

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 4/7/02
Department Name: Sheriff
Department No.: 032
Agenda Date: 5/21/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Sheriff Jim Thomas
Sheriff Department

STAFF CONTACT: Lt. Thomas L. Jenkins, Systems & Technology Bureau
681-4144

SUBJECT: Agreement for Management Information Services, FY 2002-03

Recommendation(s):

That the Board of Supervisors:

Execute an Agreement with Bruce S. Thomas, Inc., for management information services, for the period of July 1, 2002 through June 30, 2003 in an amount not to exceed \$150,000.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

This department requires highly specialized technical advisement regarding multiple and complex information systems. Security and integrity of information is a high priority. High-level technical analysis, evaluation, design, development, recommendations and implement is necessary and above the scope of current County job classifications. The Department has sought-out an appropriate resource in the attached contract for services from a local corporation.

A similar contract has been approved by your Board in the past, on an annual basis, for a variety of projects. Some of the projects have since been completed, while others cross fiscal years and/or require ongoing maintenance and fine-tuning. The project plan for FY 2002-2003 includes three major projects: continued integration of Windows 2000 from a Windows NT environment; development of additional features in the warrants (a.k.a., 'WANDA') system; advisement and implementation of Automated Reporting System (which is linked to Records Management System, Computer Aided Dispatch and the Mobile Data Computers).

Additionally, over the course of the year, minor projects that are security-sensitive or related to repair or maintenance of various systems will be addressed as/when necessary.

Mandates and Service Levels:

This request represents a reduction from the the current level of service provided within the department, based upon fewer total hours worked. There are no mandates specifically attributed to the existence of such a contract, but the contract supports the department in attaining a variety of mandated services.

Fiscal and Facilities Impacts:

There are no fiscal or facility impacts with this action. This contract is currently included in the Requested Budget for FY 2002-2003. The Department originally estimated a 14% annualized savings in contracting directly for this service with a qualified, independent authority.

Special Instructions:

Clerk of the Board: Please return one copy of the executed document plus a Minute Order to the department, attention: Jette Christiansson, Accountant, Financial Services Bureau.

Concurrence:

Risk Management
County Counsel
Auditor-Controller