



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** CEO/Human Resources  
**Department No.:** 064  
**For Agenda Of:** July 13, 2010  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Susan Paul, Assistant CEO/HR Director, 568-2817 *Susan*  
Director(s)  
Contact Info: Theresa Duer, Assistant HR Director, 568-2822

**SUBJECT:** A. Reconciliation of Allocated Positions and Deletion of Obsolete Job Classifications  
B. Administrative Professional Position to be Made At-Will

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**Recommended Actions:** That the Board of Supervisors adopt a resolution, effective July 12, 2010 as follows:

- A. Update changes to department position allocations corresponding to the Fiscal Year 2010-2011 Proposed Budget including changes approved in 2009-2010 by the County Executive Officer pursuant to Resolution 99-486, as shown in Attachment A.
- B. That the Board of Supervisors approve the attached resolution exempting an Administrative Professional in the Social Services Department from the County's Civil Service System.

**Summary Text:**

- A. This action will update the County's master Classification and Salary Plan to reflect amendments and actions taken by the Board of Supervisors or approved by the County Executive Officer during the past fiscal year. Pursuant to Resolution 99-486, adopted in December 1999, the Board delegated authority to the County Executive Officer to approve departmental position allocation changes within certain guidelines, to be confirmed by the Board annually during the budget process. The recommended Salary Plan also includes position changes for the 2010-2011 fiscal year approved during the recent budget hearings and classified by CEO/Human Resources as well as deletions of obsolete job classifications.

- B. The Administrative Professional position, created to work specifically for the Workforce Investment Board Executive Director, provides secretarial services involving a critical need for confidentiality and individual commitment to the policies and decisions of the Director and the Workforce Investment Board. To maintain maximum flexibility in hiring and retention, it is recommended that your Board adopt the attached resolution exempting the position from Civil Service. Administrative Professionals throughout the organization are typically exempt from Civil Service.

**Fiscal and Facilities Impacts:**

- A. The fiscal impact of changes to the department position allocations was considered and approved by the Board during the budget hearings in June 2010.
- B. None.

**Special Instructions:**

Please return one copy of each of the approved and signed resolutions to Andrea Johnson in CEO/HR.

**Attachments:**

- Attachment A – CEO Approved Department Position Allocation Changes  
Attachment B – Salary Resolution  
Attachment C – Administrative Professional At-Will Resolution

