



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** August 17, 2021  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5ths

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**TO:** Board of Supervisors  
**FROM:** Department Van Do-Reynoso, MPH, PhD, Director  
Director(s) Public Health Department  
Contact Info: Suzanne Jacobson, (805) 681-5183  
Deputy Director  
**SUBJECT:** Allan Hancock College Foundation Agreement

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider the following recommendations:

- a) Approve, ratify, and authorize the Chair to execute an Agreement with Allan Hancock College Foundation for County vaccination site and Food Share Program expenses for a total amount not to exceed \$20,000 with a period of performance from January 1, 2021 through December 31, 2021; and
- b) Approve and authorize Budget Revision BJE #0007859 in the amount of \$20,000 to establish appropriations of \$20,000 in the Public Health Department's Health Care Fund for expenditures made in support of County vaccination sites and other pandemic support efforts; and
- c) Determine that the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(4) of the CEQA Guidelines, because the actions are the creation of governmental funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This item is on the Board's agenda to approve and ratify an Agreement with Allen Hancock College Foundation to provide reimbursement for expenditures made for support of the County's vaccination sites and the Food Share Because We Care program.

**Background:**

On March 12, 2020, the Board of Supervisors declared a local emergency proclamation in response to the COVID-19 pandemic. As part of the County’s response to slow the spread of the Coronavirus, the County worked with Allan Hancock College to jointly run successful vaccination sites for the north county and Santa Maria Community. On July 13, 2021, your Board approved and ratified an agreement for the reimbursement of services and supplies and use of the Allan Hancock College facility.

Since that time, it has been determined that the Allan Hancock College Foundation provided support as meals, snacks, and water to both the staff and volunteers at the vaccination sites and to their important Food Share volunteers.

Thus, this request is for your Board to approve and ratify the Agreement with the Allan Hancock College Foundation for the reimbursement of certain expenditures for meals, snacks, and water as part of the County’s COVID-19 response and mitigation efforts. This Agreement was not competed because PHD entered into an emergency License Agreement with Allan Hancock College for community vaccinations, and meals, snacks, and water were provided by Allen Hancock College Foundation for volunteers providing vaccinations in concert with use of the College’s facility.

**Performance Measure:**

N/A

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current</u></b>		<b><u>Total One-Time Project Cost</u></b>
	<b><u>FY 21/22 Cost:</u></b>	<b><u>FY 22/23 Cost:</u></b>	
General Fund			
State			
Federal			
Fees			
Other: Fund Balance	\$ 20,000.00		\$ 20,000.00
Total	\$ 20,000.00	\$ -	\$ 20,000.00

In support of the Public Health Department’s commitment to provide vaccinations in the North County, Allan Hancock College provided an incident command structure to establish the site and provide other services and supplies to support successful jointly-run vaccination clinics and other services to support those impacted by the COVID-19 pandemic. The Allan Hancock College Foundation provided some support in the form of meals, snacks, and water for vaccination and Food Share program volunteers. This agreement will reimburse the Allan Hancock Foundation for these expenses in an amount not to exceed \$20,000, and is funded through an allocation of Public Health Department Special Revenue Fund balance.

**Key Contract Risks:**

Any risks identified with this agreement with the Allan Hancock College Foundation are reduced by the County’s long-standing relationship with Allan Hancock College that includes a history of

collaborative disaster training and response, and a shared purpose for response to the Santa Maria Community for action to help mitigate the spread of COVID-19 and its impacts in the community.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please execute two (2) original Agreements with Allan Hancock College Foundation and retain one (1) original Agreement and one (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at [Kelly.Lazarus@sbcphd.org](mailto:Kelly.Lazarus@sbcphd.org) when available for pick up.

**Attachments:**

- A. Allan Hancock College Foundation Agreement
- B. Budget Revision BJE #0007859

**Authored by:**

Suzanne Jacobson, Deputy Director