



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: March 7, 2017
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors

FROM: Department Scott D. McGolpin, P.E., Director, x3010
Director(s)

Contact Info: Mark Schleich, P.E., Deputy Director, x3605

SUBJECT: Agreement with Laurel Labor Services, Inc. of Santa Maria to Provide On-Call Casual Labor for Litter Abatement and Construction and Demolition Sorting, Second and Third Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form:

Recommended Actions:

Approve and execute a labor contract with Laurel Labor Services, Inc. of Santa Maria, a local contractor, for services to provide on-call casual labor for litter abatement and sorting and diversion of recyclable materials at County operated Resource Recovery and Waste Management facilities.

- a) The amount of the contract is not to exceed \$600,000.00 for the period January 1, 2017 to December 31, 2017.
- b) Find that the project is for the operation and maintenance of the existing Tajiguas Landfill involving negligible or no expansion of use beyond that which presently exists, that the proposed action is therefore exempt from the California Environmental Quality Act pursuant to 14 CCR 15301 and approve the filing of a Notice of Exemption on that basis.

Summary Text:

This item is on the agenda in order to approve and execute an agreement with Laurel Labor Service, Inc. This is a sole-source contract. In previous years we have secured competitive bids for the services described above only to find that Laurel Labor Services is the only local company that meets the County's requirements. (The previous contract dated December 1, 2015 to November 30, 2016 with

Laurel Labor Services was extended (December 1, 2016 to November 30, 2017) per Section 4 of the contract. Copy of Amendment 1 dated October 25, 2016 attached.)

Background:

For over ten years the Tajiguas Landfill, Santa Ynez Valley Recycling & Transfer Station and South Coast Recycling & Transfer Station have used on call contracted labor to aid in the abatement of litter as well as sorting and recycling of construction & demolition material. Contracted labor is used on an on-call basis and the labor force is increased to collect wind-blown litter. Permit conditions require the prompt collection\retrieval of wind-blown litter and using supplemental labor is more cost effective than adding permanent positions that would not be needed on a year-round basis. Approval of the contract is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines section 15301 (maintenance of existing facilities). In addition to litter abatement, the labor crews manually sort construction & demolition debris for recycling, thus diverting these materials from the landfill. They also sort and clean curbside collected green waste and self-haul green waste which is then ground into a mulch product for beneficial distribution to customers. The majority of the mulch is distributed to orchard and agricultural businesses, City of Santa Barbara water customers under the Water Wise program and is available for free pick up to all Santa Barbara County residents at the South Coast Recycle & Transfer Station. A portion of the mulch material is also used by the Resource Recovery and Waste Management facilities for landscaping and erosion control purposes. Extra labor is used, to spread the mulch used for landscaping and erosion control. The requirements for casual labor at the various RRWMD sites is estimated at approximately 10 crew members for litter abatement and construction & demolition sorting and approximately 2 supervisorial positions.

Performance Measure:

The County's current established rate of diversion is 75%.

Fiscal and Facilities Impacts:

Funding for this contract has been budgeted in the RRWMD Enterprise Fund's recommended 2016/17 FY and 2017/18 budgets. The source of this funding has been incorporated into tipping fee revenues collected from the Tajiguas Landfill waste shed. Funding will be made available through Budget Unit 054, Fund 1930, Account 7460, Programs 1133, 1200, and 1301. There are no fiscal impacts to other County departments. Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Enterprise Fund	\$ 600,000.00		\$ 600,000.00
Total	\$ 600,000.00	\$ -	\$ 600,000.00

Special Instructions:

Please forward one signed copy of the Agreement and Minute Order to Travis Spier and Holly Renzi in the Public Works Department, (RRWMD). Following Board approval, Clerk of the Board to please post the Notice of Exemption and forward a stamped copy to the (RRWMD) of the Public Works Department, Attn: Joddi Leipner.

Attachments:

Attachment A: Laurel Labor Contract

Attachment B: Notice of Exemption

Authored by:

Travis Spier, Operations Manager, x5626
Public Works Department

Copy:

Holly Renzi, CPA (RRWMD)
Joe De La Cerda, Purchasing Manager, General Services Department