



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**For Agenda Of:** July 16, 2019  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

---

**TO:** Board of Supervisors

**FROM:** Department Alice Gleghorn, Ph.D., Director  
Director(s) Department of Behavioral Wellness, 805-681-5220  
Contact Info: Laura Zeitz, Division Chief, 805-681-5220

**SUBJECT:** Davis Guest Home, Inc. FY 19-20 Intensive Residential Treatment Services

---

**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- A. Approve, ratify, and authorize the Chair to execute an Agreement for Services of Independent Contractor with **Davis Guest Home, Inc.**, a California corporation, (not a local vendor), for the provisions of intensive residential treatment services, for a maximum contract amount not to exceed **\$401,500** for the period of **July 1, 2019 through June 30, 2020**.
- B. Determine that the recommended actions are not a “project” under the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15378(b)(4) since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in potentially significant physical impact on the environment.

**Summary Text:**

This item is on the agenda to request authorization to execute an Agreement for Services with Independent Contractor Davis Guest Home for FY 2019-2020. Approval of the recommended actions will allow Behavioral Wellness to continue to provide mental health services mandated by the California Welfare and Institutions Code.

**Background:** The Department of Behavioral Wellness provides specialty mental health services to adults with mental illness and children with serious emotional disturbances. Contracts with facilities providing services at various levels of care are key to ensuring that the needs of clients are optimally met.

**Davis Guest Home:** Davis Guest Home is located in Modesto and provides residential treatment services to adult clients as a step down from Institutions for Mental Diseases (IMDs). Davis Guest Home provides residents with support to enhance activities of daily living skills such as hygiene, budgeting, use of public transportation, planning and food preparation; and opportunities to participate in socialization/group interaction activities. The total cost per bed is \$110.00 per day. In special situations, Contractor may require an adjustment to the Base Rate based upon acuity, medical complexity, and behavior problems requiring staff interventions beyond typical staff to client ratios. These special rates are \$125.00 per bed per day for higher acuity and \$135.00 per day for private rooms.

**Performance Measure:**

During the first quarter of FY 18-19, the census for Davis Guest Home was 1 client. During the second quarter, the average increased to 3 clients. Currently, Davis Guest Home provides services for 6 Behavioral Wellness clients and Behavioral Wellness plans to place up to 4 more next month, at either the Base Rate or at a special rate, as applicable.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 19-20</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 401,500.00		
Federal			
Fees			
Other:			
Total	\$ 401,500.00	\$ -	\$ -

Narrative: The above referenced contract is funded by State funds. The funding source is included in the FY 2019-2020 Adopted Budget.

**Key Contract Risks:**

There is risk that the number of contracted IMD-alternative beds or clients needing special rates may increase beyond what the Department has projected. In that case, the Department would return to the Board of Supervisors to request an increase to the contract maximum.

**Special Instructions:**

Please email one (1) complete copy of the executed contract and one (1) minute order to: [qilopez@co.santa-barbara.ca.us](mailto:qilopez@co.santa-barbara.ca.us).

**Attachments:**

Attachment A: Davis Guest Home FY 19-20 Board Contract

**Authored by:**

Q.Lopez/D.Morales