



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: October 8, 2024
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Mouhanad Hammami, Director
Director(s) Public Health Department (805) 681-5102
Contact Info: Anne Carlisle, Manager of Communicable Disease Control & Prevention (805) 681-5280
SUBJECT: HIV Surveillance Agreement Number 24-10311 with the California Department of Public Health

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: N/A

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute Grant Agreement Number 24-10311 with California Department of Public Health (CDPH) to accept funding for the human immunodeficiency virus (HIV) Surveillance Program in the amount not to exceed \$181,410 for the period of July 1, 2024 thru June 30, 2029;
- b) Approve and authorize the Public Health Director, or designee, to make any required certifications and Project Representative changes in accordance with the Grant Agreement;
- c) Approve and authorize the Public Health Director, or designee, to execute any future amendments or scope of work changes to Grant Agreement Number 24-10311 provided that the amendment does not exceed ten percent (10%) (\$18,141) of the total agreement amount, upon review and concurrence by the Auditor Controller's Office and County Counsel's Office, subject to the Board's ability to rescind this delegated authority at any time; and
- d) Determine that the recommended actions are not a "project" within the meaning of the California Environmental Quality Act and is exempt per CEQA Guideline Section 15378(b)(4) since the recommended actions are government fiscal activities that do not involve commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

This item is on the agenda to authorize the Public Health Department (PHD) to enter into an agreement with CDPH for HIV surveillance activities in the amount not to exceed \$181,410 for the period of July 1, 2024 thru June 30, 2029. Approval of this five-year Agreement is requested to assure timely, accurate and reliable data on local HIV/AIDS cases is maintained in a confidential automated system.

Background:

California Health and Safety Code (HSC) establishes the legal authority of public health agencies to investigate the nature of HIV exposures. Under HSC Section 120125, CDPH is required to examine the causes of communicable diseases occurring or likely to occur in California. Upon being informed by a local health officer of any contagious, infectious, or communicable disease, CDPH is authorized to take necessary measures to ascertain the nature of the disease and prevent its spread (HSC Section 120140).

HSC Section 131019 establishes the Office of AIDS (OA) as the lead agency within the state, responsible for coordinating state programs, services, and activities relating to HIV and AIDS. HSC Section 121022 requires health care providers and laboratories to report cases of HIV to local health jurisdictions (LHJs) by name, and LHJs to report cases of HIV by name to the OA. Reporting requirements for health care providers, laboratories, and LHJs are operationalized in California Code of Regulations (CCR), Title 17.

This funding is intended to establish and enhance active and passive case HIV surveillance in health and social service settings, including laboratories and confidential test sites. The HIV Surveillance program will focus on these five goals:

1. Maintain infrastructure for HIV surveillance by establishing and maintaining HIV case surveillance in health, medical, public health, and social service settings, including laboratories and HIV testing sites such that HIV case reporting to the local health department occurs in a timely and complete fashion;
2. Collect and submit accurate, complete, and timely HIV surveillance data to the OA. Collect HIV surveillance data that meets all data requirements set forth by the OA and the Centers for Disease Control and Prevention (CDC), and submit those data to the OA in a timely fashion;
3. Maintain data security and confidentiality. Protect patient privacy and confidentiality by ensuring that protected health information is stored and disclosed only in a manner consistent with California and federal laws and regulations, and OA policies and procedures;
4. Program management and coordination. Conduct HIV surveillance activities in a manner consistent with administrative, fiscal, budgetary, and program guidance from CDPH, OA, and CDC that ensure program management and coordination;
5. Collaborate with partners to respond to the HIV epidemic to facilitate sharing data and resources to support progress toward meeting California's Integrated Plan goals and objectives.

Performance Measure:

Outlined in the Attachment B HIV Surveillance Program Scope of Work.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 36,282.00	\$ 36,282.00	
Federal			
Fees			
Other:			
Total	\$ 36,282.00	\$ 36,282.00	\$ -

Narrative:

Executing Grant Agreement Number 24-10311 with California Department of Public Health will allow the Public Health Department to continue providing HIV Surveillance services for the period of July 1, 2024 through June 30, 2029. The annual funding of \$36,282 is included in the Fiscal Year 2024-2025 budget and will be budgeted each year thereafter through June 30, 2029.

Key Contract Risks:

PHD has a long-standing contractual relationship with the CDPH. Funding for this agreement is made available from federal Centers for Disease Control CDC funding issued to CDPH.

Staffing Impacts:

None

Legal Positions:
0

FTEs:
0

Special Instructions:

Please execute two original agreements and return one (1) original Standard Agreement and one (1) Certified Minute Order to Public Health, Contracts Unit at phdcu@sbcphd.org when available for pickup.

Attachments:

- A. HIV Surveillance Agreement 24-10311
- B. HIV Surveillance Scope of Work

Authored by:

Adriana Almaguer, Departmental Business Specialist