



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: July 2, 2019
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Scott D. McGolpin, Director, ext. 3010
Director(s)
Contact Info: Leslie Wells, Deputy Director, ext. 3605
SUBJECT: Amendment to Agreement for Services of Independent Contractor with SWT Engineering, Inc., Third Supervisorial District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize Amendment No. 1 to Agreement BC 18-130 for Services of Independent Contractor with SWT Engineering, Inc. to increase the agreement amount by \$191,500 for a revised total amount not to exceed \$941,500.
- b) Find that pursuant to California Environmental Quality Act Guidelines Section 15162, no substantial changes are proposed, and no new information of substantial importance has come to light regarding environmental effects of the Tajiguas Landfill Expansion Project and Tajiguas Landfill Reconfiguration or of the sufficiency or feasibility of mitigation measures, and therefore the engineering services in support thereof is within the scope of the project covered by the Tajiguas Landfill Expansion Project EIR (01-EIR-05) certified by the Board of Supervisors on August 13, 2002, the Addendum to 01-EIR-05 dated November 8, 2006 and accepted by the Board of Supervisors on December 5, 2006 and the Tajiguas Landfill Reconfiguration and Baron Ranch Restoration Project Subsequent EIR (08-EIR-00000-00007) certified May 5, 2009.

Summary Text:

This item is on the agenda in order to approve an amendment to the professional service agreement with SWT Engineering, Inc. (SWT) for civil engineering and construction management services to assist with the continued implementation of the Tajiguas Landfill Expansion Project approved in 2002 and the Tajiguas Landfill Reconfiguration Project approved in 2009. This agreement will provide engineering support for landfill project planning and design, operations support, regulatory compliance, landfill liner and closure project engineering and construction management support, and construction quality assurance as the approved and planned development of landfill cells occur in compliance with the Landfill's Solid Waste Facility Permit. The proposed work is consistent with the Landfill Expansion and Reconfiguration projects analyzed in 01-EIR-05, the Addendum to 01-EIR-05 dated November 8, 2006, and 08-EIR-00000-00007. This amendment increases the contract amount by \$191,500 for the remainder of the contract term date of June 30, 2020.

Background:

Landfill construction, operation and closure activities were analyzed in the Environmental Impact Report (01-EIR-05) for the Tajiguas Landfill Expansion Project certified by the Board of Supervisors on August 13, 2002, as modified by an Addendum to 01-EIR-05 prepared on November 8, 2006 and accepted by the Board of Supervisors on December 5, 2006, and the Subsequent EIR (08-EIR-00000-00007) for Tajiguas Landfill Reconfiguration and Baron Ranch Restoration Project certified on May 5, 2009. Landfill development, installation of ground water protection systems, and closure is being completed in phases as described in these environmental documents.

The environmental documents are available for review at <http://countyofsb.org/pwd/environment.sbc>.

The authorization of the amendment to the agreement with SWT to provide site specific design and construction management services in association with these projects is an administrative action that is a part of the implementation of the approved and permitted landfill design and construction activities. The project elements for which design and construction management services would be provided within this contract period include: groundwater protection system (liner) phase 3E and closure phase 3 part 2.

In addition, under the agreement, SWT will provide general engineering and construction management support for other smaller capital construction and maintenance projects necessary to maintain daily operation of the landfill.

SWT has local engineering experience and has been previously evaluated and selected through four cycles (from 2003 through 2016) of the Master Services Agreement (MSA) process by the Public Works Department to provide civil engineering services in association with the Tajiguas Landfill expansion and reconfiguration projects.

In 2017, with the expiration of the MSA contracting program prior to completion of the Tajiguas Landfill expansion and reconfiguration projects, the County entered into the existing Board authorized agreement with SWT to provide on-call services to provide project design support.

In 2018, SWT's qualifications were reaffirmed through a department-wide public request for qualifications, and SWT was approved by the Board of Supervisors as a pre-qualified consultant for solid waste facilities design and permitting support through the year 2020.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative:

Engineering costs are budgeted for in the Resource Recovery and Waste Management Division Engineering Program for planning and permitting support, regulatory compliance, landfill operations support, and design and construction management of capital improvement projects.

The source of funds is the Solid Waste Enterprise Fund.

<u>Funding Sources</u>	<u>FY19/20 Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
SWEF	\$ 191,500	\$ -	\$ 191,500
Total	\$ 191,500	\$ -	\$ 191,500

Key Contract Risks:

Key risk factors for this amendment include: contract size, performance period, project sensitivity, contract management, and fiscal responsibility of the contractor.

These risk factors have been evaluated during initial contract authorization and remain unchanged. Staff believes the amendment should be authorized, because the contractor has successfully performed numerous tasks under the contract adding to their significant experience performing similar services successfully for the County with no significant issues during their performance over the past eight years. This consistent performance mitigates potential risks associated with the contract amendment.

The scope of work for the amendment will be authorized incrementally by task orders for specific planned project phases. Each task will include a specific, detailed scope, budget, and schedule that are anticipated to fall within the medium risk thresholds.

Special Instructions:

Please forward a certified, stamped Minute Order approving this action to:
Public Works, Resource Recovery and Waste Management Division, Attn: Todd Curtis, 882-3621,
130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

Attachments:

Attachment A: Amendment No. 1 to Agreement for Services of Independent Contractor with SWT Engineering, Inc. (3 originals) includes contract summary

Amendment for Agreement for Services of Independent Contractor with SWT Engineering, Inc.

Agenda Date: July 2, 2019

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Authored by:

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