



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: First 5 Children and Families Commission of Santa Barbara County
Department No.: 994
For Agenda Of: September 12, 2017
Placement: Departmental
Estimated Time: 5 Minutes
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Ben Romo, Executive Director
Directors(s) First 5 Children and Families Commission of Santa Barbara County
Contact Info: Wendy Sims-Moten, Business Manager
First 5 Children and Families Commission of Santa Barbara County
805-884-8085

SUBJECT: Independent Contractor Services and Retirement Waiver for the First 5

County Counsel Concurrence

As to form: No

Other Concurrence: N/A

As to form: Select_Concurrence

Auditor-Controller Concurrence

As to form: No

Recommended Actions:

That the Board of Supervisors:

- a) In accordance with California Government Code Section 7522.56(f)(1), certify that the appointment of retired County employee Eileen Monahan is necessary to fill a critical need at First 5 Santa Barbara County (First 5) before 180 days have passed from her date of retirement.
- b) Approve and authorize First 5 to engage a retired employee, Eileen Monahan, as an Independent Contractor to provide assistance with the development and implementation of the Quality Rating and Improvement System transition to Santa Barbara County Education Office and Children's Resource and Referral of Santa Barbara County, work related to child care start-up, and other projects deemed necessary by First 5 on an hourly basis not to exceed 960 hours of annual service.
- c) Determine that the above actions are organizational and administrative activities of government that are not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(5) of the CEQA Guidelines.

Summary Text:

Eileen Monahan worked as an employee for First 5 for over 16 years and served as an Enterprise Leader General for over 8 years. Due to declining revenues and a transition of services to outside partners, the Enterprise Leader General position held by Ms. Monahan was no longer funded in this fiscal year. Upon her separation from the County, Ms. Monahan began providing consulting services to clients in the early care and education field. First 5 has engaged her for services as described above. Ms. Monahan submitted her intent to retire on August 3, 2017. First 5 is seeking Board support for a waiver of the requirement that retired employees wait 180 days before engaging as an independent contractor with the County so Ms. Monahan can continue to provide these important services

Background:

First 5 Children and Families Commission of Santa Barbara County was established in 1999 after California voters passed Proposition 10, a state constitutional amendment. Proposition 10 imposed a sales tax on tobacco products and directed that those revenues be used to support early childhood development focusing on children prenatal through age five.

Performance Measure:

n/a

Contract Renewals and Performance Outcomes:

Fiscal and Facilities Impacts:

It is anticipated that Ms. Monahan will provide assistance and support up to 200 hours. This position is funded by revenues from Proposition 10 and not from the general fund.

Budgeted: Select_Budgeted

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Narrative:

Key Contract Risks:

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Send a minute order of the Board’s actions to the First 5 Children and Families Commission of Santa Barbara County – Attention: Sara Soto-Gonzalez.

Attachments:

- Notice of Exemption

Authored by:

Wendy Sims-Moten, Business Manager

CC: