

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 8/20/03
Department Name: County Administrator
Department No.: 012
Agenda Date: 9/2/03
Placement: Administrative
Estimate Time: NA
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown, County Administrator
568-3400

STAFF CONTACT: Michael Allen, Chief Deputy Clerk of the Board
568-2240

SUBJECT: Cancellation of the November 18, 2003 Board of Supervisor's Meeting

Recommendation(s):

That the Board of Supervisors:

Consider amending the meeting schedule of the Board of Supervisors by cancellation of the regularly scheduled meeting of November 18, 2003.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

The County Administrator has received a request from the California State Association of Counties (CSAC) (Attachment A) asking that California Counties consider cancellation of the November 18, 2003 meeting of the Board of Supervisors in order to allow members of the Board to attend the CSAC Annual Conference scheduled for Tuesday, November 18 through Friday, November 21, 2003 in Monterey. CSAC has scheduled workshops for Tuesday (November 18th) and is attempting to secure the participation of as many County representatives as possible.

Mandates and Service Levels:

None

Fiscal and Facilities Impacts:

None

Special Instructions:

Direct the Clerk of the Board to notify County Department Directors of this amendment to the Board of Supervisor's meeting schedule.

Concurrence:

NA