**Authored by:** Andrea Johnson

ATTACHMENT A

DEPARTMENT POSITION ALLOCATION CHANGES  
 APPROVED BY THE COUNTY EXECUTIVE OFFICER 2009-2010

CEO#	DEPT	EFF DATE	ADD	DELETE
080962	GENERAL SVCS	08/24/09	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III	1 (FT) 6945 SHOP SUPERVISOR
091001	SOCIAL SVCS	07/27/09	1 (FT) 7056/57 SOCIAL SERVICES WORKER/SR PS/L	1 (FT) 7050 SOCIAL SERVICES CASE AIDE
091002	PUBLIC HEALTH	07/13/09	1 (FT) 6325 PH NUTRITIONIST	1 (75%) 6325 PH NUTRITIONIST
091003	PLANNING & DEVEL	07/27/09	1 (FT) 8015 ENTERPRISE LDR-GEN	1 (25%) 7101 STAFF NURSE SR
091004	SOCIAL SVCS	07/27/09	1 (FT) 8027 PROGRAM/BUS LDR-GEN	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091005	GENERAL SVCS	08/10/09	1 (FT) 2177/78 DEPT BUS SPEC I/II	1 (FT) 7008/09/10 FINANCIAL OFFICE PRO I/II/III
091006	SHERIFF	09/21/09	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III	1 (FT) 1331 BUILDING MAINT WORKER
091007	HUMAN RESOURCES	08/10/09	1 (FT) 0449/50 ALC/DRUG COUN I/II-CORR FAC	1 (FT) 4800 FACILITIES SUPERVISOR
091008	PUBLIC HEALTH	09/07/09	1 (FT) 2177/78 DEPT BUS SPEC I/II	1 (FT) 6935 UTILITY WORKER, INSTITUTIONS
			1 (FT) 0485 ANIMAL SHELTR ATTENDANT	1 (FT) 8023 TEAM/PROJECT LDR-GEN
091009	PUBLIC HEALTH	09/07/09	3 (FT) 7103 STAFF PHYSICIAN	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091010	CEO/HR	09/07/09	1 (FT) 8030 PROGRAM/BUS LDR-GEN	1 (FT) 6310 PUBLIC HEALTH NURSE
091011	PUBLIC HEALTH	11/02/09	1 (50%) 3906 HEALTH EDUCATION ASST	1 (50%) 7000/01/02 ADMN OFFICE PRO I/II/III
091012	PUBLIC HEALTH	10/05/09	1 (FT) 6280 PUBLIC HEALTH CASEWORKER	2 (50%) 7000/01/02 ADMN OFFICE PRO I/II/III
091013	GENERAL SVCS	10/19/09	1 (FT) 8019 ADMINISTRATIVE LDR-GEN	1 (FT) 5697 HUMAN RESOURCES SPECIALIST
091014	DISTRICT ATTY	10/19/09	1 (FT) 7004/05/06 LEGAL OFFICE PRO I/II/III	1 (50%) 6831 HEALTH SERVICES AIDE SR
091015	ADMHS	10/19/09	1 (FT) 2177/78 DEPT BUS SPEC I/II	1 (FT) 6831 HEALTH SERVICES AIDE SR
091016	CLK REC ASSR	10/19/09	1 (FT) 2177/78 DEPT BUS SPEC I/II	1 (FT) 7008/09/10 FINANCIAL OFFICE PRO I/II/III
091017	CLK REC ASSR	10/19/09	1 (62.5%) 7000/01/02 ADMN OFFICE PRO I/II/III	1 (50%) 7000/01/02 ADMN OFFICE PRO I/II/III
			1 (37.5%) 7000/01/02 ADMN OFFICE PRO I/II/III	1 (50%) 7004/05/06 LEGAL OFFICE PRO I/II/III
091018	CLK REC ASSR	10/19/09	1 (FT) 0510/11/12 APPRAISER I/II/III	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091019	ADMHS	10/19/09	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091020	SHERIFF	11/16/09	1 (FT) 2177/78 DEPT BUS SPEC I/II	2 (FT) 0509 APPRAISER AIDE
091021	ADMHS	11/16/09	2 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091022	PUBLIC WORKS	11/16/09	1 (FT) 6147/48 PSYCHIATRIC NURSE I/II	2 (FT) 6907 SHERIFFS EVIDENCE OFFICER
091023	PLANNING & DEVEL	11/16/09	1 (FT) 8004 ASST DEPT LDR-EXEC	1 (FT) 6149 PSYCHIATRIC NURSE SR
091024	AG COMMISSIONER	11/16/09	1 (FT) 7321 PLANNER SUPERVISING	1 (FT) 1878/79 COST ANALYST I/II
			1 (FT) 8027 PROGRAM/BUS LDR-GEN	1 (FT) 8015 ENTERPRISE LDR-GEN
091025	ADMHS	12/14/09	1 (FT) 8015 ENTERPRISE LDR-GEN	1 (FT) 8022 TEAM/PROJECT LDR-GEN
				1 (FT) 0458 ALCOHOL & DRUG SERVICE SPEC

