



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** County Executive Office  
**Department No.:** 012  
**For Agenda Of:** August 20, 2024  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Director(s) Contact Info: Mona Miyasato, County Executive Officer, 568-3400  
Tanja Heitman, Assistant County Executive Officer, 568-3400

**SUBJECT:** Second Amendment to South Coast Youth Safety Partnership Agreement with Community Action Commission

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute a Second Amendment to Agreement for Services of Independent Contractor, referenced as BC No. 22019, with the South Coast Youth Safety Partnership’s host agency, Community Action Commission of Santa Barbara County, doing business as CommUnify, for Fiscal Years 2020-21, 2021-22, 2022-23 and 2023-24, to revive and extend the agreement term through August 31, 2024, and increase the contract amount by \$49,640.00 for a total contract amount not to exceed amount of \$162,248.60; and
- b) Determine that the above action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the activities are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activities in questions may have a significant effect on the environment, the activities are not subject to CEQA.

**Summary Text:** The South Coast Youth Safety Partnership (Partnership) includes the County and Cities of Santa Barbara, Goleta, and Carpinteria and endeavors to develop and coordinate regional strategies to reduce youth gang violence. The County is a funder of the Partnership, along with the south coast cities of Santa Barbara, Goleta, and Carpinteria, providing an annual amount of \$49,640 (based on our proportional share of population).

The Board approved the First Amendment to the Agreement on May 7, 2024 for Fiscal Year (FY) 2022-23. This item is the Second Amendment to the Agreement for FY 2023-24. During FY 2023-24, staffing changes occurred at the Partnership and the partner agencies have been coordinating to update the strategic priorities and corresponding action plans. Currently, the County Executive Office acts as the lead County agency participating in the Partnership and in future years this role will shift to the Probation Department. The Probation Department will return to the Board with the FY 2024-25 Agreement and an updated Memorandum of Understanding (MOU).

**Background:**

The South Coast Youth Safety Partnership’s mission is to reduce gang violence and the number of active youth gang members. The Partnership members meet quarterly. The Partnership includes an executive council and a strategy team and collaborates with a service provider network. The work of the Partnership is set forth in its Guiding Principles and Vision Statement which are part of a Memorandum of Understanding (MOU) (Attachment D) between the partner agencies and coordinated thru CommUnify. Major activities include:

- Providing services to youth actively involved in gangs or those identified as potential gang members
- Advocating for a youth gang case worker to be placed in every school
- Working with the community to obtain resources to address unmet needs
- Establishing a mechanism for early identification of potential gang members
- Reducing gang violence through coordinating with service providers on gang violence prevention, intervention, and suppression services

Local government, including the County, are sponsors of the Partnership and provide funding on a cost-share basis. The County’s FY 23-24 portion is based on the 2023 unincorporated South County population. The funds were included in the County’s adopted budget. The Board adopted the MOU and Agreement (Attachment A) with CommUnify, acting as host agency for SCYSP, on January 11, 2022 for FY 20-21 and FY 21-22 and the First Amendment to Agreement (Attachment B) on May 7, 2024 for FY 22-23. This Board Action is a request to extend and increase the Agreement by \$49,640 to provide an additional year of service as the prior Agreement terminated on June 30, 2023. CommUnify has provided the FY 23-24 invoice request (Attachment E). It includes detailed backup of expenses incurred and an outline of deliverables performed consistent with the Agreement’s scope of work.

**Fiscal and Facilities Impacts:**

Budgeted: Yes The \$162,248.60 contract reflects the following payments:

FY 2020-21: \$48,554 (previously paid)

FY 2021-22: \$48,554 (previously paid)

FY 2022-23: \$15,500.60 (previously paid)

FY 2023-24: \$49,640 (requested per this contract amendment – funds budgeted in General County Programs, General Fund)

FY 2024-25: Not included in this amendment. Probation will return to Board with FY 2024-25 MOU and Agreement.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Previous 2020-2023 Costs</u></b>	<b><u>Total Current Agreement Cost</u></b>
General Fund	\$ 112,608.60	\$ 162,248.60
State		
Federal		
Fees		
Other:		
Total	\$ 112,608.60	\$ 162,248.60

**Special Instructions:**

Please execute two (2) original Second Amendments to Agreement with CommUnify and retain one (1) Amendment to Agreement and one (1) Minute Order for pick-up by the department.

**Attachments:**

Attachment A: Agreement for Services of Independent Contractor with Community Action Commission of Santa Barbara County, doing business as CommUnify (BC22019)

Attachment B: First Amendment of Agreement for Services of Independent Contractor with Community Action Commission of Santa Barbara County, doing business as CommUnify

Attachment C: Second Amendment of Agreement for Services of Independent Contractor with Community Action Commission of Santa Barbara County, doing business as CommUnify

Attachment D: South Coast Youth Safety Partnership’s Memorandum of Understanding

Attachment E: FY 23-24 Invoice and Backup

**Authored by:**

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