



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
(COB Stamp)

**Department Name:** General Services  
**Department No.:** 063  
**Agenda Date:** February 24, 2026  
**Placement:** Administrative Agenda  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

**TO:** Board of Supervisors  
**FROM:** Department Director(s): Kirk Lagerquist, Director  
Contact Info: Jeffrey Patton, Assistant Director

DocuSigned by:  
*Kirk Lagerquist*  
19AEDA90054E42E11/2026 | 10:47 AM PST

**SUBJECT:** Amendment No. 4 to Cachuma Lake RV Site Renewal Construction Contract

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management and County Executive Office

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair of the Board of Supervisors to execute the attached Amendment No. 4 to Board Contract 23168 with Marcon Engineering, Inc. (Agreement) for the construction of the Cachuma Lake RV Site Renewal Project (Project) increasing the Contingency Amount by \$312,359.05, for an amended Contingency Amount of \$1,765,089.00, and an increased maximum aggregate contract amount of \$14,415,977.00;
- b) Approve and authorize the Director of General Services, or his designee, to approve Change Orders under the Agreement in an aggregate amount not to exceed \$1,765,089.00,
- c) Determine that the Project continues to be exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15302 of the State Guidelines for the Implementation of CEQA which consists of replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and have substantially the same purpose and capacity as the structure replaced; CEQA Guidelines Section 15301 which consists of the repair or minor alteration of existing facilities or topographical features, involving negligible or no expansion of existing use; and CEQA Guidelines Section 15304(b) which consists of minor alterations in the condition of land, water, and/or vegetation, including the replacement of existing conventional landscaping with water efficient landscaping, which do not involve removal of healthy, mature, scenic trees, and that a Notice of Exemption on these bases was approved by the Board on October 10, 2023 and filed.

**Summary Text:**

The recommended Board actions will approve Amendment No. 4 to Board Contract 23168 for the construction of the Cachuma Lake RV Site Renewal, County Project 20033, increasing the Contingency Amount from \$1,452,729.95 to \$1,765,089.00, using existing available programmed project budget, for an amended maximum aggregate contract amount of \$14,415,977.00.

**Background:**

The Parks Division of the County of Santa Barbara Community Services Department, under a management agreement with the U.S. Bureau of Reclamation, administers the Cachuma Lake Campground as part of the Cachuma Lake Recreation Area located on the Santa Ynez River, approximately 25 miles northwest of Santa Barbara, California. The Cachuma Lake RV Park (RV Park) is located on eight acres within the Cachuma Lake Recreational Area and was originally built in the late 1950s as a mobile home park. The original infrastructure remains in place, including cast iron sewer lines, galvanized water lines, and aluminum direct burial electrical supply lines. Project 20033 addresses decades of deferred maintenance, provides fire suppression upgrades, and improves the economic competitiveness and desirability of recreational opportunities at the RV Park by completing renovations, including replacement of the water, sewer and electrical utilities to meet current utility standards as well as the expectations of today's RV campers. The project includes renovation of several of the RV camper sites to be compliant with Americans with Disabilities Act (ADA) accessibility requirements, and construction of new bathroom and shower facilities.

On October 10, 2023, the Board awarded the Agreement for the Project. Subsequently, on October 19, 2023, General Services issued a Notice to Proceed to the Contractor with a start date of November 3, 2023. Work began on December 4, 2023, and has since progressed to 90% complete. On April 8, 2025, the Board approved Amendment No. 1 to the Agreement increasing the maximum aggregate contract amount to \$13,603,617.95 and extending the Term through July 31, 2025. On August 19, 2025, the Board approved Amendment No. 2 to the Agreement extending the Term through December 31, 2025. On October 7, 2025, the Board approved Amendment No. 3 to the Agreement increasing the maximum aggregate contract amount to 14,103,617.95 and extending the Term through June 30, 2026.

The requested Amendment No. 4 will authorize the Director to utilize the remaining budgeted contingency balance to execute additional Contract Change Orders as necessary to progress the construction phase to 100% complete.

**Fiscal and Facilities Impacts:**

This Agreement is budgeted and accounted for in the Capital Outlay Fund 0030 PRJ-000219 (Project 20030). Funding sources are from the General Fund and Certificate of Participation (COP) Debt Proceeds.

COP Debt Proceeds have been fully utilized for this project to date.

**Fiscal Analysis:**

<b>Funding Sources – Marcon Engineering Inc. Contract</b>	<b>Prior Years</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Total Contract w/ Amendment No. 4</b>
General Fund	\$4,070,914.06	\$1,978,089.89	\$866,973.05	<b>\$6,915,977.00</b>
Certificates of Participation Debt Proceeds	\$0	\$6,364,013.32	\$1,135,986.68	<b>\$7,500,000.00</b>
<b>Total</b>	<b>\$4,070,914.06</b>	<b>\$8,342,103.21</b>	<b>\$2,002,959.73</b>	<b>\$14,415,977.00</b>

**Special Instructions:**

Provide two originals of Amendment No. 4 with MarCon Engineering, Inc. and a Minute Order to Steven Manuel, 912 W. Foster Road, Santa Maria, CA, and email a copy to [stmanuel@countyofsb.org](mailto:stmanuel@countyofsb.org).

**Attachments:**

**Attachment A** – Board Contract 23168 Amendment No. 4

**Attachment B** – Original Board Contract 23168

**Attachment C** – Board Contract 23168 Amendment No. 1

**Attachment D** – Board Contract 23168 Amendment No. 2

**Attachment E** – Board Contract 23168 Amendment No. 3

**Attachment F** – CEQA Notice of Exemption for County Project No. 20033, approved and filed on October 10, 2023

**Authored by:**

Steven Manuel  
 Contract Management Professional Sr  
[Stmanuel@countyofsb.org](mailto:Stmanuel@countyofsb.org)