

Attachment A

Board Contract Summary

BC 16 -183

For use with Expenditure Contracts submitted to the Board for approval. Complete information below, print, obtain signature of authorized departmental representative, and submit this form, along with attachments, to the appropriate departments for signature. See also: Auditor-Controller Intranet Policies->Contracts.

D1.	Fiscal Year	FY 15/16 - FY 16/17
D2.	Department Name	Public Works
D3.	Contact Person	Carlyle Johnston
D4.	Telephone	X3617

K1.	Contract Type (check one): <input checked="" type="checkbox"/> Personal Service <input type="checkbox"/> Capital	
K2.	Brief Summary of Contract Description/Purpose	Professional Services related to the Tajiguas Resource Recovery Project
K3.	Department Project Number	054
K4.	Original Contract Amount	\$ 278000
K5.	Contract Begin Date	April 5, 2016
K6.	Original Contract End Date	June 30, 2017
K7.	Amendment? (Yes or No)	Yes
K8.	- New Contract End Date	Same
K9.	- Total Number of Amendments	1
K10.	- This Amendment Amount	\$ 49,885
K11.	- Total Previous Amendment Amounts	\$ 278,000
K12.	- Revised Total Contract Amount	\$ 327,885

B1.	Intended Board Agenda Date	June 21, 2016
B2.	Number of Workers Displaced (if any)	
B3.	Number of Competitive Bids (if any)	
B4.	Lowest Bid Amount (if bid)	
B5.	If Board waived bids, show Agenda Date	
	and Agenda Item Number	
B6.	Boilerplate Contract Text Changed? (If Yes, cite Paragraph)	

F1.	Fund Number	1930
F2.	Department Number	054
F3.	Line Item Account Number	7460
F4.	Project Number (if applicable)	1950
F5.	Program Number (if applicable)	195053
F6.	Org Unit Number (if applicable)	
F7.	Payment Terms	Monthly Billing

V1.	Auditor-Controller Vendor Number	060234
V2.	Payee/Contractor Name	HF&H Consultants
V3.	Mailing Address	201 N. Civic Drive, Suite 230
V4.	City State (two-letter) Zip (include +4 if known)	Walnut Creek CA 94596
V5.	Telephone Number	(925) 977-6965
V6.	Vendor Contact Person	Bob Hilton
V7.	Workers Comp Insurance Expiration Date	9/6/2016
V8.	Liability Insurance Expiration Date	9/6/2016
V9.	Professional License Number	0757776
V10.	Verified by (print name of county staff)	

V11 Company Type (Check one): Individual Sole Proprietorship Partnership Corporation

I certify information is complete and accurate; designated funds available; required concurrences evidenced on signature page.

Date: 6/2/16 Authorized Signature: [Signature]

**ATTACHMENT A – Amendment to Agreement for Services of Independent Contractor
Auditor Controller Contract No: BC 16183**

**AMENDMENT TO AGREEMENT
FOR SERVICES OF INDEPENDENT CONTRACTOR**

THIS AMENDMENT TO AN AGREEMENT is entered into by and between the:

COUNTY OF SANTA BARBARA, CALIFORNIA, hereinafter referred to as “COUNTY”, and

HF&H Consultants, LLC, hereinafter referred to as “CONTRACTOR”,

WHEREAS, COUNTY and CONTRACTOR have an existing Agreement dated April 5, 2016 for professional consulting services related to the Tajiguas Resource Recovery Project;

NOW, THEREFORE, IT IS AGREED as follows:

1. The Agreement is amended by adding a new task, the development of a Feasibility Study which makes the following changes:
 - A. Exhibit A – “Statement of Work” is replaced by the attached updated Exhibit A
 - B. Exhibit B, Section A is amended to read: “For CONTRACTOR services to be rendered under this Agreement, CONTRACTOR shall be paid a total contract amount, including cost reimbursements, not to exceed **\$327,885.**”
 - C. ATTACHMENT B1 (attached) is added to the end of ATTACHMENT B

**ATTACHMENT A – Amendment to Agreement for Services of Independent Contractor
Agreement for Services of Independent Contractor between the County of Santa Barbara and HF&H**

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date executed by COUNTY.