ATTACHMENT A

DEPARTMENT POSITION ALLOCATION CHANGES  
 APPROVED BY THE COUNTY EXECUTIVE OFFICER 2009-2010

CEO#	DEPT	EFF DATE	ADD	DELETE
091026	FIRST 5 CEO- GENERAL COUNTY PROGRAMS	11/30/09	1 (FT) 7008/09/10 FINANCIAL OFFICE PRO I/II/III	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091027	DISTRICT ATTY	11/30/09	1 (FT) 7004/05/06 LEGAL OFFICE PRO I/II/III	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091028	PUBLIC DEFENDER	11/30/09	1 (FT) 2300/01/02/03/04 DEP PUB I/II/III/IV/SR	1 (FT) 2179 DEPT BUSINESS SPECIALIST
091029	PUBLIC HEALTH	11/30/09	1 (FT) 7104 STAFF NURSE SUPV	1 (FT) 7101 STAFF NURSE SR
091030	CLK REC ASSR	12/14/09	1 (FT) 0510/11/12 APPRAISER I/II/III	1 (FT) 1045/67 AUDITOR-APPRAISER I/II/III
091031	CLK REC ASSR	12/28/09	1 (FT) 0650 ASSESSMENT SUPV	1 (FT) 5027 MNGT SPEC X
091032	PUBLIC HEALTH	01/11/10	1 (FT) 0510/11/12 APPRAISER I/II/III	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091033	PUBLIC DEFENDER	01/11/10	1 (FT) 8015 ENTERPRISE LDR	1 (FT) 2550/2553 EDP SYS & PRGMM MGR I/III
091034	ADMHS	01/11/10	1 (FT) 7319 STAFF PHYS SUPV	1 (FT) 8002 PRGM/BUS LDR-PHY
091035	SOCIAL SVCS	01/11/10	1 (FT) 7024 ADMINISTRATIVE PROFESSIONAL	1 (FT) 5579 PARALEGAL
091036	HUMAN RESOURCES	02/16/10	1 (PT) 5155 ADMHS CASE WRK	1 (PT) 5190 ADMHS PRACT INTERN/II
091037	PLANNING & DEVEL	03/08/10	1 (FT) 5155 ADMHS CASE WRK	1 (FT) 5211 PSYCH TECH
091038	SHERIFF	03/08/10	1 (FT) 7061 SOC SERV SUPV II	1 (FT) 7050 SOCIAL SERVICES CASE AIDE
091039	BOS	03/08/10	1 (FT) 7003 AOP EXPERT-R	1 (FT) 8023 TEAM/PROJECT LDR-GEN
091040	CHILD SUPPORT	03/08/10	1 (FT) 7002 AOP I/II/III	1 (FT) 6922 PLANNER III
091041	RETIREMENT	03/08/10	1 (FT) 2488 EDP OFC AUTO SPEC I/II	1 (FT) 2571 EDP SYS PROGRAMMER III
091042	SYSTEM	03/08/10	1 (FT) 1350 BOS ADMIN ASSISTANT I/II	1 (FT) 8015 ENTERPRISE LDR-GEN
091043	SOCIAL SVCS	04/05/10	1 (FT) 3461 CHILD SUPPORT OFFICER, SR.	2 (50%) 3459 CHILD SUPPORT OFFICER
091044	PUBLIC HEALTH	04/19/10	1 (FT) 8011 DEPT/CORP LDR - EXEC	1 (FT) 6659 RETIRE STAFF COUNSEL, SR
091045	ADMHS	04/05/10	1 (FT) 7024 ADMIN PROFESSIONAL	1 (FT) 7000/01/02 ADMN OFFICE PRO I/II/III
091046	GENERAL SVCS	06/14/10	1 (FT) 1878 COST ANALYST I/II	1 (FT) 7003 ADMN OFFICE PRO EXPERT
	PARKS	06/28/10	1 (FT) 0014 ACCOUNTANT I/II	1 (FT) 7008 FINANCIAL OFFICE PRO I
			1 (FT) 8023 TEAM/PROJECT LDR - GEN	1 (FT) 5173 ADMHS TEAM SUPERVISOR - CASE WKR
			1 (FT) 2178 DEPT BUSINESS SPECIALIST I/II	1 (FT) 1391 SENIOR BUYER
			1 (FT) 8014 ENTERPRISE LEADER	1 (FT) 8027 PROGRAM/BUS LDR-GEN

FTE's Added: 52.50

FTE's Deleted: 52.50

In each instance, the department has certified that additional costs, if any, will be absorbed within the existing appropriations.

RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

IN THE MATTER OF AMENDING )  
RESOLUTION NO. 09-223, AS AMENDED ) RESOLUTION NO. \_\_\_\_\_  
BEING THE SALARY RESOLUTION OF )  
COUNTY OF SANTA BARBARA )

WHEREAS, Salary Resolution No. 09-223 authorized Departmental Position Allocations effective July 17, 2009; and

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 09-223, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, AS FOLLOWS:

1. Resolution No. 09-223, adopted by the Board on July 14, 2009, is hereby amended by amending Section 2 as identified below to read as follows, effective July 12, 2010:

**SECTION 2. Job Classification Table**

Delete:

