



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: December 6, 2016
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department
Director: George Chapjian, Community Services Director (805) 568-2467
Contact Info: Natasha Garduno, Executive Assistant (805) 568-2467
SUBJECT: 2016-2017 Agreement for Operations of a County-wide Library System; All Supervisorial Districts.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a one-year Agreement for Operation of a Countywide Library System (the "Agreement") by and between the County and the Cities of Lompoc, Santa Barbara and Santa Maria ("Cities") for the period of July 1, 2016 through June 30, 2017 for a total cost of \$3,614,578 for Fiscal Year 2016-2017 (Attachment 1); and
- b) Determine that the approval of the Agreement is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(4), finding that the project is a creation of a governmental funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (NOE) (Attachment 2).

Summary Text:

On June 15, 2016, the Board of Supervisors adopted the Fiscal Year (FY) 2016-2017 Operating Budget, which included the allocation of \$3,614,578 in funding to the three Cities of Santa Barbara (Zone 1), Lompoc (Zone 2) and Santa Maria (Zone 3) to provide library services to County residents. The Board approved a base funding of \$3,414,578 to keep the per capita at \$7.80, while also approving a one-time infusion of an additional \$200,000 for FY16/17 for a total of \$3,614,578, effectively increasing the per capita for fiscal year 2016-2017 to \$8.2592.

The approval of the Agreement will authorize the County to contract with these Cities for library services and provide funding for the period of July 1, 2016 through June 30, 2017.

This item is coming to the Board later than normal because the library directors were requesting changes to the agreement that were material in nature. The changes caused some delays and after several meetings the parties decided to process the current agreement unchanged, save for the amount being provided, while the respective staff worked on an agreement for next fiscal year.

After the Board of Supervisors takes action, the agreement will go to the City Councils of Santa Barbara, Lompoc and Santa Maria for consideration and approval. Once approved, funds will be distributed by the County.

Background:

Library services in the County are provided via the Cities’ main libraries and various branch locations as a way to efficiently use existing facilities and prevent the creation of County-operated duplicate establishments. On June 2, 2015, the Board of Supervisors approved a change to the Library Zone configuration which moved the Buellton Branch out of Zone 2 and into Zone 1. This change has been included in the attached FY 2015-2016 Agreement for Operations of a County-wide Library System. The Zone Boundary Map (Attachment 3), Zone Boundary Legal Descriptions (Attachment 4) and Zone Populations (Attachment 5) have also been updated to reflect this change. The Cities will provide library services on the three Zones as follows:

- Zone 1: Santa Barbara. Services provided to the cities and unincorporated areas located within or in close proximity to Santa Barbara, Carpinteria, Montecito, Isla Vista, Goleta, Solvang, Buellton, Santa Ynez and Los Olivos.
- Zone 2: Lompoc. Services provided to the cities and unincorporated areas located within or in close proximity to Lompoc, Vandenberg Village and Vandenberg Air Force Base.
- Zone 3: Santa Maria. Services provided to the cities and unincorporated areas located within or in close proximity to Cuyama, Guadalupe, Los Alamos, Orcutt and Santa Maria.

The County’s contribution to library services for each zone is based on the population of the cities and unincorporated areas within the respective zone as certified January 1st of the prior fiscal year (FY 2015-2016) by the California State Public Library Fund (PLF) as detailed in the Library Service Funding Table below (also Exhibit A to the Agreement).

<u>LIBRARY SERVICE FUNDING TABLE</u>		
POPULATION BASE PER PLF CERTIFICATION		
<i>FY 15/16 Estimates for use for FY 16/17 - \$8.26 Per Capita</i>		
Zones	FY 15-16 Population Estimates	FY 16-17 Library Funds
Zone 1 - Santa Barbara	230,125	\$1,900,647
Zone 2 - Lompoc	59,399	\$490,588
Zone 3 - Santa Maria	<u>148,119</u>	<u>\$ 1,223,343</u>
TOTAL:	437,643	\$3,614,578

In addition to the County contribution for Zone 1, the Goleta Library, which is located in Zone 1, will receive additional funding of approximately \$195,000 from County Service Area (CSA) No. 3 (Exhibit B to the Agreement) through Measure L. Measure L is a voter-approved measure, which helps fund extended library facilities and services in the greater Goleta area.

In the course of FY 2016-2017, County staff anticipates working in conjunction with Library Directors, and the Library Advisory Committee to review the library service delivery structure to determine if the zone model continues to be the most effective service model.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

The Board approved the allocation of \$3,614,578 on June 15, 2016 for the three library service zones as part of the adopted FY 2016-2017 Operating Budget; these funds cover free library services for one year. If the Board approves the Agreement, \$3,614,578 in library service funds will be disbursed as shown in the Library Service Funding Table, with \$1,900,647 provided to the City of Santa Barbara, \$490,588 provided to the City of Lompoc and \$1,223,343 provided to the City of Santa Maria.

Performance Measures:

The County has had contracts with the three main libraries over the years, with the most recent being the FY 2015-2016 contract. The libraries have met their goals of operational hours, book circulation, visitation and internet use by patrons.

Special Instructions:

Please execute four original agreements for signature and return three to Natasha Garduno.

Attachments:

- Attachment 1 – 2016-2017 Agreement for Operation of a Countywide Library System
- Attachment 2 – CEQA Notice of Exemption
- Attachment 3 – 2015 Library Zone Map
- Attachment 4 – 2015 Library Zone Boundary Legal Descriptions
- Attachment 5 – Library circulation numbers