

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**

**Prepared on:** 6/12/02  
**Department:** County Counsel  
**Budget Unit:** 0710  
**Agenda Date:** 7/9/02  
**Placement:** Administrative  
**Estimate Time:** -0-  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Shane Stark, County Counsel  
Kenneth Pettit, Clerk-Recorder-Assessor

**STAFF CONTACT:** Rick Sanchez, Deputy County Counsel, 2950

**SUBJECT:** Amendment to the Santa Barbara County Single Comprehensive Conflict of Interest Code for County "Local Agencies" (Single Code)

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**Recommendations for action to be taken in the following sequential order:**

- A. That the board of supervisors adopts the attached resolution that amends Exhibit A-2 of Resolution No. 95-450, as follows:
- (1) Revises Exhibit A-2 of said Resolution No. 95-450 to change the name of the Santa Barbara County Personnel Department to read "Santa Barbara County Human Resources Department."
- B. That the board of supervisors approves proposed Amendment No. 9 to the Single Code adopted by the clerk-recorder-assessor for agencies specified in Resolution No. 95-450, as amended.

**Alignment with Board Strategic Plan:**

Law and Business Necessity: The recommendation is primarily aligned with actions required by law or business necessity.

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**Executive Summary and Discussion:**

On October 3, 1995, the board of supervisors adopted Resolution No. 95-450 that provides for the adoption of a single comprehensive conflict of interest code for those county departments, commissions and dependent special districts identified in the resolution. Thereafter, the board of supervisors made several amendments to Resolution No. 95-450 adding and deleting agencies subject to the single code. The attached

resolution revises the name of the “Santa Barbara County Personnel Department” to read “Santa Barbara County Human Resources Department.”

In order to implement Resolution No. 95-450, the clerk-recorder-assessor (clerk-recorder) adopted the Single Code, on December 5, 1995, and the board of supervisors approved the Single Code on December 19, 1995. Thereafter, the board of supervisors approved Amendments No. 1 through No. 8 to the Single Code that were adopted by the clerk-recorder.

The clerk-recorder adopted Amendment No. 9 to the Single Code on June 19, 2002. Amendment No. 9 is effective when approved by the board of supervisors.

Amendment No. 9, as adopted by the clerk-recorder, revises exhibits in the Single Code for each respective agency listed below in the following manner:

(1) Revises and amends the following exhibits, which set forth designated positions and disclosure categories for designated positions, in the current Single Code to reflect personnel or agency changes for each listed agency:

- a) Exhibit No. C-25 (Designated Positions) for the Santa Barbara County Human Services Department;
- b) Exhibit No. C-27 (Designated Positions) for the Santa Barbara County Planning and Development Department ;
- c) Exhibit No. C-31-B (Designated Positions) for the Santa Barbara County Fire Department;
- d) Exhibit No. C-32 (Designated Positions) for the Santa Barbara County Department of Social Services; and
- e) Exhibit No. 34 (Designated Positions) for the Santa Barbara County Redevelopment Agency.

**Mandates and Service Levels:**

Direction by the board of supervisors will not change the program or service levels.

**Fiscal and Facilities Impacts:**

Direction by board of supervisors will not cause a facility or fiscal impact.

**Special Instructions:**

Please forward a copy of the executed documents and minute order to Rick Sanchez, Deputy County Counsel, 2950.

**Concurrence:**

The following departments concur:

- (1) Human Services;
- (2) Planning and Development;
- (3) Fire;
- (4) Social Services;
- (5) Redevelopment Agency

AMENDMENT NO. 9{PRIVATE }  
TO THE SANTA BARBARA COUNTY  
SINGLE COMPREHENSIVE CONFLICT OF INTEREST CODE  
FOR LOCAL AGENCIES SPECIFIED  
IN SANTA BARBARA COUNTY RESOLUTION NO. 95-450,  
AS AMENDED

(1) The Political Reform Act, Government Code § 81000 et seq., provides that state and local agencies adopt and amend, as circumstances require, and promulgate conflict of interest codes.

(2) The Fair Political Practices Commission adopted a regulation, title 2 of the California Code of Regulations § 18730, which contains the terms for a model standard conflict of interest code (hereinafter "Standard Code"), which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendment to the Political Reform Act after public notice and hearings.

(3) Pursuant to Santa Barbara County Resolution No. 95-450, as amended, which authorizes the Santa Barbara County Clerk-Recorder-Assessor (Clerk-Recorder) to adopt a single comprehensive conflict of interest code for those agencies identified in said resolution, the Clerk-Recorder has previously on December 5, 1995, adopted the Model Standard Code by incorporation by reference of the terms of title 2, Cal. Code of Regs., § 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, as the Single Comprehensive Conflict of Interest Code for Local Agencies Identified in Santa Barbara County Resolution No. 95-450, as amended, and hereinafter referred to as the "Single Code".

(4) The following exhibits that set forth designated positions and the disclosure categories for the designated positions, attached hereto as Exhibits C-25, C-27, C-31-B, C-32, and C-34, hereby amend in their entirety the corresponding exhibits marked as Exhibits C-25, C-27, C-31-B, C-32, and C-34 in the series C Exhibits of said Single Code:

- a) Exhibit No. C-25 (Designated Positions) for the Santa Barbara County Human Services Department;
- b) Exhibit No. C-27 (Designated Positions) for the Santa Barbara County Planning and Development Department;
- c) Exhibit C-31-B (Designated Positions) for the Santa Barbara County Fire Department;
- d) Exhibit C-32 (Designated Positions) for the Santa Barbara County Department of Social Services;
- e) Exhibit C-34 (Designated Positions) for the Santa Barbara County Redevelopment Agency.