<u>JOB CLASS</u>	<u>TITLE</u>
1400	CCS CASEWORKER SUPV
4090	HOUSEKEEP SERV WORKER
4541	LABORATORY ASSISTANT SR
5027	MANAGEMENT SPECIALIST X
5028	MANAGEMENT SPECIALIST Y
5029	MANAGEMENT SPECIALIST Z
6659	RETIREMENT STAFF COUNSEL SR
6824	SR SERVICES PRACTITIONER
6896	SHERIFFS CORR COMMANDER
6898	SHERIFFS CORECTION LT
6903	SHERIFFS CORR SERGEANT
6907	SHERIFFS EVIDENCE OFFICER
6996	LEGAL OFFICE PRO I-MARSHAL
6998	LEGAL OFFICE PRO III-MARSHAL

2. Resolution No. 09-223, adopted by the Board on July 14, 2009, is hereby amended by amending Section 4 as identified below to read as follows, effective July 12, 2010.

**SECTION 4. Departmental Position Allocation**

DEPARTMENT	BUDGET UNIT		NO. OF POSITIONS	POSITION NO.	CLASS	P/T	TOTAL NO. OF POSITIONS	TITLE	UNIT		
011 - BOARD OF SUPERVISORS BOARD OF SUPERVISORS-4TH DIST	0240	DELETE:	1	11661	1350		0	BOS ADMIN ASST I or	32		
					1351			BOS ADMIN ASST II	32		
BOARD OF SUPERVISORS-5TH DIST	0250	DELETE:	1	4651	1350 1351		1	BOS ADMIN ASST I or BOS ADMIN ASST II	32		
012 - COUNTY EXECUTIVE OFFICE COUNTY ADMINISTRATOR	0130	ADD:	1		0014		1	ACCOUNTANT I or	24		
					0015			ACCOUNTANT II	24		
					1	1080	7000	1	ADMIN OFFICE PRO I or	23	
							7001		ADMIN OFFICE PRO II or	23	
							7002		ADMIN OFFICE PRO III	23	
					1	7616	1407	1	CABLE TV STAFF ASSISTANT	24	
					1	11165	8011	5	DEPT/CORP LDR-EXEC	41	
					1	10954	3040	1	ELECTRONICS SYSTEMS TECH	26	
					5	242, 430, 1635 4648, new	8027	5	PROGRAM/BUS LDR-GEN	43	
1	6456	8023	1	TEAM/PROJECT LDR-GEN	43						
1	653	8015	1	ENTERPRISE LDR-GEN	35						
032 - SHERIFF SHERIFF	3110	ADD:	1		5030		1	MAPPING/GIS TECHNICIAN	28		
					DELETE:	1	5059	1803	23	COMMUNICATIONS DISP I or	14
								1804		COMMUNICATIONS DISP II	14
SHERIFF - CUSTODY	3420	ADD:	5		2106		138	CUSTODY DUPTY	14		
041 - PUBLIC HEALTH PUBLIC HEALTH	5210	FTE CHANGE	1	11168	7000			ADMIN OFFICE PRO I or	23		
					7001			ADMIN OFFICE PRO II or	23		
					7002			ADMIN OFFICE PRO III	23		
					FROM:		0.75	1			
					TO:		0.50	3			
					RECLASS FROM:	1	2240		2177	2	DEPT BUS SPEC I or
				2178	DEPT BUS SPEC II	24					
TO:				7000	83	ADMIN OFFICE PRO I or	23				
				7001		ADMIN OFFICE PRO II or	23				
				7002		ADMIN OFFICE PRO III	23				
043 - ALCOHOL, DRUG, & MENTAL HEALTH SVCS MENTAL HEALTH SERVICES	5250	DELETE:	6	801, 3560, 3121, 2810, 3616, 1677	7000 7001 7002		25	ADMIN OFFICE PRO I or ADMIN OFFICE PRO II or ADMIN OFFICE PRO III	23 23 23		

