



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: August 22, 2017
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department
Director: George Chapjian, Community Services Director (805) 568-2467
Contact Info: Natasha Garduno, Executive Assistant (805) 568-2467
SUBJECT: 2017-2018 Agreement for Operations of a County-wide Library System; All Supervisorial Districts.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a one-year Agreement for Operation of a Countywide Library System (the "Agreement") by and between the County and the Cities of Lompoc, Santa Barbara and Santa Maria ("Cities") for the period of July 1, 2017 through June 30, 2018 for a total cost of \$3,665,338 for Fiscal Year 2017-2018 (Attachment 1); and
- b) Determine that the approval of the Agreement is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(4), finding that the project is a creation of a governmental funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (NOE) (Attachment 2).

Summary Text:

On June 14, 2017, the Board of Supervisors adopted the Fiscal Year (FY) 2017-2018 Operating Budget, which included the allocation of \$3,485,338 in funding to the three Cities of Santa Barbara (Zone 1), Lompoc (Zone 2) and Santa Maria (Zone 3) to provide library services to County residents. The Board approved a base funding of \$3,485,338 to keep the per capita at \$7.80, while also approving a one-time infusion of an additional \$180,000 for FY17/18 for a total of \$3,665,338, effectively increasing the per capita for fiscal year 2017-2018 to \$8.2051. Additionally, the Board of Supervisors set aside \$180,000

for FY17/18 to go towards libraries that may be in danger of closing their doors entirely or that are in danger of reductions in hours, service or programs. The Board directed the Community Services Director to work with Zone Administrators to evaluate and appropriate this set aside money as needed.

The approval of this Agreement will authorize the County to contract with these Cities for library services and provide funding for the period of July 1, 2017 through June 30, 2018.

After the Board of Supervisors takes action, the agreement will go to the City Councils of Santa Barbara, Lompoc and Santa Maria for consideration and approval. Once approved, funds will be distributed by the County.

Background:

Library services in the County are provided via the Cities’ main libraries and various branch locations as a way to efficiently use existing facilities and prevent the creation of County-operated duplicate establishments. The Cities will provide library services on the three Zones as follows:

- Zone 1: Santa Barbara. Services provided to the cities and unincorporated areas located within or in close proximity to Santa Barbara, Carpinteria, Montecito, Isla Vista, Goleta, Solvang, Buellton, Santa Ynez and Los Olivos.
- Zone 2: Lompoc. Services provided to the cities and unincorporated areas located within or in close proximity to Lompoc, Vandenberg Village and Vandenberg Air Force Base.
- Zone 3: Santa Maria. Services provided to the cities and unincorporated areas located within or in close proximity to Cuyama, Guadalupe, Los Alamos, Orcutt and Santa Maria.

The County’s contribution to library services for each zone is based on the population of the cities and unincorporated areas within the respective zone as certified January 1st of the prior fiscal year (FY 2016-2017) by the California State Public Library Fund (PLF) as detailed in the Library Service Funding Table below (also Exhibit A to the Agreement).

LIBRARY SERVICE FUNDING TABLE		
POPULATION BASE PER PLF CERTIFICATION		
<i>FY 16/17 Estimates for use for FY 17/18 - \$8.20 Per Capita</i>		
Zones	FY 16-17 Population Estimates	FY 17-18 Library Funds
Zone 1 - Santa Barbara	235,577	\$1,932,922
Zone 2 - Lompoc	60,172	\$493,715
Zone 3 - Santa Maria	150,968	\$1,238,701
TOTAL:	446,717	\$3,665,338

In addition to the County contribution for Zone 1, the Goleta Library, which is located in Zone 1, will receive additional funding of approximately \$195,000 from County Service Area (CSA) No. 3 (Exhibit B to the Agreement) through Measure L. Measure L is a voter-approved measure, which helps fund extended library facilities and services in the greater Goleta area.

In the course of FY 2017-2018, County staff anticipates working in conjunction with a Library Consultant, Library Directors, and the Library Advisory Committee to review the library service delivery structure to determine if the zone model continues to be the most effective service model.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

The Board approved the allocation of \$3,665,338 on June 14, 2017 for the three library service zones as part of the adopted FY 2017-2018 Operating Budget; these funds cover free library services for one year. If the Board approves the Agreement, \$3,665,338 in library service funds will be disbursed as shown in the Library Service Funding Table, with \$1,932,922 provided to the City of Santa Barbara, \$493,715 provided to the City of Lompoc and \$1,238,701 provided to the City of Santa Maria.

Performance Measures:

The County has had contracts with the three main libraries over the years, with the most recent being the FY 2016-2017 contract. The libraries have met their goals of operational hours, book circulation, visitation and internet use by patrons.

Special Instructions:

Please execute four original agreements for signature and return three to Natasha Garduno.

Attachments:

- Attachment 1 – 2017-2018 Agreement for Operation of a Countywide Library System
- Attachment 2 – CEQA Notice of Exemption
- Attachment 3 – 2015 Library Zone Map
- Attachment 4 – 2015 Library Zone Boundary Legal Descriptions