

Description of Contents to be Shredded December 2019

2012 Personnel Files

2012 Failed Backgrounds

2012 Timesheets, Overtime Slips,- 3110, 3420, 3410

APPLICATION FOR DESTRUCTION OF RECORDS

CERTIFICATION OF APPROVAL

TO: Board of Supervisors

County of Santa Barbara, California

The undersigned officer hereby applies, pursuant to the law cited below, for an order to destroy the described records and to excuse said officer and his associates, deputies and employees from further custody of said records.

Code and Section Number: Government Code Section 26202

Reason for Destruction: The old personnel files, failed background files from 2012 are deemed to have no further administrative, legal, or fiscal value. The boxes of documents are restricting physical space needed for current and future human resource records.

Executed at Santa Barbara, California, on 10/21/2019

Robert Gonzales

Human Resources Manager Mr. Robert Gonzales, Santa Barbara County Sheriff's Dept.

APPROVED:

County Counsel

By Michelle D. Dantes

Auditor-Controller

By Kyle S. Shalton

CERTIFICATION OF APPROVAL

I hereby certify that the above application was approved and adopted on _____,

2019, by the following vote of the Board of Supervisors:

A YES:

NOES:

ABSENT:

By: _____

County Clerk and ex officio Clerk of the Board

Of Supervisors, County of Santa Barbara, State of California