

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 10/10/00
Department Name: Public Works
Department No.: 054
Agenda Date: 10/24/00
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Phillip M. Demery, Director
Public Works

STAFF CONTACT: James Marrs, Section Manager
Engineering - Ext. 3047

SUBJECT: Execute a Professional Services Contract Between Santa Barbara County, Public Works Department Transportation Division and Elizabeth Kohs
All Supervisorial Districts

Recommendation(s):

That the Board of Supervisors:

Approve and Execute a Professional Services Contract between the County of Santa Barbara and Elizabeth Kohs for Real Property Management Services (a Local Vendor) for a period of 1/21/02 through 1/20/04 in an amount not to exceed \$143,021.57.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1, “**An Efficient Government Able to Anticipate and Respond Effectively to the Needs of the Community.**”

Executive Summary and Discussion:

Public Works currently has two full time real property agents who have seventy-seven (77) Capital Improvement projects requiring right-of-way acquisition, dedication, vacation, or exchange. It is estimated that these seventy-seven (77) projects will require 13,700 hours of real property staff time to complete. These hours equate to approximately six (6) years of work for two agents. To address this workload, the department is requesting approval of a professional service contract with Mrs. Elizabeth Kohs. Mrs. Kohs has a Jurist Doctorate from Santa Barbara College of Law and has recently passed the California BAR exam. The Jurist Doctorate curriculum includes coarse work in contract law and real estate, which is essential for right-of-way acquisition for Public Works projects.

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Mandates and Service Levels:

Direction by the Board of Supervisors will not change the programs or service levels.

Fiscal and Facilities Impacts:

Funding for this contract is budgeted in Dept. 054, Org Unit 0014, Program 2050, Fund 0015, and Account 7460.

Special Instructions:

Please retain one original copy for the Clerk's office and return two original copies to the Engineering Section, attn: Sophia Rodriguez, ext. 3094.

Concurrence:

County Counsel
Auditor-Controller
Risk Management