

Budget Journal Entry

Document Number: BJE - 0010912

Document Description: BOS First District Donation of Discretionary Spending Funds Held in Dept 990

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References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 12/16/2025 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: BOS First District Donation of Discretionary Funds Held in Dept 990

Budget Action: Increase Appropriations of \$2,098 in General County Programs General Fund for Services and Supplies, funded by a release of Committed Emerging Issues fund balance.

Justification: This budget revision is necessary to increase appropriations for a \$2,098 donation from the Board of Supervisor's First District Office to the Mission Canyon Association (MCA). This donation will help fund maintenance of portable restrooms, trash and recycling services, and "Mutt Mitts" for pet waste near the Tunnel Road trailhead. Funding for this donation is coming from the Board of Supervisor's First District Office discretionary general fund monies that have been accumulated and held in General County Programs General Fund Committed Emerging Issues Fund Balance. In prior fiscal years, these discretionary funds were allocated to each Board District Office to direct to projects and programs within the County that are in need of funding and that meet the social needs of the community.

Budget Revision Request Financial Summary

| Fund   | Department                    | Project | Object Level               | Source Amount | Use Amount |
|--|-------------------------------|---------|----------------------------|---------------|------------|
| 0001 - General   | 990 - General County Programs |         | 55 - Services and Supplies | 0.00          | 2,098.00   |
| 0001 - General   | 990 - General County Programs |         | 93 - Changes to Committed  | 2,098.00      | 0.00       |
| Fund: 0001 - General, Department: 990 - General County Programs Total: |                               |         |                            | 2,098.00      | 2,098.00   |

Accounting

| Fund | Dept | GL Acct | LI Acct | Debit Amount | Credit Amount | Prog | OUnit | Proj | Budget Period | Description |
|------|------|---------|---------|--------------|---------------|------|-------|------|---------------|-------------|
|------|------|---------|---------|--------------|---------------|------|-------|------|---------------|-------------|

# Budget Journal Entry

|       |     |      |      |          |          |      |      |        |  |
|-------|-----|------|------|----------|----------|------|------|--------|--|
| 0001  | 990 | 2530 | 7650 |          | 2,098.00 | 7100 | 0210 | 202512 | 990-GCP: D1 Donation Tunnel Trail Portable RRs |
| 0001  | 990 | 2420 | 9890 | 2,098.00 |          | 7100 | 0210 | 202512 | 990-GCP: D1 Donation Tunnel Trail Portable RRs |
| Total |     |      |      | 2,098.00 | 2,098.00 |      |      |        |  |

## Signatures

| Signed By        | Approval Level          | Department/Agency-Fund Group | Signed On             | Valid |
|------------------|-------------------------|------------------------------|-----------------------|-------|
| Angelica Ramirez | Clerk of the Board      | All Depts-All Funds          | 11/21/2025 4:29:41 PM | N     |
| Steven Yee       | CEO Analyst             | All Depts-All Funds          | 12/3/2025 1:06:51 PM  | Y     |
| Karla Ramirez    | FACS                    | All Depts-All Funds          | 12/3/2025 1:32:38 PM  | Y     |
| Shawna Jorgensen | Chief Deputy Controller | All Depts-All Funds          | 12/4/2025 6:55:54 AM  | Y     |
| Paul Clementi    | Budget Director         | All Depts-All Funds          | 12/4/2025 1:09:47 PM  | Y     |