

Budget Revision Requests
11/6/2018

Revision No.: 0005973
Departments: General Services
Title: Portable Radio Communication Equipment For Probation and Sheriff Departments
Budget Action: Increase appropriations of \$672,800 in the General Services Communication Fund for Capital Assets funded by the release of Retained Earnings

Revision No.: 0006051
Departments: Sheriff
Title: Recognize Asset Seizure funds and place in Fund Balance
Budget Action: Increase appropriations of \$6,000 in Sheriff General Fund to increase Restricted Forfeiture Penalty fund balance by Forfeitures and Penalties

Budget Revision Requests

Document Number: BJE - 0005973 Agenda Item: Agenda Date: 11/6/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Portable Radio Communication Equipment For Probation and Sheriff Departments

Budget Action: Increase appropriations of \$672,800 in the General Services Communication Fund for Capital Assets funded by the release of Retained Earnings

Justification: This Budget Revision Request is necessary to establish sufficient appropriations to purchase replacement portable radio communication equipment (253 units of the Motorola APX800 radio, 14 battery chargers and 50 batteries) for the Probation and Sheriff Departments. The funding source is a release of Retained Earnings of \$672,800 (\$300k from PY General Fund board adopted FY 17-18 budget; \$128,800 from PY Probation & \$244k from PY Sheriff transfer via BRR 0005604).

The radio communication equipment is partially replacing existing radio communication equipment in both departments and improving the safety of Probation and Sheriff Officers by providing the capability of direct communication between the two departments as well as with other public safety and law enforcement

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
1919 - Communications Services	063 - General Services		65 - Capital Assets	0.00	672,800.00
1919 - Communications Services	063 - General Services		89 - Changes to Retained Earnings	672,800.00	0.00
Fund: 1919 - Communications Services, Department: 063 - General Services Total:				<u>672,800.00</u>	<u>672,800.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Brian Duggan	Fund/Department	063-General Services Funds	10/2/2018 4:11:28 PM	Y
Joseph Toney	Fund/Department	063-General Services Funds	10/2/2018 4:19:18 PM	Y
Michael Cameron		022-Probation	10/3/2018 1:15:51 PM	Y
Damon Fletcher		022-Probation	10/3/2018 1:23:03 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	10/3/2018 4:23:24 PM	Y
Suzann Uffelman	FACS	All Depts-All Funds	10/3/2018 4:47:33 PM	Y
C. Price	Chief Deputy Controller	All Depts-All Funds	10/8/2018 7:30:00 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	10/16/2018 1:08:49 PM	Y

Budget Revision Requests

Document Number: BJE - 0006051 Agenda Item: Agenda Date: 11/6/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Recognize Asset Seizure funds and place in Fund Balance

Budget Action: Increase appropriations of \$6,000 in Sheriff General Fund to increase Restricted Forfeiture Penalty fund balance by Forfeitures and Penalties

Justification: Per the Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies published July 2018 by the U.S. Department of Justice and the U.S. Department of the Treasury, agencies are prohibited from budgeting anticipated receipts from asset seizures. Therefore, the Sheriff's Office did not budget for any revenue and corresponding increase in fund balance. Fiscal year to date, the Sheriff's Office has received about \$6,000 in federal asset forfeiture funds that need to be recognized and placed in fund balance. This revision allows the department to take such action and anticipated future funds to be received.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	032 - Sheriff		15 - Fines, Forfeitures, and Penalties	6,000.00	0.00
0001 - General	032 - Sheriff		92 - Changes to Restricted	0.00	6,000.00
Fund: 0001 - General, Department: 032 - Sheriff Total:				<u>6,000.00</u>	<u>6,000.00</u>

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Christina Sibley	Fund/Department	032-Sheriff Funds	10/19/2018 12:10:47 PM	Y
Hope Vasquez	Fund/Department	032-Sheriff Funds	10/22/2018 5:33:08 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	10/23/2018 9:05:20 AM	Y
Suzann Uffelman	FACS	All Depts-All Funds	10/23/2018 10:05:09 AM	Y
C. Price	Chief Deputy Controller	All Depts-All Funds	10/23/2018 11:08:56 AM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	10/24/2018 11:17:43 AM	Y

7/1/2018

Beginning Balance

Detail of Board Approved Changes:

\$ 2,005,143.52

Status

Adopted Budget Use

Transfer Fund Balance for allocation in FY 2018-19 as per adopted Budget.

\$ 2,000,000.00

Completed

FY 2018-19 Board Adjustments

8/28/2018

Community Outreach Liaison

\$ (70,000.00)

In Progress

9/25/2018

Cash Drawer-TTC-Cannabis Tax Collections (per Policy)

\$ (250.00)

Completed

6/30/2019 Adjusted Budget

Ending Balance

\$ 3,934,893.52