<u>DEPARTMENT</u>	<u>BUDGET UNIT</u>		<u>NO. OF POSITIONS</u>	<u>POSITION NO.</u>	<u>CLASS</u>	<u>FTE</u>	<u>TOTAL NO. OF POSITIONS</u>	<u>TITLE</u>	<u>UNIT</u>
			1	11530	0016	0.5	0	ACCOUNTANT II	25
			1	2546	5190		42	ADMHS PRACTITIONER INTERN or	24
					5191			ADMHS PRACTITIONER I or	24
					5192			ADMHS PRACTITIONER II	24
			1	9578	5210	0.5	2	ADMHS PSYCHIATRIC TECH I or	24
					5211			ADMHS PSYCHIATRIC TECH II	24
			1	4953	5211		21	ADMHS PSYCHIATRIC TECH	24
					5211			ADMHS PSYCHIATRIC TECH II	24
			1	2432	5160	0.5	0	ADMHS RECOVERY ASSISTANT	24
			1	9850	5173		8	ADMHS TEAM SUPV-CASE WKR or	25
					5174			ADMHS TEAM SUPV-CLIN PSYCH or	25
					5175			ADMHS TEAM SUPV-MASTERS RN or	25
					5176			ADMHS TEAM SUPV-PSYCH TECH or	25
					5177			ADMHS TEAM SUPV-PRACTITIONER or	25
					5178			ADMHS TEAM SUPV-RN or	25
					5179			ADMHS TEAM SUPV-REHAB SPEC	25
			1	4256	1757			CLINICAL PSY POST DOC INTERN or	24
					1758			CLINICAL PSYCHOLOGIST I or	24
					1759			CLINICAL PSYCHOLOGIST II	24
		FTE CHANGE	1	4273	7000			ADMIN OFFICE PRO I or	23
					7001			ADMIN OFFICE PRO II or	23
					7002			ADMIN OFFICE PRO III	23
		FROM:				1.00	24		
		TO:				0.60	3		
MENTAL HEALTH SERVICES ACT	5270	ADD:	1	2550			1	EDP SYS & PROG ANLST I or	24
				2553				EDP SYS & PROG ANLST II	24
			1	2556			1	EDP SYST & PROG ANALYST SR	25
			1	0458			7	ALCOHOL & DRUG SERVICE SPEC	24
044 - SOCIAL SERVICES									
SOCIAL SERVICES - ADMINISTRATION	5810	RECLASS	1	4005					
		FROM:			8027		15	PROGRAM/BUS LDR-GEN	43
		TO:			8014		2	ENTERPRISE LDR-GEN	35
		RECLASS	1	232					
		FROM:			4040		0	INTERAGENCY NETWORK COORD	22
		TO:	1	232	8023		2	TEAM/PROJECT LDR-GEN	43
SOCIAL SERVICES - ARRA-WA	6280	ADD:	1	10707	8004		1	ASST DEPT LDR-EXEC	42
			1		7000		1	ADMIN OFFICE PRO I or	23
					7001			ADMIN OFFICE PRO II or	23
					7002			ADMIN OFFICE PRO III	23
045 - CHILD SUPPORT SERVICES	2867	ADD:	1	3461			12	CHILD SUPPORT OFFICER SR	24
		DELETE:	1	11657	7024		0	ADMIN PROFESSIONAL	32
			1	12924	7006		1	FINANCIAL OFFICE PRO I or	23
					7009			FINANCIAL OFFICE PRO II or	23
					7010			FINANCIAL OFFICE PRO III	23
051 - AGRICULTURE & COOPERATIVE EXTE	4010	DELETE:	1	4342	0324		2	AGRI BIOLOGIST I or	24
					0325			AGRI BIOLOGIST II or	24
					0325			AGRI BIOLOGIST I	24
			1	11562	7000		3	ADMIN OFFICE PRO I or	23
					7001			ADMIN OFFICE PRO II or	23
					7002			ADMIN OFFICE PRO III	23
			1	3693	8027		0	PROGRAM/BUS LDR-GEN	43

