



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Third District
Department No.:
For Agenda Of: July 14, 2009
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s) Doreen Farr, Third District Supervisor
Contact Info: Chris Henson, Chief of Staff
Third District Supervisor Doreen Farr
X 2192

SUBJECT: Appointment of the Los Alamos Planning Advisory Committee

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: No

Recommended Actions:

That the Board of Supervisors adopt a resolution appointing members of the Los Alamos Planning Advisory Committee (LAPAC).

Summary Text:

Doreen Farr, Third District Supervisor, has nominated the following individuals to participate on the LAPAC.

Susan DeWitt
Michael Fordyce
Chuy Jiminez

Carolyn Mortole
Jean Naughton

Bruce Thyrion
Christopher Wrather

The term of the previous LAPAC term corresponded with former Third District Supervisor Firestone's term of office. The recruitment for members of the LAPAC was initiated on February 17, 2009. Public notice of the LAPAC openings were published in the Santa Maria Times, the Santa Ynez Valley News, posted at the Los Alamos Post Office, in the regional libraries, and sent to the Los Alamos Community interested parties list kept by the Planning and Development Department. The recruitment period lasted from February 17, 2009 through March 27, 2009. The Third District Office reviewed applications, held candidate interviews, and selected seven candidates for consideration for appointment to the LAPAC by the Board of Supervisors.

The role of the LAPAC will be to advise County staff, receive community input, review, and comment on select project proposals within the Planning Area of the Los Alamos Community Plan consistent with the *Santa Barbara County Guidelines for General Plan Advisory Committees and Similar Advisory Bodies (1991)*.

Background:

LAPAC and the Draft Los Alamos Community Plan Update

The Draft Los Alamos Community Plan Update is currently in the environmental review phase and scheduled for consideration by the Board of Supervisors in winter 2009-2010. The Public Hearing for the Draft Environmental Impact Report (EIR) is scheduled for September 9, 2009 in Los Alamos. The Draft EIR public hearing will be the first meeting of the LAPAC subsequent to their appointment, should no projects emerge that qualify for review.

Role of the General Plan Advisory Committees

The General Plan Advisory Committees (GPAC) are established to advise the Board of Supervisors, Planning Commission, Planning and Development staff and other County officials on matters related to the implementation and periodic modification of the Comprehensive General Plan. These committees are not a requirement of State or federal law and are formed by the Board of Supervisors to facilitate community participation in establishing and updating the Community Plans that implement the Comprehensive Plan within unincorporated communities in Santa Barbara County. The Board of Supervisors may create, modify, and terminate GPACs, their membership, mission statements, and schedules at any time.

A GPAC is advisory in nature and is granted no authority to approve, deny, or require modification to any matter or project under review by the committee. The committee's advice will be conveyed to the appropriate decision-making body in the form of recommendations and will be included in the planning staff report. Staff is assigned responsibility for the timely review of development applications and assuring Board-initiated work programs are completed on time and within budget. The GPAC is also responsible for annual election of officers, following meeting procedures subject to the Brown Act Open Meetings Law, and regular attendance at meetings.

Performance Measure:

Locally held public meetings help the County government remain accountable to and serve the citizens of the Town of Los Alamos by keeping its citizens informed and providing a venue to express their concerns about projects that affect them. Increasing opportunities for local involvement in the planning process helps improve projects by providing a venue to engage the community in identifying and solving problems. For project applicants, an opportunity to respond to local concerns early could improve and streamline the review process.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 198,140.83	\$ 19,080.40	\$ 9,540.20
State			
Federal			
Fees			
Other:			
Total	\$ 198,140.83	\$ 19,080.40	\$ 9,540.20

Costs associated with meetings of the LAPAC are for facility rental and staff to prepare staff reports, agendas, and maintain the public record. Costs for public hearings on the Los Alamos Community Plan update EIR are borne by the General Fund. The costs incurred by meetings of the LAPAC to review projects are funded by applicant fees. The LAPAC has largely completed the budgeted work on the Draft Los Alamos Community Plan Update. Subsequent to a public hearing on the Draft EIR and a final meeting to review public comments received on the Draft EIR, the LAPAC will assume an advisory role on select project applications. The fiscal analysis assumes four meetings of the LAPAC would occur annually to review project proposals.

Staffing Impacts:

Legal Positions:

N/A

FTEs:

N/A

Special Instructions:

None

Attachments:

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1. Attachment A: Resolution of the Board of Supervisors in the matter of Approving Members of the Los Alamos Planning Advisory Committee (LAPAC)
 1. Exhibit A: Planning Area Map
 2. Exhibit B: Guidelines for General Plan Advisory Committees
 3. Exhibit C: GPAC Responsibilities Agreement

Authored by:

Bret McNulty, Senior Planner, Planning and Development, Office of Long Range Planning

cc: Dianne Black, Director, Planning and Development
 Derek Johnson, Director, Office of Long Range Planning

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