

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 1/2/02
Department Name: Public Works
Department No.: 054
Agenda Date: 3/19/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Phillip M. Demery, Director
Public Works

STAFF CONTACT: James Marrs, Section Manager
Engineering - Ext. 3047

SUBJECT: Execute a Professional Services Contract Between Santa Barbara County, Public Works Department Transportation Division and Nazneen Akther; All Supervisorial Districts

Recommendation(s):

That the Board of Supervisors:

Approve and Execute a Professional Services Contract between the County of Santa Barbara and Nazneen Akther for Engineering Aide Services for a period of 3/18/02 through 3/17/03 in an amount not to exceed \$49,042.73.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1, "An Efficient Government Able to Anticipate and Respond Effectively to the Needs of the Community."

Executive Summary and Discussion:

The department is requesting approval of a professional service contract with Mrs. Nazneen Akther. Mrs. Akther is presently working for the Public Works Department Transportation Division as an extra help employee. The contract is for sub-professional services in the capacity of an Engineering Aide. Her performance for the nine months she has been with the County has been outstanding. The Department's effort to develop GIS mapping for the County's roadway system have progressed rapidly due in part from her efforts. Her ability with auto cad and her attention to detail are invaluable for the continuation of this work.

Mandates and Service Levels:

Direction by the Board of Supervisors will not change the programs or service levels.

Fiscal and Facilities Impacts:

Funding for this contract is budgeted in Dept. 054, Org Unit 0014, Program 2050, Fund 0015, and Account 7460.

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Special Instructions:

Please retain one original copy for the Clerk's office and return two original copies to the Engineering Section, attn: Sophia Rodriguez, ext. 3094.

Concurrence:

County Counsel
Auditor-Controller
Risk Management