

Budget Revision Requests
11/5/2013

Revision No.: 0003153
Departments: General Services, Public Health
Title: Establish transfer accounts between General Services and Public Health for vehicle return
Budget Action: Increase appropriations of \$39,605 in the General Services Department Vehicle Operations & Maintenance Fund for Other Financing Uses funded by the release of Retained Earnings. Increase appropriations of \$21,303 in the Public Health Department General Fund and \$18,302 in the Health Care Fund for Other Charges funded by an operating transfer from the Vehicle Operations & Maintenance Fund.

Revision No.: 0003159
Departments: General County Programs
Title: Establish appropriation for deferred maintenance/capital consultant.
Budget Action: Establish appropriation of \$280,000 in General County Programs, General Fund, for Services and Supplies funded by a release of Committed fund balance.

Revision No.: 0003161
Departments: Agricultural Commissioner/W&M, General Services
Title: Increase appropriations for an assigned vehicle in the Agricultural Commissioner/W&M department.
Budget Action: Increase appropriations of \$24,207 in General Services Vehicle Operations/Maintenance fund for capital assets-equipment funded by an operating transfer from the Agricultural Commissioner/W&M general fund. Increase appropriations of \$24,207 in the Agricultural Commissioner/W&M General Fund for Other Financing Uses funded by a release of Restricted Fund Balance.

Revision No.: 0003164
Departments: Planning & Development
Title: Budget for use of grading bond revenue to fund grading contract
Budget Action: Increase appropriations of \$120,000 in Planning and Development General Fund for Services and Supplies funded by unanticipated revenue from a drawdown on a bond for a grading project.

Revision No.: 0003170
Departments: Planning & Development
Title: Budget expenditure and revenue for Alisal Ranch Reservoir EIR
Budget Action: Increase appropriations of \$38,790 in Planning and Development General Fund for Services and Supplies funded by unanticipated revenue from the project applicant.

Revision No.: 0003173
Departments: General Services
Title: Accept the donations for the New Cuyama Family Resource Center & Library, Project #8711
Budget Action: Increase appropriations of \$370,000 in General Services Capital Outlay Fund for Capital Assets - Construction in Progress funded by a donation from the Cuyama Valley Resource Center.

Budget Revision Requests

Document Number: BJE - 0003153 Agenda Item: Agenda Date: 11/5/2013 Approval: BOS 4/5 Has Board Letter: No

Title: Establish transfer accounts between General Services and Public Health for vehicle return

Budget Action: Increase appropriations of \$39,605 in the General Services Department Vehicle Operations & Maintenance Fund for Other Financing Uses funded by the release of Retained Earnings. Increase appropriations of \$21,303 in the Public Health Department General Fund and \$18,302 in the Health Care Fund for Other Charges funded by an operating transfer from the Vehicle Operations & Maintenance Fund.

Justification: The Public Health Department has two vehicles (#s 3839 & 3845) that they no longer need and want to return to General Services Vehicle Operation per the General Services customer agreement. The agreement states that a customer may return an assigned vehicle if their need changes, and they will be able to collect a refund of the amounts they have contributed toward a replacement vehicle. Vehicle Operations has collected total replacement revenue of \$18,301.52 on vehicle #3839 and \$21,302.56 on vehicle #3845. This budget revision will access these funds in the Vehicle Operation's replacement reserves and transfer the funds to Public Health.

Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	041 - Public Health		40 - Other Financing Sources	21,303.00	0.00
0001 - General	041 - Public Health		60 - Other Charges	0.00	21,303.00
Fund: 0001 - General, Department: 041 - Public Health Total:				21,303.00	21,303.00
0042 - Health Care	041 - Public Health		40 - Other Financing Sources	18,302.00	0.00
0042 - Health Care	041 - Public Health		60 - Other Charges	0.00	18,302.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				18,302.00	18,302.00
1900 - Vehicle Operations/Maintenance	063 - General Services		70 - Other Financing Uses	0.00	39,605.00
1900 - Vehicle Operations/Maintenance	063 - General Services		89 - Changes to Retained Earnings	39,605.00	0.00
Fund: 1900 - Vehicle Operations/Maintenance, Department: 063 - General Services Total:				39,605.00	39,605.00

Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Steven Yee	10/7/2013 3:51:19 PM	063 - General Services	Fund/Department	Y
Brian Duggan	10/7/2013 4:09:20 PM	063 - General Services	Fund/Department	Y
Brad Hendricks	10/8/2013 10:15:36 AM	041 - Public Health		Y
Nancy Leidelmeijer	10/8/2013 10:22:06 AM	041 - Public Health	Fund/Department	Y
Suzanne Jacobson	10/8/2013 10:22:58 AM	041 - Public Health	Fund/Department	Y
Joseph Toney	10/10/2013 11:08:02 AM	012 - County Executive Office	CEO Analyst	Y
Richard Morgantini	10/10/2013 11:58:59 AM	012 - County Executive Office	CEO Analyst	Y
Joel Boyer	10/21/2013 1:39:12 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	10/23/2013 8:32:26 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	10/26/2013 10:46:52 AM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0003159 Agenda Item: Agenda Date: 11/5/2013 Approval: BOS 4/5 Has Board Letter: No

Title: Establish appropriation for deferred maintenance/capital consultant.

