



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: June 21, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Director (805) 346-7101
Director(s)
Contact Info: Amy Krueger, Adult and Children Services Operations Manager
(805) 346-7248

SUBJECT: Family Care Network, Inc. Agreements with the Department of Social Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Family Care Network, Inc. (FCNI) in the amount not to exceed \$98,000.00, to provide Shelter Care Placement Services for the period of July 1, 2016 through December 31, 2016 (Attachment 1); and
- b) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Family Care Network, Inc.(FCNI) in the amount not to exceed \$98,000.00, to provide Augmented Foster Care Support Services for the period of July 1, 2016 through June 30, 2017 (Attachment 2); and
- c) Determine that the approvals and execution of the above Agreements are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approvals and execution of the Agreements are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

These items are on the agenda as these contracts in aggregate will exceed the \$100,000 threshold in our department and in order to inform the Board of the total amount of funding allocated to FCNI through the Department of Social Services (DSS) as of this date and to recommend that the Board:

1. Approve the Agreement with FCNI to provide Shelter Care Placement Services for DSS; and
2. Approve the Agreement with FCNI to provide Augmented Foster Care Support Services for DSS.

Background:

In previous fiscal years, these services were obtained through Purchasing Contracts that were renewed on an annual basis. Given the amount of funding to this service provider, all known contracts and purchase orders are now provided to the Board for approval.

These two (2) contracts are provided for your approval:

1. Shelter Care Placement Services

The purpose of this contract is to provide temporary shelter placement for minors being removed from their homes or being placed with the County on a temporary basis for court hearings or determination of a permanent placement arrangement. These homes will be for the exclusive use of Santa Barbara County, Child Welfare Services. FCNI shall be responsible for the recruitment, certification, training and supervision of the homes. Respite and vacation will be handled in a manner such that the contracted number of beds will remain constant. FCNI has been providing these services for the last ten (10) years. This contract is set to terminate on December 31, 2016 to allow DSS the necessary time to conduct a Request For Proposal (RFP) in order to continue these critical services.

2. Augmented Foster Care Support Services

The purpose of this contract is to provide augmented case management and support services to foster children and youth with unique needs for the purpose of preventing placement disruptions and expediting their move to permanency. These services will be coordinated with a Department of Social Services Case Manager and identified in FCNI's required Needs and Services Plan documentation (Attachment 2A). FCNI has been providing these services since 2014.

DSS has a positive and productive relationship with FCNI.

Existing Board Contracts:

The BOS approved the following Board Contract with FCNI for the period of July 1, 2016 through June 30, 2017:

- **Independent Living Program** – during Budget Hearings via the Ongoing Contracts List for an amount not to exceed \$230,000.00.

Total Funding Allocated to FCNI for Services for Fiscal Year 2016-2017:

Service	Amount	Action Requested
<i>EXISTING AWARDS</i>		
1 Independent Living Program	\$230,000.00	<i>Approved via Ongoing Contracts</i>
Sub-Total	\$230,000.00	
<i>PROPOSED AWARDS</i>		
1 Shelter Care Placement Services	\$98,000.00	Authorize and Approve Contract
2 Augmented Foster Care Support Services	\$98,000.00	Authorize and Approve Contract
Sub-Total	\$196,000.00	
<i>ADDITIONAL CONTRACTS FOR BOARD APPROVAL VIA SEPARATE BOARD LETTER</i>		
1 THP Plus	\$250,000.00	Authorize and Approve Contract
Sub-Total	\$250,000.00	
Grand-Total	\$676,000.00	

Additional Contracts for Board Approval:

The Board is scheduled to review the following Board Contract with FCNI for the period of July 1, 2016 through June 30, 2017:

- **THP Plus** – for an amount not to exceed \$250,000.00.

Performance Measure:

These performance measures refer to the two proposed Agreements before the Board for consideration:

For Shelter Care Placement Services:

- Monitor the safety and well-being of children in their shelter homes to ensure there are no substantiated reports of abuse/neglect by FCNI.
- Respond to 100% of all requests for a shelter bed within 90 minutes of verbal notification. Designated sanctions may be applicable if this measure is not met.
- Maintain a total of 10 contracted beds throughout the duration of the contract. Bed retainer fees shall decline if bed space is reduced below the contracted number of beds.

For Augmented Foster Care Support Services:

- Provide Rehabilitation Specialist Services within two hours for unique after-hour needs or within one business day for non after-hour placements.
- Demonstrate the benefits of Augmented Case Management and Support Services through improved foster child/youth placement outcomes as measured by placement stability.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Next FY Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 14,700.00		
State	\$ 34,300.00		
Federal	\$ 147,000.00		
Fees			
Other:			
Total	\$ 196,000.00	\$ -	\$ -

Narrative:

Approval and execution of these contracts will result in total direct contract expenditures of no more than \$196,000.00. Appropriations and Funding for Fiscal Year 2016/2017 are included in the Department of Social Services recommended budget under the Social Programs division. These contracts will be funded with 75% Federal funds, 17.5% State 2011 Realignment, and 7.5% County funds.

Key Contract Risks:

The risk assessment worksheet has been completed, and DSS has determined that FCNI is a medium risk vendor. The County has significant experience with FCNI and is confident of its ability to continue providing services.

Staffing Impacts:

Legal Positions:

None

FTEs:

None

Special Instructions:

Please send one (1) duplicate of each original Agreement, and a copy of the minute order to:
 Department of Social Services
 Attn: Contracts Coordinator, 3rd Floor
 2125 S. Counterpointe Parkway
 Santa Maria, CA 93455

Attachments:

1. Attachment 1 - Agreement - FCNI – Shelter Care Placement Services
2. Attachment 1A – SOC 154A
3. Attachment 1B – SOC 160
4. Attachment 2 - Agreement - FCNI – Augmented Foster Care Support Services
5. Attachment 2A – Needs and Services Plan

Authored by:

Tricia Beebe and Emma Duncan, Contracts Coordinators
 Amy Krueger, Adult & Children Services Operations Division Chief