<u>DEPARTMENT</u>	<u>BUDGET UNIT</u>		<u>NO. OF POSITIONS</u>	<u>POSITION NO.</u>	<u>CLASS</u>	<u>P/T</u>	<u>TOTAL NO. OF POSITIONS</u>	<u>TITLE</u>	<u>UNIT</u>					
053 - PLANNING & DEVELOPMENT PLANNING & DEVELOPMENT	4390	ADD:	1		7000		5	ADMIN OFFICE PRO I or	23					
					7001			ADMIN OFFICE PRO II or	23					
					7002			ADMIN OFFICE PRO III	23					
		FTE CHANGE FROM: TO:	1	6929	8027		0.6 1.0	0 3	PROGRAM/BUS LDR-GEN	43				
054 - PUBLIC WORKS PUBLIC WORKS - SBC WATER AGENCY	9191	DELETE:	1	8892	1547		0	CIV ENGINEERING ASSOC III or	29					
					1549			CIV ENGINEERING	29					
				1	11930	8027	2	PROGRAM/BUS LDR-GEN	43					
		PUBLIC WORKS - CLEAN WATER	9192	ADD:	1	11930	8027		1	PROGRAM/BUS LDR-GEN	43			
							1			8892	1547	1	CIV ENGINEERING ASSOC III or	29
											1549		CIV ENGINEERING	29
055 - HOUSING/COMMUNITY DEVELOPMENT	0120	ADD:	1		8027		1	PROGRAM/BUS LDR-GEN	43					
					1			8019	1	ADMIN LDR-GEN	43			
					3				2177	2	DEPT BUS SPEC I or	24		
									2178		DEPT BUS SPEC II	24		
990 - GENERAL COUNTY PROGRAMS	0100	DELETE:	1	10481	8019		0	ADMINISTRATIVE LDR-GEN	43					
				1	1080			7000	0	ADMIN OFFICE PRO I or	23			
								7001		ADMIN OFFICE PRO II or	23			
								7002		ADMIN OFFICE PRO III	23			
				1	10707			8004	0	ASST DEPT LDR-EXEC	42			
				1	7616			1407	0	CABLE TV STAFF ASSISTANT	24			
				1	11165			8011	0	DEPT/CORP LDR-EXEC	41			
				1	10954			3040	0	ELECTRONICS SYSTEMS TECH	26			
				3	653, 699, 10447			8015	0	ENTERPRISE LDR-GEN	35			
				4	242,430 1535, 4849			8027	0	PROGRAM/BUS LDR-GEN	43			
				2	10970, 11709			6476 6477	0	REDEVELOPMENT SPECIALIST I or	24			
REDEVELOPMENT SPECIALIST II	24													
2	6456, 10147	8023	0	TEAM/PROJECT LDR-GEN	43									



3. Except as amended by this Resolution, Resolution No. 09-223, as amended, shall continue unchanged and in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2010  
by the following vote:

AYES:

NOES:

ABSENT:

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JANET WOLF, CHAIR  
BOARD OF SUPERVISORS  
COUNTY OF SANTA BARBARA

ATTESTS:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

By: \_\_\_\_\_ (SEAL)  
Deputy Clerk

RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

IN THE MATTER OF EXEMPTING THE )  
POSITION OF ADMINISTRATIVE PROFESSIONAL ) RESOLUTION NO. \_\_\_\_\_  
IN THE SOCIAL SERVICES DEPARTMENT )  
FROM THE CIVIL SERVICE SYSTEM )

WHEREAS, Santa Barbara County Code 27-25 (A) (11) provides for the exemption from the County's Civil Service System of positions, which the Board of Supervisors determines should be exempt in accordance with the intent and purpose of Article 2 of Section 27-25;

WHEREAS, the Administrative Professional's position allocated to work specifically for the Workforce Investment Board Executive Director will provide secretarial services involving critical need for confidentiality and individual commitment to the policies and decisions of the Director and the Workforce Investment Board,

WHEREAS, to maintain the integrity of this commitment and confidentiality, there is a need for maximum flexibility in the hiring and retaining of the employee in this position for the Social Services Department.

NOW, THEREFORE, IT IS HEREBY RESOLVED, AS FOLLOWS:

All persons appointed after the effective date of this resolution to fill future vacancies in this Administrative Professional position for the Social Services Department are exempt from the Civil Service System of the County of Santa Barbara and will serve in the capacity of an "at-will" employee at the pleasure of the Social Services Director.

**PASSED AND ADOPTED** by the Board of Supervisors of the County of  
Santa Barbara, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2010

by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**JANET WOLF, CHAIR  
BOARD OF SUPERVISORS  
COUNTY OF SANTA BARBARA**

**ATTESTS:  
MICHAEL F. BROWN  
CLERK OF THE BOARD**

By: \_\_\_\_\_ (SEAL)  
Deputy Clerk