

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on:
Department Name: General Services
Department No.: 063
Agenda Date: 6/17/2003
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ron Cortez, Director
General Services Department

STAFF Dennis Kirby
CONTACT: 805.568.2671

SUBJECT: LeBard's Computer Maintenance Contract # BC 95-211

Recommendation(s):

That the Board of Supervisors authorize an increase in the annual contract limit for the LeBard's Computer Maintenance Contract, a local vendor, from the current limit of \$270,000, to a new limit of \$460,000.

Alignment with Board Strategic Plan: The recommendation is primarily aligned with Board Goal III; A strong, professionally managed organization.

Executive Summary and Discussion: In June of 2000, the Board of Supervisors extended Board Contract # BC-95-211 with Lebard's Computer Center for an additional three-year term with an option for two additional one-year terms. This is a county-wide contract that provides county departments with warranty and post-warranty maintenance on a wide range of computer devices such as computers, monitors, servers, printers and tape drives. Although the Board action of June, 2000, authorized the Purchasing Agent to exercise the option for the one-year renewal, it did not provide authority to increase the contract amount. The change to the annual contract limit is required due to an incremental increase in the number computing hardware devices being maintained by county departments and is not a result of unit pricing increases. The number of devices currently under Lebard's maintenance has increased from 4,000 in 1995, to almost 7,000 devices in 2003. Lebard's unit pricing has essentially remained static since inception (no annual cost of living adjustments) and they have provided the county with excellent service.

The request to increase the annual contract amount to \$460,000 will provide a contract limit that will accommodate anticipated expenditures for FY02/03 through the end of FY 04/05. Contingent on your Board's approval of the increased contract amount, Purchasing will exercise the FY 03/04 contract extension option.

Mandates and Service Levels: None

Fiscal and Facilities Impacts: LeBard's Computer maintenance expenses have been included in individual departmental budgets for the current fiscal year and for FY 03/04.

Special Instructions: Provide copy of contract amendment to:

- Dennis Kirby, Assistant General Services Director
- John McMillin, Purchasing Manager
- Lebard's Computer Center
550 W. Betteravia, Suite A
Santa Maria, CA 93455
Atten: Debbie Lebard

Concurrence: Purchasing Manager