




BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** CEO  
**Department No.:** 012  
**For Agenda Of:** January 30, 2018  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department           Mona Miyasato, County Executive Officer   
Director(s)  
Contact Info:           Jeff Frapwell

**SUBJECT:**    **2020 Census: Local Update of Census Addresses (LUCA)**

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**County Counsel Concurrence**

As to form: NA

**Auditor-Controller Concurrence**

As to form: NA

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the County to participate in the 2020 Local Update of Census Addresses (LUCA) by using local agency information to update data provided by the U.S. Census Bureau, and;
- b) Designate Dennis Bozanich, Deputy County Administrative Officer to be the LUCA Liaison, and;
- c) Authorize the Chair to sign the LUCA registration form, and;
- d) Determine the above actions are not a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5) of the CEQA Guidelines, because the actions consist of organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

The Local Update of Census Addresses Operation (LUCA) is a voluntary decennial census operation. LUCA is the only opportunity prior to the 2020 Census for tribal, state, and local governments (including the District of Columbia and Puerto Rico) to review and update the U.S. Census Bureau's residential address list for their jurisdiction. The Census Bureau relies on a complete and accurate address list to reach every living quarters and associated population for inclusion in the census. The Census Address List Improvement Act of 1994 (Public Law 103-430) authorizes LUCA.

**Background:**

The LUCA is the only opportunity prior to the 2020 Census for tribal, state, and local governments to review and update the U.S. Census Bureau's residential address list for their jurisdictions. The Census Bureau relies on a complete and accurate address list to reach every living quarters and associated population for inclusion in the census. This list is critical to the accuracy and completeness of the decennial census. Participating in LUCA can help the County ensure an accurate census for our County resulting in the correct allocation of resources and financing that are population based.

The LUCA project also provides an opportunity for the County to coordinate across departments the minimizing of potential for errors during the 2020 Census and to improve the address data collected countywide.

Population counts from the 2020 Census will be used to determine the local allocation of seats to the California legislature, the U.S. House of Representatives and local entitlement to many important State and Federal projects and program funding. It provides statistical support for grant applications that fund community and regional development, education, agriculture, energy, and environmental programs, as well as other needed community improvements and enhancements.

An accurate Census also helps County departments and the Executive Office as they work on land use and public service trends related to population, housing, transportation, public safety, education, health and social programs. Accurate data also enables County Departments to develop more effective, efficient work plans and service delivery as they plan future budgets.

The California Department of Finance (DOF) also uses Census data to prepare population and housing projections and estimates of household size throughout California. These projections are used by the State Department of Housing and Community Development (HCD) to prepare its Regional Housing Needs Allocation (RHNA) in accordance with State housing law. If the Census undercounts the population in Santa Barbara County, federal and State programs will understate local funding needs, while the regional growth forecast and RHNA will overstate the unincorporated County's capacity for additional population and housing growth.

**Fiscal and Facilities Impacts:**

Fiscal Impacts are expected to be minimal and handled within existing County resources.

**Special Instructions:**

1. Please send the original of the signed Attachment A LUCA Registration Form and a copy of the minute order to Richard Morgantini, Fiscal & Policy Analyst, County Executive Office.

**Key Contract Risks:**

NA

**Attachments:**

- A - LUCA Registration Form: (D-2002)
- B - LUCA Confidentiality Agreement (D-2005)
- C - LUCA Self-Assessment Checklist (D-2006)
- D - LUCA Product Preference Form (D-2003)
- E - LUCA Information Guide (D-2101)

**Authored by:**

Richard Morgantini, Fiscal & Policy Analyst

**CC:**

Planning & Development