



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Behavioral Wellness  
**Department No.:** 043  
**For Agenda Of:** May 7, 2024  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

**TO:** Board of Supervisors  
**FROM:** Department Antonette Navarro, LMFT, Director, Department of Behavioral Wellness, (805) 681-5220  
Contact Antonette Navarro, LMFT, Director, Department of Behavioral Info: Wellness, (805) 681-5220  
**SUBJECT: Proposed Amendments to the Santa Barbara County Behavioral Wellness Commission Bylaws**

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

N/A

**Other Concurrence:**

N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve the proposed amendments to the Santa Barbara County Behavioral Wellness Commission bylaws (Attachment A); and
- b) Determine that the above action is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(5) of the CEQA Guidelines.

**Summary Text:**

The Santa Barbara County Behavioral Wellness Commission (Behavioral Wellness Commission or Commission) requests that the Board of Supervisors approve the proposed amendments to the Commission bylaws, which change the place for holding regular meetings of the Commission to the Santa Barbara County Behavioral Wellness Facility, Large Conference Room, located at 429 N. San Antonio Road in Santa Barbara.

**Background:**

The Advisory Board on Alcohol and Other Drug Problems (Advisory Board) was created by the Board of Supervisors in January of 1992, and the Santa Barbara County Mental Health Commission (MHC) was established in May of 1993. Both entities served to obtain comprehensive, broad-based input from

the community and other sources, review the community's needs, services, and facilities, advise the governing bodies of alcohol/drug services and mental health programs, respectively, and review program performance to ensure quality of services.

On December 13, 2016, at the request of the Advisory Board and MHC, the Board of Supervisors adopted a Resolution that established a newly integrated Behavioral Wellness Commission to replace the Advisory Board and MHC. The Behavioral Wellness Commission reflects the structure of the Behavioral Wellness Department, which offers an integrated continuum of prevention, intervention, and treatment services and support for substance abuse, mental health, and co-occurring disorders. As part of this action, the Board of Supervisors also approved the original bylaws for the Behavioral Wellness Commission.

This amendment to the bylaws, which the Behavioral Wellness Commission approved at a duly noticed regular meeting on March 20, 2024, changes the place for holding regular meetings of the Commission from three variable meeting locations in Santa Barbara, Lompoc, and Santa Maria to one permanent meeting location in Santa Barbara. The Behavioral Wellness Commission offers teleconference options in Santa Maria and Lompoc, and alternative attendance options are listed on the Agendas.

The Board of Supervisors approved the original bylaws on 12/13/2016 and a first amendment on 10/05/2021.

**Fiscal and Facilities Impacts:**

There is no associated General Fund fiscal impact.

**Special Instructions:**

Please send one (1) Minute Order to the Behavioral Wellness Contracts Division at [msimongersuk@sbcbswell.org](mailto:msimongersuk@sbcbswell.org) and [bwellcontractsstaff@sbcbswell.org](mailto:bwellcontractsstaff@sbcbswell.org) and the Behavioral Wellness Commission Administrator at [khaugh@sbcbswell.org](mailto:khaugh@sbcbswell.org).

**Attachments:**

Attachment A: Behavioral Wellness Commission Amended Bylaws (BWC Approved 03/20/2024)  
(Clean Copy)

Attachment B: Behavioral Wellness Commission Amended Bylaws (BWC Approved 03/20/2024)  
(Legislative Copy)

Attachment C: Behavioral Wellness Commission Amended Bylaws (BOS Approved 10/05/21)

Attachment D: Behavioral Wellness Commission Original Bylaws (BOS Approved 12/13/2016)

**Authored by:**

A. Nicholson