

**Seventh Amendment to the  
COMMUNITY DEVELOPMENT BLOCK GRANT  
AGREEMENT  
(\$756,964)**

Between

**County of Santa Barbara**

and

**Cuyama Valley Recreation District**



**Park Improvements**  
Community Development Block Grant

Federal Assistance Listing Number 14.218

**Seventh Amendment**  
**To the**  
**Community Development Block Grant Agreement For**  
**Cuyama Valley Recreation District Park Improvements**  
**Between**  
**County of Santa Barbara (COUNTY)**  
**And**  
**Cuyama Valley Recreation District (OWNER)**

**Recitals**

WHEREAS:

1. The COUNTY has received funds from the United States Department of Housing and Urban Development ("HUD") pursuant to the Community Development Block Grant program under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383 (42 U.S.C., §§ 5301 et seq.); and the regulations promulgated thereunder (24 CFR Part 570) ("Regulations"), for the purpose of supporting community development activities that benefit low- and moderate-income persons; and
2. On July 11, 2017, the County Board of Supervisors adopted and approved submittal to HUD the Santa Barbara County CDBG Urban County FY 2017-2018 Action Plan which committed CDBG funding in the amount of Three Hundred and Forty-One Thousand Hundred Dollars (\$341,000), for the Cuyama Valley Recreation District Park Improvements (PROJECT) located in New Cuyama, California; and
3. On November 14, 2017, the parties entered into an AGREEMENT to carry out the PROJECT; and
4. On September 27, 2018, the parties entered into a First Amendment to extend the term of the AGREEMENT to March 30, 2019; and
5. On March 19, 2019, the parties entered into a Second Amendment to extend the term of the AGREEMENT to March 30, 2020; and

6. In November 2019, Phase 1 of the PROJECT that included installation of a skate park was completed at the cost of \$87,018, leaving a balance of \$253,982 for Phase 2 of the PROJECT that includes development of a concession stand and restrooms for the ball fields; and
7. On March 24, 2020, the parties entered into a Third Amendment to extend the term of the AGREEMENT to March 31, 2021; and
8. On May 5, 2020, the parties entered into a Fourth Amendment to provide additional funding for the PROJECT in the amount of \$58,485, for a total funding for the PROJECT in an amount not to exceed \$399,485, leaving a balance of \$312,467 in CDBG funds for Phase 2 of the PROJECT; and
9. On March 29, 2021, the parties entered into a Fifth Amendment to extend the term of the AGREEMENT to September 30, 2021; and
10. On June 15, 2021, the parties entered into a Sixth Amendment to provide additional funding for the PROJECT in the amount of \$100,000, for a total funding for the PROJECT in an amount not to exceed \$499,485, leaving a balance of \$412,467 for Phase 2 of the PROJECT, and to extend the term of the AGREEMENT to June 30, 2022; and
11. The PROJECT is underway and, due to increased costs of construction and additional PROJECT technical requirements identified during the plan review process, additional CDBG Funds and time are necessary to complete the PROJECT.

NOW THEREFORE, it is mutually agreed by COUNTY and OWNER to amend Section II of the AGREEMENT, TERM, to end on June 30, 2023.

NOW THEREFORE, be it further agreed by COUNTY AND OWNER to amend the AGREEMENT to increase the COUNTY Grant by \$257,479 for a total COUNTY Grant not to exceed \$756,964 (of which \$669,946 shall be for Phase 2).

The attached Exhibit B shall supersede and replace the existing Exhibit B in its entirety.

The attached Exhibit C shall supersede and replace the existing Exhibit C in its entirety.

This Seventh Amendment may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original; and all such counterparts, or as many of them as the parties shall preserve undestroyed, shall together constitute one and the same instrument.

Except as set forth hereof, this Seventh Amendment shall not modify or change any of the provisions of the Agreement, as otherwise amended, and the parties to the Agreement, as amended, are bound by its provisions, as further amended herein.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have entered into this Seventh Amendment by the respective authorized officers as set forth below to be effective on the date executed by the COUNTY.

**ATTEST:**  
MONA MIYASATO  
CLERK OF THE BOARD

**COUNTY OF SANTA BARBARA:**


By: \_\_\_\_\_  
Deputy Clerk


By: \_\_\_\_\_  
JOAN HARTMANN  
Chair, Board of Supervisors

Date: \_\_\_\_\_

**APPROVED AS TO ACCOUNTING FORM:**  
BETSY SCHAFFER, CPA  
AUDITOR-CONTROLLER

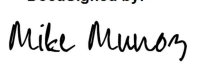
**COUNTY OF SANTA BARBARA, COMMUNITY SERVICES DEPARTMENT:**  
GEORGE CHAPJIAN, DIRECTOR

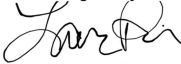
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By: \_\_\_\_\_  
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Deputy Auditor-Controller

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By: \_\_\_\_\_  
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Department Head

**APPROVED AS TO FORM:**  
RACHEL VAN MULLEM  
COUNTY COUNSEL

**OWNER: CUYAMA VALLEY RECREATION DISTRICT**

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By: \_\_\_\_\_  
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Deputy County Counsel

DocuSigned by:  
  
By: \_\_\_\_\_  
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Board President

**APPROVED AS TO FORM:**  
GREG MILLIGAN, ARM, AIC  
RISK MANAGEMENT

DocuSigned by:  
  
By: \_\_\_\_\_  
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Risk Manager



**Exhibit B****BUDGET**

Project Name: Cuyama Valley Recreation District  
Project #: 7C03CO

**1. Project Budget**

OWNER agrees that both Phase 1 and Phase 2 of the Project must be completed in order for the Project to be eligible for CDBG Funds. If any part of the Project identified in Exhibit – A Scope of Work or Exhibit B – Budget is not completed, OWNER agrees to repay to COUNTY all CDBG Funds paid to OWNER for the Project. OWNER also agrees that the Project must be completed in accordance with the timeline in Section 2 or the Project may be deemed as ineligible for CDBG Funds.

