

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Prepared on: 04/19/05
Department: CEO
Budget Unit: 012
Agenda Date: 06/07/05
Placement: Administrative
Estimate Time: 90 mins. on 07/12/05
Continued Item: No

TO: Board of Supervisors

FROM: Michael F. Brown, County Executive Officer
Dianne Meester, Assistant Director of Planning and Development

STAFF CONTACT: Ronald Cortez, Deputy County Executive Officer – 568-2243
Jennifer Slayman, Project Manager- 568-2606

SUBJECT: Status Report on Planning and Development Departmental Operations

RECOMMENDATION :

That the Board of Supervisors set a hearing July 12, 2005, to receive a Status Report and presentation on Planning and Development Departmental Operations. (Est. Time: 60 minutes staff; 90 minutes total)

ALIGNMENT WITH BOARD STRATEGIC PLAN:

The recommendation is primarily aligned with Goal No. 1, An Efficient Government Able to Anticipate and Respond Effectively to the Needs of the Community.

EXECUTIVE SUMMARY & DISCUSSION :

The County Executive Office and the Planning and Development department will present a review of efforts to improve the department. The report will discuss basic management measurements (i.e., lost time, spans of control, overtime, etc.); key process improvement projects, as well as discusses the next steps in moving the Process Improvement Team efforts forward.

MANDATES & SERVICE LEVELS :

No change in programs or service level.

FACILITIES AND FISCAL IMPACT :

None with this action.