



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Agricultural
Commissioner
Department No.: 051
For Agenda Of: May 7, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Cathleen Fisher, Commissioner, 805-681-5600
Directors(s)
Contact Info: Stephanie Stark, Deputy Commissioner or Kendra Stites, Admin,
805-681-5600
SUBJECT: Certified Farmer's Market Inspection Program Agreement #19-0064-0000-SA
with the California Department of Food and Agriculture

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

Approve and authorize the Chair of the Board of Supervisors to execute an agreement with the California Department of Food and Agriculture for support of services related to the Certified Farmer's Market Inspection Program in the County of Santa Barbara for the period of July 1, 2019 through June 30, 2020 in the amount of \$16,500.00.

Summary Text:

This item is on the agenda for the Board of Supervisors to approve and authorize an agreement with the California Department of Food and Agriculture (CDFA) to receive reimbursement for the County's enforcement of the Certified Farmer's Market (CFM) Inspection Program. Through this agreement, the CDFA reimburses the Santa Barbara County Agricultural Commissioner's Office for the cost associated with the activities that ensure and maintain the quality and wholesomeness of the products offered for sale through the CFM program. It will also help ensure that sales are conducted without fraud, deception, or misrepresentation. This is accomplished through market site inspections, production site inspections and producer and market investigations.

Background:

The Agricultural Commissioner’s Office has operated a CFM program for many years and this is the fifth year that the CDFA has made funds available for distribution to County Agricultural Commissioner’s Offices. It is anticipated that funding and reimbursement for our CFM enforcement activities will continue.

Performance Measure: N/A

Contract Renewals and Performance Outcomes:

None

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|-------------------------------|--------------------------------|---|---|
| General Fund | | | |
| State | \$ 16,500.00 | | |
| Federal | | | |
| Fees | | | |
| Other: | | | |
| Total | \$ 16,500.00 | \$ - | \$ - |

Narrative: This funding is included in our proposed 2019-20 budget.

Key Contract Risks:

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA will have the option to either terminate this Agreement with no liability occurring to the CDFA, or offer to amend the Agreement to reflect the reduced amount.

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Please return a fully executed signature page for Standard Agreement No. 19-0064-000-SA and a minute order to the Agricultural Commissioner’s Office.

Attachments:

Attachment A: Agreement No. 19-0064-000-SA

Authored by:

Stephanie Stark

cc: N/A