

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 9/18/03
Department Name: Planning and Development
Department No.: 053
Agenda Date: 10/14/03
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Val Alexeeff, Director

STAFF CONTACT: Steve Mason, x2070
Deputy Director Administration

SUBJECT: Position Changes Due to Reassignment of Grants and Isla Vista
Redevelopment Agency Fiscal Activities

Recommendation(s):

That the Board of Supervisors:

Approve the attached resolution as follows:

Effective October 13, 2003:

Delete:

- .75 FTE Accountant III (Class 0016) Range 5620 (\$4,001-4,885)
- .75 FTE Business Manager II (Class 1361) Range 6090 (\$5,058-6,175)
- .60 FTE Accounting Assistant II (Class 0061) Range 4300 (\$2,071-2,529)

Add:

- .80 FTE Business Manager II (Class 1361) Range 6090 (\$5,058-6,175)
- 1.0 FTE Accounting Assistant II (Class 0061) Range 4300 (\$2,071-2,529)

Alignment with Board Strategic Plan:

These recommendations are primarily aligned with Goal 1, An Efficient Government Able to Anticipate and Respond Effectively to the Needs of the Community; and Goal 3, A Strong, Professionally Managed County Organization.

Executive Summary and Discussion:

In FY 02/03, P&D provided contract support services to the City of Goleta for Redevelopment Agency planning and fiscal support services. The contract was not renewed for this fiscal year. P&D absorbed all planning positions into other program areas. The loss of the contract required P&D to change one Accountant III position from full time to three-quarters time as reflected in P&D's adopted budget. Since the budget was adopted, the Auditor Controller's office has agreed to assume additional accounting functions for the Isla Vista Redevelopment Agency project area. As a result of this shift, P&D proposes to reallocate the fiscal duties within the department. This reallocation requires minor position allocation changes as referenced above. These changes do not result in a layoff or displacement of any staff.

Mandates and Service Levels:

No change.

Fiscal and Facilities Impacts:

The overall FTE's and cost is reduced, however the function is mostly offset with grants and Isla Vista Redevelopment Agency funds. The FY 03-04 budget included anticipated costs on page D-284 in the Redevelopment Agency and Mitigation and Resource Management programs. The net impact is a savings of approximately \$14,000.

Special Instructions:

Concurrence:

Auditor-Controller
County Administrator
Human Resources