



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: October 24, 2006
Placement: Administrative
Estimate Time: 0
Continued Item: NO
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s) Michael Brown, CEO
Contact Info: Terri Maus-Nisich, Assistant CEO

SUBJECT: Contract for Information Technology Services by Eclipse Solutions

County Counsel Concurrence:

As to form: Yes No N/A

Auditor-Controller Concurrence:

As to form: Yes No N/A

Other Concurrence: N/A

As to form: Yes No N/A

Recommended Action(s):

That the Board of Supervisors:

Authorize the Chair to execute a contract in the amount of \$285,000 with Eclipse Solutions Inc.

Summary:

This item is on the agenda to authorize a contract in the amount of \$285,000 for Project Management services for implementation of Countywide Information Technology Services.

Background:

On June 9, 2006, the Board of Supervisors received a report from the Blue Ribbon Budget Task Force outlining key recommendations for improving overall accountability, customer focus, and efficiencies throughout Santa Barbara County government. An integral component of the Blue Ribbon Task Force recommendations involved information technology structure and services. Specifically, it was recommended by the task force to clarify and strengthen the County's information technology governance to allow projects and processes to be implemented in a coordinated fashion and to expand the use of technology to provide improved services both within the organization and to external customers. In order to assure that the recommendations of the Blue Ribbon Task Force were effectively addressed, the Board of Supervisors approved within the 2006-07 Operating Budget, \$900,000 to address information technology needs Countywide. The CEO's office immediately initiated an information technology project plan by which to enact a technology road map geared at addressing many of the recommendations set forth by the Blue Ribbon Task Force.

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The firm of Eclipse Solutions Inc. is now recommended to be retained to further assist the County of Santa Barbara in these efforts. Eclipse Solutions Inc. will work in conjunction with County staff to develop an information technology strategic plan and implementation road map designed to provide the following outcomes:

- Improve the ease, speed and responsiveness of services to citizens, clients and customers.
- Provide ease to use integral data to residents, businesses, employees and the Board of Supervisors
- Enable citizens and customers to conduct business with the county online 24/7 via intelligent system design to provide answer and services to the maximum permitted by law
- Design systems that reduce the time to deliver answers, services, and products
- Reduce costs waste and duplication of effort
- Enable users to access data, make decisions and reduce and eliminate secondary data entry efforts

Anticipated costs for development of the strategic plan and implementation roadmap are estimated at \$150,000.

In addition to the overall services, three key technology initiatives have been identified which will also require the assistance of Eclipse Solutions Inc. These initiatives include:

- Enhancement of County Online Services – Provide enhanced technology capabilities to customers both internal and external to the organization and streamlining processes and services.
- GIS (Geographical Information Services) Stabilization and Expansion – establishing standardized format for GIS and coordinating geographical systems to ensure all departments have essential data.
- E-Portal Creation – Providing access to data for enhanced services and decision making via improved County website, online service integration and establishment of GIS information.

Costs for this component of the services are estimated at \$135,000.

It is estimated that for the remainder of the 2006-07 fiscal year Eclipse Solutions Inc. will provide services totaling \$285,000. All items are budgeted within the 06/07 operating budget.

Performance Measures:

Specific performance measures, deliverables and project schedules are to be addressed as individual projects are further refined.

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Fiscal and Facilities Impacts:

Budgeted: Yes No

Long term fiscal impacts will be a fully assessed through development of an overall information technology strategic plan .

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized</u> <u>On-going Cost:</u>	<u>Total One-Time</u> <u>Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ 285,000.00	\$ -	\$ 285,000.00

Narrative:

Staffing Impact(s):

Legal Positions:

FTEs:

Special Instructions:

Attachments:

1. Contract with Eclipse Solutions
2. Liability Insurance

Authored by:

Terri Maus-Nisich, Assistant CEO

cc: