



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** District Attorney  
**Department No.:** 021  
**For Agenda Of:** June 6, 2017  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

---

**TO:** Board of Supervisors  
**FROM:** Department Director(s) Joyce E. Dudley, District Attorney, x2308  
Contact Info: Kerry Bierman, Chief Financial & Administrative Officer, x2304  
**SUBJECT:** California Victim Compensation Board Criminal Restitution Compact Grant  
(VC-7082), Fiscal Years 2017 - 2019

---

**County Counsel Concurrence**

As to form: Yes

Other Concurrence: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt a Resolution authorizing the District Attorney to execute an Agreement with the California Victim Compensation Board (CalVCB) to accept and expend the Criminal Restitution Compact grant for the period of July 1, 2017 through June 30, 2019 in the total amount of \$192,746.00, or \$96,373.00 per fiscal year; and
- b) Determine that the above action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because it consists of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This agreement with the California Victim Compensation Board (CalVCB) enhances services provided to victims by the Santa Barbara County Office of the District Attorney. The Victim of Violent Crimes (VVC) Claims Verification enables victims to obtain financial recovery of losses experienced as a result of a violent crime from the State Victim Restitution Fund. The Criminal Restitution Compact assists the State to maintain the integrity of this fund by maximizing recovery of restitution fines and penalties ordered and collected locally. A Resolution is required in order to authorize the District Attorney to execute this agreement, as well as comply with non-supplanting State funds.

**Background:**

The Criminal Restitution Compact was initiated in January 2000 to assist the State Board Revenue Recovery and Appeals Division with improving the criminal restitution system. The State established contracts with various District Attorney Offices to maximize the recovery of criminal restitution fines, which finances the reimbursement of victim losses incurred as a result of violent crimes. This contract provides \$96,373 for Fiscal Year 2017-18 and \$96,373 for Fiscal Year 2018-19. The total allocation of \$192,746 will fund an existing 1.0 FTE Paralegal position to ensure that statutory restitution fines and penalty assessments are included in court orders.

**Fiscal and Facilities Impacts:**

Budgeted: Yes. Revenues and appropriations are included in current and future budgets.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 2017-18 Cost:</u></b>	<b><u>FY 2018-19 Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 96,373.00	\$ 96,373.00	
Federal			
Fees			
Other:			
Total	\$ 96,373.00	\$ 96,373.00	\$ -

The total award from CalVCB is \$192,746, which will be allocated over a two-year period. The program budget is \$96,373 each fiscal year. This includes \$86,355.45 in salary and benefit costs per fiscal year, which funds an existing 1.0 FTE Paralegal position, as well as \$10,017.55 in operating costs and overhead charges each year. Program expenses and revenue are budgeted in the Fiscal Year 2017-2018 Recommended budget and the Fiscal Year 2018-2019 Proposed budget.

**Staffing Impacts:**

The salary and benefits for 1.0 FTE Paralegal has been funded since the grant’s initiation in January 2000. The award continues to fund this existing position for the next two fiscal years (FY 2017 - 19).

**Special Instructions:**

Please return the following documents to Nicole Acosta, DA Department Business Specialist:

- Four (4) duplicate original executed Resolutions
- One (1) copy of executed Resolution

**Attachments:**

- Attachment A: Board Resolution
- Attachment B: Grant Agreement

**Authored by:**

Nicole Acosta, Department Business Specialist (x2413)