(5) The other provisions of the Single Code that are not covered by Paragraph 4 of this amendment remain in full force and effect.

(6) Pursuant to section 4 of the Standard Code, designated employees who are identified in the series C Exhibits attached to the Single Code shall file original statements of economic interest with the Elections Division of the Office of the Clerk-Recorder at the Basement, 1100 Anacapa Street, Santa Barbara, California, or at such other location as is hereinafter designated by the Clerk-Recorder.

Adopted this \_\_\_ day of June 2002.

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Kenneth A. Pettit  
Clerk-Recorder

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RESOLUTION OF THE BOARD OF SUPERVISORS OF THE{PRIVATE }

COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

Resolution of the board of supervisors amending ) Resolution No. \_\_\_\_\_  
Resolution No. 95-450, as amended, that provides )  
for a single comprehensive conflict of interest code )  
for all departments, divisions, commissions, )  
agencies and dependent special districts. )  
This amendment changes the name of the Santa Barbara )  
County Personnel Department to read Santa Barbara )  
County Human Services Department )

WHEREAS, the Santa Barbara County Board of Supervisors (Board of Supervisors) adopted Santa Barbara County Resolution No. 95-450, as amended, that is a single comprehensive conflict of interest code for those agencies listed in Exhibit A-2, attached thereto; and

WHEREAS, the Board of Supervisors desires to change the name of the Santa Barbara County Personnel Department listed in said Exhibit A-2 of Resolution No. 95-450, as amended, to the “Santa Barbara County Human Services Department”;

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDERED AND RESOLVED that:

- 1) Exhibit A-2 to Resolution No. 95-450, as amended, is hereby designated as Exhibit A-7 and is further amended in its entirety to read in the manner that is set forth in attached Exhibit A-7.
- 2) All other provisions of Resolution 95-450, as amended, that are not affected by this amendment remain in full force and effect.

PASSED, APPROVED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_ day of \_\_\_\_\_, 2002, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Chair, Board of Supervisors

MICHAEL F. BROWN  
CLERK OF THE BOARD

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:  
STEPHEN SHANE STARK  
COUNTY COUNSEL

By \_\_\_\_\_  
Deputy County Counsel

KENNETH A. PETTIT  
CLERK-RECORDER-ASSESSOR

By \_\_\_\_\_

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**EXHIBIT A-7{PRIVATE }**

List of Local Agencies and County of Santa Barbara Departments  
that are subject to the Santa Barbara County Single Comprehensive  
Conflict-of-Interest Code

<u>Exhibit No.</u>	<u>Agency</u>
C-1	Santa Barbara County Board of Architectural Review
C-2	Santa Barbara Human Services Commission
C-3	(reserved)
C-4	Laguna County Sanitation District
C-6	Santa Barbara County Department of Child Support Services
C-7	Santa Barbara County Agricultural Commissioner/Sealer of Weights and Measures; Cooperative Extension, University of California
C-8	Santa Barbara County Assessment Appeals Board
C-9	Santa Barbara County Auditor-Controller
C-10	Santa Barbara County Civil Service Commission
C-11	Santa Barbara County Clerk of the Board
C-12	Santa Barbara County Clerk-Recorder-Assessor
C-13	Santa Barbara County Counsel
C-14	Santa Barbara County District Attorney
C-15	Santa Barbara County Employees Retirement Association
C-16	Santa Barbara County General Services Department
C-17	Santa Barbara County Public Health Department
C-19	(reserved)

- C-20 Santa Barbara County Alcohol, Drug and Mental Health Services Department
- C-21 Santa Barbara County Office of the Administrator
- C-23 Santa Barbara County Park Commission
- C-24 Santa Barbara County Park Department
- C-25 Santa Barbara County Human Services Department
- C-27 Santa Barbara County Planning and Development Department
- C-28 Santa Barbara County Probation Department
- C-29 Santa Barbara County Public Defender
- C-30 Santa Barbara County Public Works Department; Santa Barbara County Water Agency; Santa Barbara County Flood Control and Water Conservation District
- C-31-A Santa Barbara County Sheriff/Coroner \*
- C-31-B Santa Barbara County Fire Department \*
- C-32 Santa Barbara County Social Services Department
- C-33 Santa Barbara County Treasurer/Tax Collector/Public Administrator
- C-34 Redevelopment Agency of the County of Santa Barbara
- C-35 Children & Families Commission of Santa Barbara County
- C-36 (reserved)
- C-37 Workforce Investment Board
- C-38 Santa Barbara County Development Advisory Committee/Job Creation Investment Task Force



**EXHIBIT AA-2 (revised 7-9-2002){PRIVATE }**

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- C-24 Santa Barbara County Park Department
- C-25 Santa Barbara County Humans Services Department
- C-27 Santa Barbara County Planning and Development Department
- C-28 Santa Barbara County Probation Department
- C-29 Santa Barbara County Public Defender
- C-30-A Santa Barbara County Public Works Department
- C-30-B Santa Barbara County Flood Control and Water Conservation District
- C-30-C Santa Barbara County Water Agency
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