

ATTACHMENT B

Board of Trustees Minutes

**HOPE SCHOOL DISTRICT BOARD OF TRUSTEES
MINUTES FOR REGULAR BOARD MEETING – JANUARY 8, 2018**

HOPE DISTRICT BOARD ROOM
3970 La Colina Road, Santa Barbara, CA 93110

Regular Session: 6:30 P.M.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Board President Brian Johnson called the meeting to order at 6:30 p.m. in the Hope District Board Room. Present: Brian Johnson, President; Elizabeth O'Brien, Clerk; Dan Cunnison, Member; Erik Vasquez, Member; Anne Hubbard, Superintendent. Absent: Kristi Newton, Member.

2. PUBLIC COMMENT:

There was no public comment.

3. CORRESPONDENCE:

The superintendent reported that she had received the annual Disclosure Letter from Isom Advisors as Municipal Advisor pursuant to Municipal Securities Rulemaking Board Rule G-10.

4. CONSENT AGENDA:

The following consent items were presented to the Board for approval:

- a. Approve the Minutes of the Organizational and Regular Board Meeting held on December 15, 2017.
- b. Approve the commercial warrant registry sheets for December 1, December 8, and December 15, 2017.
- c. Ratify Williams/Valenzuela Uniform Complaints Quarterly Report.
- d. Ratify J-13A Request for Allowance of Attendance Due to Emergency Conditions.

On a motion made by Dan Cunnison and seconded by Erik Vasquez, the Board of Trustees approved (4 ayes: Brian Johnson, Dan Cunnison, Elizabeth O'Brien, Erik Vasquez; 0 noes: 1 absent: Kristi Newton) the consent agenda items as presented.

5. ACTION ITEMS:

• **Approval of the Annual Financial Report for the Year Ending June 30, 2017.**

Business Manager Michael Thomson presented the District's annual audit report to the Trustees for approval. He noted that the report includes ongoing concerns relating to prior budget deficiencies, and also notes the steps that the district is taking to correct these issues. Other findings were related to attendance accounting and corrective measures are in place. The overall audit is in compliance with state and federal regulations.

On a motion made by Elizabeth O'Brien and seconded by Dan Cunnison, the Board of Trustees approved (4 ayes: Brian Johnson, Dan Cunnison, Elizabeth O'Brien, Erik Vasquez; 0 noes: 1 absent: Kristi Newton) the Annual Financial Report for the Year Ending June 30, 2017.

• **Approve Adoption of Resolution 17/18-09 Regarding Annual Accounting of Development Fees for Fiscal Year 2016-17**

Business Manager Michael Thomson presented Resolution 17/18-09 Regarding Annual Accounting of Development Fees for Fiscal Year 2016-17, Fund 25, Capital Facilities Fees to the Board for adoption. He noted that development fees are restricted to projects and construction that are required as a result of increased enrollment. The funds may not be used for salaries or administrative costs. The superintendent reported that plans are being made to work with a consultant to develop a Facilities Plan that will identify projects that may be funded by development fees.

On a motion made by Elizabeth O'Brien and seconded by Erik Vasquez, the Board of Trustees approved (4 ayes: Brian Johnson, Dan Cunnison, Elizabeth O'Brien, Erik Vasquez; 0 noes: 1 absent: Kristi Newton) adoption of Resolution 17/18-09 Regarding Annual Accounting of Development Fees for Fiscal Year 2016-17 as presented.

- **Approve Adoption of Resolution 17/18-10 Calling for a June 5, 2018 Election for an Education Parcel Tax**

The superintendent presented Resolution 17/18-10 Calling for a June 5, 2018 Election for an Education Parcel Tax, and Requesting Consolidation with Other Elections Occurring on June 5, 2018 to the Board for discussion and adoption. Several members of the Parcel Tax Committee spoke in support of the resolution. The superintendent reported that costs for the election will be paid through fundraising done by the committee. She will share information with the Board and staff outlining guidelines for their involvement in the campaign.

On a motion made by Dan Cunnison and seconded by Elizabeth O'Brien, the Board of Trustees approved (4 ayes: Brian Johnson, Dan Cunnison, Elizabeth O'Brien, Erik Vasquez; 0 noes: 1 absent: Kristi Newton) adoption of Resolution 17/18-10 Calling for a June 5, 2018 Election for an Education Parcel Tax as presented.

- **Second Reading and Adoption of Board Policy Series 9000 (Board Bylaws)**

The superintendent requested that the Board approve adoption of the following board bylaws:

- BB 9000 Role of the Board
- BB 9005 Governance Standards
- BB 9010 Public Statements
- BB 9011 Disclosure of Confidential/Privileged Information
- BB 9012 Board Member Electronic Communications
- BB 9100 Organization
- BB 9110 Terms of Office
- BB 9121 President
- BB 9122 Secretary
- BB 9123 Clerk
- BB 9124 Attorney
- BB 9130 Board Committees
- BB 9140 Board Representatives
- BB 9200 Limits of Board Member Authority
- BB 9220 Governing Board Elections
- BB 9222 Resignation
- BB 9223 Filling Vacancies
- BB 9224 Oath of Affirmation
- BB 9230 Orientation
- BB 9240 Board Training
- BB 9250 Remuneration, Reimbursement and Other Benefits
- BB 9260 Liability Insurance
- BB 9270 Conflict of Interest
- E 9270 Conflict of Interest
- BB 9310 Board Policies
- BB 9320 Meetings and Notices
- BB 9321 Closed Session Purposes and Agendas
- BB 9321.1 Closed Session Actions and Reports
- BB 9322 Agenda/Meeting Materials
- BB 9323 Meeting Conduct
- BB 9323.2 Actions by The Board
- E 9323.2 Actions by The Board Exhibit 1
- BB 9324 Minutes and Recordings
- BB 9330 Membership in Associations
- BB 9400 Board Self-Evaluation

On a motion made by Dan Cunnison and seconded by Brian Johnson, the Board of Trustees approved (4 ayes: Brian Johnson, Dan Cunnison, Elizabeth O'Brien, Erik Vasquez; 0 noes: 1 absent: Kristi Newton) adoption of Board Policy Series 9000 (Board Bylaws) as presented.

6. SUPERINTENDENT'S REPORT & LCAP UPDATE

The superintendent reported that superintendents in the county have been working collaboratively in regard to school closures as a result of air quality issues and ash caused by the Thomas fire. She thanked the district office staff, maintenance staff, teachers and administrators for their work and dedication during this time.

District LCAP goals will be used as a focus for the Multi-Tiered System of Support (MTSS) grant. Information on trainings will be completed later this month.

7. BOARD MEMBERS' REPORTS

Board members thanked the superintendent for her clear communications and updates regarding events during the recent Thomas fire.

8. FUTURE AGENDA AND CALENDAR ITEMS

The special board meeting, Board Governance Workshop, is rescheduled for February 3 in the Hope School Library.

9. ADJOURNMENT OF REGULAR SESSION

The meeting adjourned at 7:20 p.m.

Future Meeting Calendar

◆ **SPECIAL BOARD MEETING**

February 3, 2018

8:30 a.m. to 12:00 p.m.

Board Governance Workshop

HOPE SCHOOL LIBRARY

◆ **REGULAR BOARD MEETING**

February 12, 2018

Closed Session at 6:00 p.m.

Regular Session at 6:30 p.m.

HOPE DISTRICT BOARD ROOM