

# Budget Journal Entry

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 Document Description: Workforce Housing Development and Preservation      Processed On:      Created By: Andrew Myung  
 Post On: 3/12/2024      Processed By:

## References

Audit Trail: Actualizing JE:

## Budget Revision Request

Agenda Item:      Agenda Date: 3/12/2024      Approval: BOS 4/5      Has Board Letter: Yes

Related Event:

Title: CSD: Workforce Housing Development and Preservation

Budget Action: Increase appropriations of \$246,490 in Community Services Department Affordable Housing Fund, for Services and Supplies funded by an Operating Transfer In from the COVID-19 General Assistance Fund. Increase appropriations of \$246,490 in CEO, COVID-19 General Assistance Fund for Other Financing Uses funded by unanticipated revenue from Intergovernmental Revenue-Federal.

Justification: This Board item recommends approval of an Agreement with Harris & Associates, Inc. (Harris) for delivery of a Strategic Plan for Workforce Housing Development and Preservation (Plan). On September 22, 2023, HCD Staff reissued a Request for Proposals (RFP) to a wide range of qualified consultants to prepare a Strategic Plan for Workforce Housing Development and Preservation. Staff is recommending that the Board of Supervisors approve and authorize the Chair of the Board to execute the Agreement with Harris in the amount of \$246,490. Harris will deliver a Plan to inform, guide and influence future land use, housing projects and programs that can be implemented to improve the County's response to the lack of housing in primarily unincorporated areas of the County for the County's workforce. These efforts will be funded with ARPA monies.

## Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0002 - COVID-19 General Assistance	012 - County Executive Office		26 - Intergovernmental Revenue-Federal	246,490.00	0.00
0002 - COVID-19 General Assistance	012 - County Executive Office		70 - Other Financing Uses	0.00	246,490.00
Fund: 0002 - COVID-19 General Assistance, Department: 012 - County Executive Office Total:				<u>246,490.00</u>	<u>246,490.00</u>
0065 - Affordable Housing	057 - Community Services		40 - Other Financing Sources	246,490.00	0.00
0065 - Affordable Housing	057 - Community Services		55 - Services and Supplies	0.00	246,490.00

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Fund: 0065 - Affordable Housing, Department: 057 - Community Services Total: 246,490.00 246,490.00

## Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0002	012	2420	4610	246,490.00		6034		311WFH	202406	057-CSD: Workforce Housing
0002	012	2530	7901		246,490.00	6034		311WFH	202406	057-CSD: Workforce Housing
0065	057	2420	5911	246,490.00		6001		311WFH	202309	Workforce Housing ARPA
0065	057	2530	7650		246,490.00	6001		311WFH	202309	Workforce Housing ARPA
Total				<u>492,980.00</u>	<u>492,980.00</u>					

## Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Edward Teyber	CEO Analyst	All Depts-All Funds	2/28/2024 9:53:04 AM	Y
Dana Grossi	CEO Analyst	All Depts-All Funds	2/28/2024 1:05:17 PM	Y
Andrew Myung	Fund/Department	057-Community Services Funds	2/28/2024 1:41:32 PM	Y
Steven Yee	CEO Analyst	All Depts-All Funds	2/29/2024 10:32:21 AM	Y
Jeremy Pena	FACS	All Depts-All Funds	2/29/2024 11:51:43 AM	Y
C. Price	Chief Deputy Controller	All Depts-All Funds	2/29/2024 2:31:03 PM	Y
Paul Clementi	Budget Director	All Depts-All Funds	2/29/2024 3:07:10 PM	Y