Fiscal Year 2019-20 budget process, the Board of Supervisors approved a Community Services Department budget expansion request of \$350,000 for future phases of the Countywide Recreation Master Plan.

On May 5, 2020, the Community Services Department, Parks Division, was awarded a grant from the State Coastal Conservancy in the amount of \$80,000 for the Jalama Beach Campground Expansion and Improvements Planning Project. The grant will fund creation of a park-specific master plan for Jalama Beach County Park that incorporates the additional land deeded to the County. This park-specific master planning work is included in the scope of work for the Agreement and the budget is added to the value of this Agreement.

In June of 2018, the voters of California approved Proposition 68, the Parks, Environment, and Water Bond. The Bond Act authorizes \$4 billion in general obligation bonds for creation and rehabilitation of state and local parks, natural resources protection projects, climate adaption, water quality and supply projects, and flood protection. Proposition 68 also reallocates \$100 million of unused bond authority from prior bond acts for the same purpose. Over \$650 million will be available state-wide over the next several years for acquisition and development of new parks and recreation opportunities including expansion or renovation of existing parks. \$254.9 million is going to be available later this year through competitive grants state-wide. Deliverables from the Countywide Recreation Master Plan will be tailored to improve the competitiveness of Countywide projects.

One of the primary goals of the Master Plan would be to involve each of the cities within the County to better understand our regional recreation needs. While the Plan would not direct recreation planning or implementation within each city, it provides valuable insight on how the County and cities might coordinate recreation programs and facilities to better serve residents Countywide.

Risk:

The Agreement applies County standard independent contractor terms and conditions in accordance with State of California laws and regulations. The risk mitigation includes insurance coverage appropriate for the level of risk involved as determined by Community Services in conjunction with the County Risk Manager, and the Agreement indemnifies County agents, officers and employees from all claims that arise from activities performed under the agreement.

Performance Outcomes:

The Contractor’s history of delivering on-time and in-budget consulting services to the Community Services Department has been consistently good. Its work product is of high-quality meeting the planning, environmental document preparation, focused studies, grant application, and project management needs of the Department.

Fiscal and Facilities Impacts:

All costs for work conducted by the Contractor are budgeted within the Community Services Department Parks Division operating budget.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Total One-Time Project Cost</u>
General Fund: FY 2019-20 Budget Expansion for Recreation Master Plan	\$ 349,999.00
Coastal Conservancy Jalama Beach Grant	\$ 80,000.00
Total	\$ 429,999.00

Attachments:

Attachment A: Agreement for Services with Wood Environment & Infrastructure Solutions, Inc. – Park Master Plan, Phase Two

After Board action, please distribute as follows to Jeff Lindgren, Community Services Department:

1. Minute Order
2. Agreement for Services (two originals)