**Phase 1**

	COUNTY CDBG	OWNER FUNDS	TOTAL BUDGET
Skate Park	\$87,018	\$0	\$87,018
Total Phase 1 Budget	\$87,018	\$0	\$87,018

**Phase 2**

OWNER agrees that no work shall begin on Phase 2 until a “Phase 2 Notice to Proceed” has been provided by COUNTY to OWNER.

	COUNTY CDBG	OWNER FUNDS	TOTAL BUDGET
Restroom/ Concession Building Construction Costs	\$448,000	\$0	\$448,000
Structure Cast	\$128,000	\$0	\$128,000
Project Soft Costs	\$93,946		\$93,946
Total Phase 2 Budget	\$669,946	\$0	\$669,946

The amounts in each line item may be adjusted with the approval of COUNTY HCD; provided, however, that the total contract amount does not change and the level of environmental review completed for the Project is still applicable.

**2. Timeline**

OWNER agrees that COUNTY may cancel the Project and deem it ineligible for CDBG Funds if OWNER fails to show satisfactory progress in accordance with this timeline, as determined by COUNTY, and OWNER agrees to repay COUNTY all CDBG Funds paid to OWNER for the Project.

Milestone	Completion Date
Funding Available for Project	November, 2017
Receive Notice to Proceed from HCD	November, 2017
Complete Work on Phase 1 – Skate Park	November, 2019

Advertise for Competitive Construction Bids on Phase 2 – Concessions and Restrooms	April, 2022
Construction Contract Award for Phase 2 – Concessions and Restrooms	May, 2022
Construction Begins on Phase 2 – Concessions and Restrooms	May, 2022
Complete work on Phase 2 – Concessions and Restrooms	October, 2022
Final Billing Submitted	October, 2022

This timeline may be revised from time-to-time as authorized by the Director of COUNTY CSD. Revisions or project delays must be communicated to COUNTY HCD staff. In any event the Project must be completed and all Project expenditures reimbursed with CDBG Funds by June 30, 2023.

### 3. Draw Requests

Draw requests must include:

- a. Expenditure Summary and Payment Request (ESPR) – County form
- b. Supporting documentation (to include all check items below):

- Third-party invoices or receipts
- Proof of payment, such as copies of cancelled checks
- Lien Waivers
- Davis-Bacon Certified Payrolls, reviewed and approved by OWNER
- Payroll records, including timesheets delineating time worked on CDBG-eligible activities and payroll journals showing gross pay and deductions (if salaries are included in the Project budget)



EXHIBIT C

EXPENDITURE SUMMARY AND PAYMENT REQUEST (ESPR)

FY 2022 - 23  
July - June

INSTRUCTIONS: Complete tab 2 first, then complete only the yellow shaded cells on tab 1. Print, sign and submit

Agency Name Cuyama Valley Recreation District Invoice/Request #  Revised

Program Name Park Improvements Date Submitted

Address

Contact Person Laura Finney Check one:  CDBG  HOME

Phone 661-301-4192 IDIS #

Email [finney28td@yahoo.com](mailto:finney28td@yahoo.com) HCD Project #

PO/Contract No  Expiration Date June 30, 2023  
(enter month for capital projects and quarter for public services)

Report Period:  Qtr 1 (July - Sep)  Qtr 2 (Oct - Dec)  
 Qtr 3 (Jan - Mar)  Qtr 4 (Apr - Jun)

Month

Quarter

SUBMIT COMPLETED FORM TO Carlos Jimenez Housing Program Specialist  
Phone: 805-568-3529 Email: [cjimenez@countyofsb.org](mailto:cjimenez@countyofsb.org)

I. GRANT BUDGET AND EXPENDITURES

BUDGET LINE ITEM	ACTIVITY	TOTAL GRANT BUDGET	TOTAL OF PREVIOUS DRAWDOWNS	REQUESTED DRAWDOWN THIS PERIOD	NEW AVAILABLE BALANCE
Cat. 1 Restroom/Concession Building Construction Costs		\$ 448,000.00	\$ -	\$ -	\$ 448,000.00
Cat. 2 Structure Cost		\$ 128,000.00	\$ -	\$ -	\$ 128,000.00
Cat. 3 Project Soft Costs		\$ 93,946.00	\$ 42,376.00	\$ -	\$ 51,570.00
Cat. 4 Skate Park		\$ 87,018.00	\$ 87,018.00	\$ -	\$ -
<b>TOTAL</b>		\$ 129,394.00	\$ 129,394.00	\$ -	\$ 627,570.00

Check this box if this is the final payment. Any balances will be rescinded and returned to the County.

Certification:

I certify to the best of my knowledge and belief that this report is true and complete, and I have reviewed all supporting documentation. Disbursements have been made for the purpose and conditions of this grant and have not been paid by any other source.

**Manager / Fiscal Officer** \_\_\_\_\_ **Administrator / Executive Director** \_\_\_\_\_

Name \_\_\_\_\_ Name \_\_\_\_\_ Title \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_

Public Service programs: Payment requests are due for each quarter by the 10th of the month following quarter end.

Capital Projects: Payment requests are due monthly by the 10th of the month following the reporting month.

This form has been tailored for the funding year noted in the upper-right corner of this form. Other ESPR forms are obsolete.