



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: December 5, 2017
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (805) 560-1011
General Services Department
Contact Info: Skip Grey , Assistant Director (805) 568-3096
Support Services Division
SUBJECT: **Safe Parking Program on County Property: Sixth Amendment to the License and Service Agreement; File 003506; First & Second Districts**

County Counsel Concurrence

As to form Yes

Auditor-Controller Concurrence

As to form No

Other Concurrence: Risk Manager

As to form Yes

Recommended Actions:

That the Board of Supervisors:

- a. Approve and authorize the Chair of the Board to execute the original and duplicate original Sixth Amendment to License and Service Agreement (Attachment 1) between New Beginnings Counseling Center and the County of Santa Barbara for the Safe Parking Program on County property to: 1) add five designated RV parking spaces at the Employee University parking lot and a portable restroom at a location designated by County Facilities Maintenance manager, which will be at the sole cost of New Beginnings Counseling Center, at the County’s Calle Real Campus and 2) delegate the authority to administer and enforce the program on behalf of the County Board of Supervisors, and to approve and execute any future amendments that are not in conflict with the purpose and use of the program and do not extend the term, to the General Services Director, or designee; and
- b. Approve the Notice of Exemption from CEQA pursuant to CEQA Section 15301 – Class 1 consists of the operation, permitting, leasing, licensing, or minor alterations of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use and direct staff to file the Notice of Exemption (Attachment 2).

Summary Text:

This Board action will amend the existing Agreement to enable this community based program to add 5 designated RV spaces at the Employee University parking lot and a portable restroom for program users at the Calle Real Campus. New Beginnings Counseling Center will be responsible for the regular maintenance, repairs and, if necessary, replacement of the portable restroom. The location for placement of the portable restroom will be handled by the General Services Facility Maintenance manager. The Safe Parking Program allows individuals or families living in their recreational vehicles or automobiles a safe and sanitary overnight parking area on a short term basis while they transition to more permanent housing. Currently there are 15 designated parking spaces in the County Administration Building parking lot at Victoria Street in Santa Barbara and 10 designated parking spaces in the Social Services south parking lot at the Calle Real Campus in Santa Barbara.

Due to the dire need and continued success of the temporary safe and sanitary overnight parking program and the Board of Supervisor's approval of the program, the General Services Director will be delegated by the Board's action today the responsibility for administration and enforcement of the program and shall have the authority to approve and execute on behalf of the Board of Supervisors any future amendments that do not conflict with the intended use and purpose of the Safe Parking Program.

Background:

The Safe Parking Program has been operating at the County Administration Building parking lot since the Board's approval on November 4, 2003. Due to the success of the Program, the Board of Supervisors extended the Program for an additional year on August 16, 2005, with adoption of Ordinance 4574 and approval of the First Amendment.

With the Board's approval of the Second Amendment on August 1, 2006, the Program was extended for a three-year term and the total of designated parking spaces was increased from 5 to 10 in the Santa Barbara Administration parking lot. The Second Amendment required the adoption of Ordinance 4615, which granted the Board of Supervisors the authority to expand overnight camping or sleeping on [County] public property in other locations and to continue the Program without necessitating the lengthy process of amending the County Code.

With the Board's approval of the Third Amendment on December 1, 2009, the Program was extended for a three-year term and the total of designated parking spaces was increased from 10 to 15 in the Santa Barbara Administration parking lot, and 5 designated parking spaces were added at the Social Services south parking lot at the Calle Real Campus in Santa Barbara. On October 12, 2010, the Fourth Amendment was approved by the Board for an additional 5 designated parking spaces in the Social Services south parking lot in the Calle Real Campus in Santa Barbara. The Fifth Amendment approved by the Board on July 10, 2012 extended the term on a year to year basis not to exceed 10 years, or until August 30, 2022.

New Beginnings Counseling Center:

New Beginnings currently operates the Safe Parking Program to provide safe overnight parking for individuals and families who find themselves living in their vehicles. The program is a cooperative between New Beginnings, area churches, non-profits, and participating institutions that provide parking places for vehicle dwellers registered with the New Beginnings program. The program currently includes various dispersed locations in the county. The purpose of the program is to provide a level of stability needed for vehicle dwellers to effectively make positive changes in their lives. New

Beginnings Counseling Center has assisted 4,654 homeless people living in their vehicles through the Safe Parking Program just since January 1, 2012, in various locations throughout the community.

Fiscal and Facilities Impacts:

There will be no fiscal or facilities impacts to County. New Beginnings Counseling Center will continue to fund the costs associated with operating and managing the program and all costs associated with the portable restroom being installed at the Calle Real Campus.

Special Instructions:

Please forward the duplicate original and Minute Order to Real Property, Attn: Connie Smith.

Note: The Clerk should post the Notice of Exemption.

Attachments:

1. Sixth Amendment to the License and Services Agreement (one original; one duplicate original)
2. Notice of Exemption

Authored by:

Connie Smith, Real Property Office