ATTEST:

Mona Miyasato
County Executive Officer
Clerk of the Board

By:

Deputy Clerk

COUNTY OF SANTA BARBARA:

By:


Chair, Board of Supervisors

Date:

RECOMMENDED FOR APPROVAL:

Public Works

By:



Department Head

CONTRACTOR:

HF&H

By:



Authorized Representative

Name:

Robert D. Hilton


Title:

President

APPROVED AS TO FORM:

Michael C. Ghizzoni
County Counsel

By:

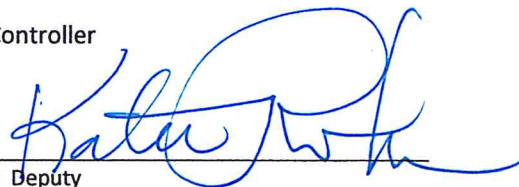


Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

Theo Fallati, CPA
Auditor-Controller

By:

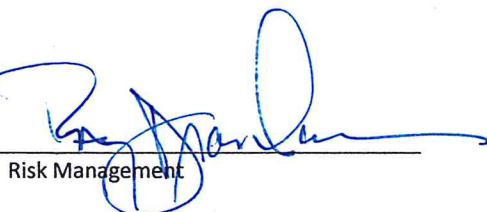


Deputy

APPROVED AS TO FORM:

Risk Management

By:



Risk Management

EXHIBIT A for HF&H Contract BC 16183

STATEMENT OF WORK

HF&H Consultants will produce the following deliverables associated with the Tajiguas Resource Recovery Project for the Public Works Department not to exceed a combined total of \$327,885:

1. Assistance in the finalization of Contractor Deal Points to be completed by July 2016 not to exceed a budget of \$44,000;
2. Assistance in the completion of agreements between the County and the proposed contractor of the Tajiguas Resource Recovery Project to be completed within six months of the above deliverable not to exceed a budget of \$176,000;
3. Assistance in the completion of agreements between the County and the participating local jurisdictions to be completed in tandem with the above deliverable for the amount of \$58,000; and;
4. Develop a Feasibility Study for the amount of \$49,885
 - a. The Consultant will be required to prepare drafts (including final draft) of Feasibility Study, which will be included in the Preliminary and Final Official Statement of the financing.
 - b. The Consultant will be expected to participate on one (or more) conference calls to review the Study.
 - c. The Study will include the following:
 - i. Introduction, including general description of methodology
 - ii. Description of the system, including history of the system, active facilities, closed facilities, etc.
 - iii. Historical and projected solid waste quantities, including population and economic projections, and collection practices, and flow control agreements
 - iv. Project overview and regulatory evaluation, including regulatory considerations for environmental and permitting, County permits, financial assurance and closure and post closure funding
 - v. Analysis of competition, including evaluation of competing sites
 - vi. Projected operating results, including appropriate sensitivities and coverage ratios
 - vii. Principal considerations and assumptions used in projections
 - viii. Conclusion

ATTACHMENT A – Amendment to Agreement for Services of Independent Contractor

ATTACHMENT B1 for HF&H Contract BC 16183 CONTINUED

A. Schedule of Fees for Feasibility Study

	President	Sr. Vice President	Sr. Assoc.	Associate Analyst	Admin.	Total
	Bob Hilton	Laith Ezzet	Scott Holt	David Hilton	Kim Erwin	
Billing Rate	\$270.00	\$270.00	\$195.00	\$150.00	\$105.00	
Task/Step	Description					
Task 1	Project Initiation and Initial RFI					
Task Hours	4	2	4	0	0	10
Task Fees	\$1,080.00	\$540.00	\$780.00	\$0.00	\$0.00	\$2,400.00
Task 2	Data Gathering and Review					
Task Hours	4	0	24	24	0	52
Task Fees	\$1,080.00	\$0.00	\$4,680.00	\$3,600.00	\$0.00	\$9,360.00
Task 3	Data Analysis					
Task Hours	4	0	16	12	0	32
Task Fees	\$1,080.00	\$0.00	\$3,120.00	\$1,800.00	\$0.00	\$6,000.00
Task 4	Draft Report					
Task Hours	32	8	32	8	6	86
Task Fees	\$8,640.00	\$2,160.00	\$6,240.00	\$1,200.00	\$630.00	\$18,870.00
Task 5	Final Report					
Task Hours	4	2	20	8	4	38
Task Fees	\$1,080.00	\$540.00	\$3,900.00	\$1,200.00	\$420.00	\$7,140.00
Task 7	Engagement Management					
Subtotal Hours	4	0	0	0	\$0.00	4
Subtotal Fees	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
Total Hours	52	12	96	52	10	222
Total Fees	\$14,040.00	\$3,240.00	\$18,720.00	\$7,800.00	\$1,050.00	\$44,850.00
Reimbursable Expenses						\$500.00
Total Cost Estimate						\$45,350.00
Contingency @10% (Additional Mtgs. and Report Draft)						\$4,535.00
Total Including Contingency						\$49,885.00