Budget Action: Establish appropriation of \$280,000 in General County Programs, General Fund, for Services and Supplies funded by a release of Committed fund balance.

Justification: On June 4, 2013, the Board of Supervisors directed staff to develop an Asset Management Plan (Facility Condition Assessment Report and Maintenance Management Plan). A consultant for this project has been selected. This project will be funded using Facilities Maintenance Committed Fund Balance, as approved by the BOS at the 10/15/13 meeting.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	990 - General County Programs		55 - Services and Supplies	0.00	280,000.00
0001 - General	990 - General County Programs		93 - Changes to Committed	280,000.00	0.00
	Fund: 0001 - General, Department: 990 - General County Programs Total:			<u>280,000.00</u>	<u>280,000.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Jette Christiansson	10/14/2013 12:49:32 PM	012 - County Executive Office	CEO Analyst	Y
Joel Boyer	10/15/2013 11:36:50 AM	061 - Auditor-Controller	FACS	Y
Julie Hagen	10/18/2013 2:26:18 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	10/26/2013 10:48:04 AM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0003161 Agenda Item: Agenda Date: 11/5/2013 Approval: BOS 4/5 Has Board Letter: No

Title: Increase appropriations for an assigned vehicle in the Agricultural Commissioner/W&M department.

Budget Action: Increase appropriations of \$24,207 in General Services Vehicle Operations/Maintenance fund for capital assets-equipment funded by an operating transfer from the Agricultural Commissioner/W&M general fund. Increase appropriations of \$24,207 in the Agricultural Commissioner/W&M General Fund for Other Financing Uses funded by a release of Restricted Fund Balance.

Justification: The Weights and Measures division of the Agricultural Commissioner's Department has obtained CEO approval to add a new transit cargo van (veh #5519) to their Assigned vehicle fleet. This budget revision will establish the transfer accounts for this transaction. The Weights & Measures division has added a new employee who will be in the field daily, it is more cost effective to add an assigned vehicle for these efforts.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	051 - Agricultural		70 - Other Financing Uses	0.00	24,207.00
0001 - General	051 - Agricultural		92 - Changes to Restricted	24,207.00	0.00
Fund: 0001 - General, Department: 051 - Agricultural Commissioner/W&M Total:				24,207.00	24,207.00
1900 - Vehicle Operations/Maintenance	063 - General Services		40 - Other Financing Sources	24,207.00	0.00
1900 - Vehicle Operations/Maintenance	063 - General Services		65 - Capital Assets	0.00	24,207.00
Fund: 1900 - Vehicle Operations/Maintenance, Department: 063 - General Services Total:				24,207.00	24,207.00

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Brian Duggan	10/2/2013 10:14:26 AM	063 - General Services	Fund/Department	Y
Steven Yee	10/2/2013 10:16:10 AM	063 - General Services	Fund/Department	Y
Traci Lewis	10/2/2013 3:24:22 PM	051 - Agricultural	Fund/Department	Y
Joseph Toney	10/10/2013 11:27:30 AM	012 - County Executive Office	CEO Analyst	Y
Richard Morgantini	10/10/2013 1:17:17 PM	012 - County Executive Office	CEO Analyst	Y
Joel Boyer	10/22/2013 5:25:58 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	10/23/2013 9:12:26 AM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	10/26/2013 10:49:36 AM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0003164 Agenda Item: Agenda Date: 11/5/2013 Approval: BOS 4/5 Has Board Letter: No

Title: Budget for use of grading bond revenue to fund grading contract

Budget Action: Increase appropriations of \$120,000 in Planning and Development General Fund for Services and Supplies funded by unanticipated revenue from a drawdown on a bond for a grading project.

