

Budget Journal Entry

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 Document Description: EHS MEHKO Grant Award Processed On: Created By: Stacy Covarrubias
 Post On: 5/14/2024 Processed By:

References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 5/14/2024 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Public Health Department: Environmental Health Services Microenterprise Home Kitchen Operation Grant

Budget Action: Increase appropriations of \$44,549 in the Public Health Department Environmental Health Services Fund to increase Restricted Health Care Programs fund balance funded by revenue from the California Conference of Directors of Environmental Health.

Justification: Approving and authorizing the acceptance of this grant funding will allow the Department to receive the \$44,548.47 grant advance and designate it for use in FY 2024-25 for the MEHKO permitting and inspection program. It is estimated that \$10,000 would be used for waiving the initial plan and hourly fees in the Environmental Justice communities within the unincorporated county. The remaining estimated portion of \$34,548 would be used for salary offset for directed outreach to unpermitted food operators. Since this grant is not in the FY 2024-2025 Recommended Budget, a Budget Revision will be prepared after the fiscal year begins.

Budget Revision Request Financial Summary

| <u>Fund</u> | <u>Department</u> | <u>Project</u> | <u>Object Level</u> | <u>Source Amount</u> | <u>Use Amount</u> |
|--|---------------------|----------------|----------------------------|----------------------|-------------------|
| 0051 - Environmental Health Services | 041 - Public Health | | 45 - Miscellaneous Revenue | 44,549.00 | 0.00 |
| 0051 - Environmental Health Services | 041 - Public Health | | 92 - Changes to Restricted | 0.00 | 44,549.00 |
| Fund: 0051 - Environmental Health Services, Department: 041 - Public Health Total: | | | | <u>44,549.00</u> | <u>44,549.00</u> |

Accounting

| <u>Fund</u> | <u>Dept</u> | <u>GL Acct</u> | <u>LI Acct</u> | <u>Debit Amount</u> | <u>Credit Amount</u> | <u>Prog</u> | <u>OUnit</u> | <u>Proj</u> | <u>Budget Period</u> | <u>Description</u> |
|-------------|-------------|----------------|----------------|---------------------|----------------------|-------------|--------------|-------------|----------------------|--------------------|
|-------------|-------------|----------------|----------------|---------------------|----------------------|-------------|--------------|-------------|----------------------|--------------------|

Budget Journal Entry

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|------|-----|------|-------|------------------|------------------|------|--|--------|--|
| 0051 | 041 | 2420 | 5892 | 44,549.00 | | 1600 | | 202406 | Microenterprise Home Kitchen Operation Grant |
| 0051 | 041 | 2530 | 9743 | | 44,549.00 | 1600 | | 202406 | Microenterprise Home Kitchen Operation Grant |
| | | | Total | <u>44,549.00</u> | <u>44,549.00</u> | | | | |

Signatures

| <u>Signed By</u> | <u>Approval Level</u> | <u>Department/Agency-Fund Group</u> | <u>Signed On</u> | <u>Valid</u> |
|-------------------|-------------------------|-------------------------------------|-----------------------|--------------|
| Stacy Covarrubias | Fund/Department | 041-Public Health Funds | 4/23/2024 10:08:18 AM | Y |
| Dana Grossi | CEO Analyst | All Depts-All Funds | 4/23/2024 10:20:56 AM | Y |
| Jeremy Pena | FACS | All Depts-All Funds | 4/23/2024 10:22:08 AM | Y |
| C. Price | Chief Deputy Controller | All Depts-All Funds | 4/24/2024 9:36:27 PM | Y |
| Paul Clementi | Budget Director | All Depts-All Funds | 4/25/2024 9:58:27 AM | Y |