

# **Grant Requirements**

## **Countywide Veterans Collaborative**

The Santa Barbara County Veterans Collaborative, led by Supervisor Steve Lavagnino, will seek to establish a collaboration of public, private and nonprofit leaders and organizations to advance veteran wellbeing.

The Highland-Santa Barbara Foundation, Inc. has approved a grant totaling \$40,000 with the following provisions:

- 1) Establish Network Function and Collaborative Structure
  - a. County staff at the direction with the County Executive Office will assist in the formation of a countywide collaborative of public, private and nonprofit leaders and organizations to address the functional, structural and governance infrastructure.
  - b. Engage in strategic planning – what does success look like and how do we get there?
  - c. Determine the formality of relationships between the participating organizations within the collaborative network.
  - d. Establish evaluation and improvement metrics.
  
- 2) Short-Term Facilitator
  - a. Should the Collaborative determine the need for a short term facilitator, the Financial Oversight Committee will have oversight approval on the hiring and expenditure of funds for said facilitator.
  - b. The Facilitator will work with Supervisor Lavagnino and the Collaborative to implement planning and procedures for the collaborative, provide communication among members of the collaborative, and build backbone support for the cross-sector collaborative as a whole.
  
- 3) Financial Oversight and Coordination
  - a. Prior to any expenditure of grant funds, the County must seek and receive approval of the expenditure from the Financial Oversight Committee.
  - b. No later than February 28, 2019 and prior to any expenditure of funds, the Foundation will establish a Financial Oversight Committee consisting of a Santa Barbara Foundation representative and two additional representatives.
  - c. The Committee and/or their designated staff is responsible for submission of two required evaluation reports. One evaluation report of progress achieved will be due in six months of receipt of the Grant Agreement and then a final report at thirteen (13) months. Any adjustments to this timeline need to be submitted in written form to the Santa Barbara Foundation for consideration and approval.
  
- 4) Development of Sustainability
  - a. As the collaborative matures, the Collaborative will be responsible for developing on-going support for the collaborative.

## Grant Summary

This Grant Agreement (“Agreement”) is entered into on December 11, 2018 by and between **COUNTY OF SANTA BARBARA** (the “Grantee”), and the **HIGHLAND-SANTA BARBARA FOUNDATION, INC.** (the “Grantor”).

**AMOUNT:** \$40,000

**DURATION:** 12 months, beginning upon receipt of the Grant Agreement approximately December 27, 2018

**EXPENDITURE OF GRANT:** The grant funds are to be expended to any or all support functions or deliverables as follows:

- a. Hire a short-term facilitator to guide the implementation of the functional and structural infrastructure (framework) of the collaborative.
- b. Convene cohorts based on regional and subject matter affinities during recruitment and outreach.
- c. Support the branding, marketing and public outreach of the collaborative.
- d. Develop a website to capture the collaborative effort and that can be used as a resource by veterans, nonprofit partners, community members and government agencies alike.
- e. Purchase of software applications and/or retention of technical assistance to strengthen the partner/community communication (i.e., Slack, Google Docs or other communication tools).
- f. Other expenditures related to the establishment or capacity-building of the collaborative and approved by the Financial Oversight Committee.

### REPORTING SCHEDULE:

Scheduled Date	Type	Notes	Completion Date
12/27/2018	Grant Agreement Returned		
6/30/2019	Interim Progress Report		
2/1/2020	Annual Evaluation Report		