Justification: Planning and Development drew down revenue on a bond for the Clubhouse Estates grading project. The tract was rough graded, utilities were installed, and common roadways were completed, but it was otherwise abandoned prior to final stabilization. The purpose of this budget revision is to utilize this grading bond revenue to provide stabilization of the tract. There is no General Fund Contribution impact.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	053 - Planning & Development		30 - Charges for Services	120,000.00	0.00
0001 - General	053 - Planning & Development		55 - Services and Supplies	0.00	120,000.00
Fund: 0001 - General, Department: 053 - Planning & Development Total:				<u>120,000.00</u>	<u>120,000.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Rachel Lipman	10/16/2013 3:16:06 PM	053 - Planning & Development	Fund/Department	Y
Joseph Toney	10/21/2013 9:07:31 AM	012 - County Executive Office	CEO Analyst	Y
Joel Boyer	10/21/2013 1:28:30 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	10/22/2013 1:49:53 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	10/28/2013 11:10:27 AM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0003170 Agenda Item: Agenda Date: 11/5/2013 Approval: BOS 4/5 Has Board Letter: No

Title: Budget expenditure and revenue for Alisal Ranch Reservoir EIR

Budget Action: Increase appropriations of \$38,790 in Planning and Development General Fund for Services and Supplies funded by unanticipated revenue from the project applicant.

Justification: Approval of this budget revision in the amount of \$38,790 will provide budget authorization to enter into an agreement with Albion Environmental, Inc. to conduct an ethnographic impact analysis for the EIR for the Alisal Ranch Reservoir project. All costs for this project are fully reimbursable by the project applicant and there is no General Fund Contribution impact.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	053 - Planning & Development		30 - Charges for Services	38,790.00	0.00
0001 - General	053 - Planning & Development		55 - Services and Supplies	0.00	38,790.00
Fund: 0001 - General, Department: 053 - Planning & Development Total:				<u>38,790.00</u>	<u>38,790.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Rachel Lipman	10/16/2013 3:16:58 PM	053 - Planning & Development	Fund/Department	Y
Joseph Toney	10/21/2013 9:08:40 AM	012 - County Executive Office	CEO Analyst	Y
Joel Boyer	10/21/2013 1:14:15 PM	061 - Auditor-Controller	FACS	Y
Julie Hagen	10/22/2013 1:51:06 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	10/26/2013 10:39:49 AM	012 - County Executive Office	Budget Director	Y

Budget Revision Requests

Document Number: BJE - 0003173 Agenda Item: Agenda Date: 11/5/2013 Approval: BOS 4/5 Has Board Letter: No

Title: Accept the donations for the New Cuyama Family Resource Center & Library, Project #8711

Budget Action: Increase appropriations of \$370,000 in General Services Capital Outlay Fund for Capital Assets - Construction in Progress funded by a donation from the Cuyama Valley Resource Center.

Justification: The Cuyama Valley Family Resource Center (CVFRC, a local 501(c)3 entity) has obtained grant funding totaling \$370,000. The CVFRC has agreed to donate this funding to the County in order to complete Phase II of the project. This budget revision request will provide the appropriations necessary to accept the donation and fund completion of the project. The board voted 5-0 on 5/7/2013 to accept this donation.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0030 - Capital Outlay	063 - General Services		45 - Miscellaneous Revenue	370,000.00	0.00
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	370,000.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				<u>370,000.00</u>	<u>370,000.00</u>

Signatures

<u>Signed By</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Approval Level</u>	<u>Valid</u>
Brian Duggan	10/21/2013 4:13:08 PM	063 - General Services	Fund/Department	Y
Joseph Toney	10/21/2013 4:30:33 PM	012 - County Executive Office	CEO Analyst	Y
Joel Boyer	10/22/2013 8:22:50 AM	061 - Auditor-Controller	FACS	Y
Julie Hagen	10/22/2013 1:55:19 PM	061 - Auditor-Controller	Chief Deputy Controller	Y
Thomas Alvarez	10/26/2013 10:41:12 AM	012 - County Executive Office	Budget Director	Y

11-05-13

7/1/2013			
Beginning Balance	Detail of Board Approved Changes:	\$ 588,898.74	Status
FY 2013-14 Adopted Budget Development Policy	FY 2013-14 General Fund Contribution per Budget Development Policy	500,000.00	completed
Planning & Development Adopted FY 13-14 Budget		\$ (29,931.00)	completed
General Fund Contingency Transfers from FY 2013-14 Budget Hearings:			
ADMHS/Probation	Juvenile Justice Mental Health Service Restoration	\$ (300,000.00)	\$75,000 to be taken Quarterly as needed
FY 2013-14 Board Adjustments			
Community Services Department	August 20, 2013: Increase appropriations in Community Services Department, Housing Division, General fund for Salaries and Employee Benefits of the Lompoc Transformative Housing Project funded by a release of Committed Contingency Fund Balance.	\$ (14,200.00)	Pending
Public Health Department	Approved by A/C's office: Increase Impress Cash Account in PHD Fund 0001 as per County Petty Cash Policy	\$ (500.00)	completed
6/30/2014 Adjusted Budget Ending Balance		<u>744,267.74</u>	