



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: March 15, 2022
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Scott D. McGolpin, Director, ext. 83010
Director(s)
Contact Info: Leslie Wells, Deputy Director, ext. 23611
SUBJECT: Agreement with Laurel Labor Services, Inc. of Santa Maria to Provide On-Call Casual Labor, First, Second and Third Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a labor contract with Laurel Labor Services, Inc. (local vendor) for services to provide on-call casual labor at County operated Resource Recovery and Waste Management facilities in an amount not to exceed \$600,000 for the period of March 21, 2022 to March 20, 2023; and
- b) Determine that the contract is for labor to support the ongoing operation and maintenance of the existing County-operated waste management facilities involving negligible or no expansion of use beyond that which presently exists, that the proposed action is therefore exempt from the California Environmental Quality Act pursuant to 14 CCR 15301 and approve the filing of a Notice of Exemption on that basis.

Summary Text:

This item is on the agenda in order to approve and execute the agreement with Laurel Labor Service, Inc. to provide on-call casual labor for litter abatement and sorting and diversion of recyclable materials. The Resource Recovery and Waste Management (RRWMD) of Public Works utilizes supplemental labor crews at the County operated RRWMD facilities to support staff when collecting wind-blown litter during severe weather conditions and to enhance the recovery of recyclable materials. These labor crews also assist the RRWMD in the sorting and recycling of green waste and construction & demolition

materials. The work schedules vary depending on weather conditions and the seasonal flow of materials.

RRWMD recently completed a bid process for these services. This bid was published in accordance with the County's standard bid practices and was open to any interested bidder. Bids were received from Laurel Labor Services, Inc. of Santa Maria, California, and 22nd Century Technologies, Inc., a company headquartered in New Jersey with an office in San Jose, California.

After reviewing both bids, the lowest bidder, Laurel Labor Services, Inc. (a local company) was selected. Laurel Labor has provided casual labor services for County operated RRWMD facilities in the past. They have performed these services satisfactorily and in accordance with the County's needs and requirements in previous agreements; therefore, they are recommended for approval.

Background:

For over ten years the Tajiguas Landfill, Santa Ynez Valley Recycling & Transfer Station, South Coast Recycling & Transfer Station, and other County operated RRWMD facilities have used on-call contracted labor to aid in the abatement of litter as well as sorting and recycling of construction & demolition material. Contracted labor is used on an on-call basis and the labor force is increased to collect wind-blown litter. Permit conditions require the prompt collection/retrieval of wind-blown litter and using supplemental labor is more cost effective than adding permanent positions that would not be needed on a year-round basis.

In addition to litter abatement, the labor crews manually sort construction & demolition debris for recycling, thus diverting these materials from the landfill. They also sort and clean curbside collected green waste and self-haul green waste which is then ground into a mulch product for beneficial distribution to customers. The majority of the mulch is distributed to orchard and agricultural businesses, City of Santa Barbara water customers under the Water Wise Program, and is available for free pick up to all Santa Barbara County residents at the South Coast Recycling & Transfer Station and Santa Ynez Recycling & Transfer Station. A portion of the mulch material is also used by the Resource Recovery and Waste Management facilities for landscaping and erosion control purposes. Extra labor is used to spread the mulch used for landscaping and erosion control. The requirements for casual labor at the various RRWMD sites is estimated at a total of 10 crew members and supervisors for litter abatement and construction & demolition sorting.

Approval of the contract is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines section 15301 (maintenance of existing facilities). Separate CEQA documents have been prepared for the waste management facilities using the casual labor services being recommended for approval.

Performance Measure:

The County's current established minimum rate of diversion is 70%.

Fiscal and Facilities Impacts:

Funding for this agreement has been budgeted in the RRWMD Enterprise Fund's approved 2021/22 FY budget and recommended 2022/23 FY budget. The source of this funding has been incorporated into tipping fee revenues collected from the Tajiguas Landfill waste shed. Funding will be made available through Budget Unit 054, Fund 1930, Account 7460, Programs 1101,1133, 1200, and 1301. There are no fiscal impacts to other County departments.

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>FY 22/23 Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:	\$ 200,000.00	\$ 400,000.00	\$ 600,000.00
Total	\$ 200,000.00	\$ 400,000.00	\$ 600,000.00

Key Contract Risks:

The proposal received from Laurel Labor Services, Inc. was analyzed using the Contract Assessment Worksheet and received a contract risk rating of medium. Laurel Labor Services, Inc. has successfully completed previous agreements with the County for this type of service. The associated key risk factors have been considered and staff believes the agreement should be authorized.

Special Instructions:

Please forward one signed copy of the Agreement and Minute Order to Travis Spier, Jamie Reyes, and Gloria Alvarez at Public Works, Resource Recovery and Waste Management Division (RRWMD): 130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

Following Board approval, Clerk of the Board to please post the Notice of Exemption and forward a stamped copy to Public Works RRWMD, Attn: Joddi Leipner.

Attachments:

Attachment A: Agreement for Services of Independent Contractor with Laurel Labor Services, Inc. (3 originals) includes contract summary

Attachment B: Notice of Exemption

Authored by:

Jamie Reyes, Civil Engineer
 Public Works Department / RRWMD