



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:


Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

2016 NOV 10 AM 9:50

COUNTY OF SANTA BARBARA  
CLERK OF THE BOARD OF SUPERVISORS

16-00927

Department Name: Sheriff  
Department No.: 032  
For Agenda Of: December 06, 2016  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

**TO:** Board of Supervisors  
**FROM:** Sheriff's Office Bill Brown (4920)   
Contact Info: Lt. Tim McWilliams (4047)  
**SUBJECT:** Memorandum of Understanding Between County of Santa Barbara (Sheriff) and Santa Barbara Community College District

**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Approve, authorize, and ratify the Chair to execute a Memorandum to continue a Memorandum of Understanding (MOU) between the Sheriff's Office (Sheriff) and Santa Barbara Community College District (District) for the continuing education for inmates incarcerated at the Santa Barbara County Jail, located in Santa Barbara for the term of September 1, 2016 through August 31, 2017 unless earlier revoked by either the District or the Sheriff
- b) Authorize the Sheriff to execute renewals of the MOU for two additional one-year terms with notification to the Board of Supervisors upon execution of renewal.
- c) Find that the proposed actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to 14 CCR 15378(b)(5), in that they are government administrative activities that will not result in direct or indirect changes to the environment.

**Summary Text:**

For more than a decade, the Sheriff's Office and Santa Barbara Community College District have established a partnership to provide educational and vocational opportunities to inmates housed in the Santa Barbara County Jail facilities.

**Background:**

California Penal Code Section 4018.5

"The sheriff or other official in charge of county correctional facilities may, subject to the approval of the board of supervisors, provide for the vocational training and rehabilitation of prisoners confined in

the county jail, or any county industrial farm or county or joint county road camp. The sheriff or other official in charge of county correctional facilities may, subject to such approval, enter into an agreement with the governing board of any school district maintaining secondary schools, for the maintenance, by the district, for such prisoners, of adult education classes conducted pursuant to the Education Code.”

California Penal Code Section 4025(e)

“The money and property deposited in the inmate welfare fund shall be expended by the sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail. Any funds that are not needed for the welfare of the inmates may be expended for the maintenance of county jail facilities. Maintenance of county jail facilities may include, but is not limited to, the salary and benefits of personnel used in the programs to benefit the inmates, including, but not limited to, education, drug and alcohol treatment, welfare, library, accounting, and other programs deemed appropriate by the sheriff. Inmate welfare funds shall not be used to pay required county expenses of confining inmates in a local detention system, such as meals, clothing, housing, or medical services or expenses, except that inmate welfare funds may be used to augment those required county expenses as determined by the sheriff to be in the best interests of inmates. An itemized report of these expenditures shall be submitted annually to the board of supervisors.”

**Performance Measure:**

The Sheriff’s Office and the Santa Barbara Community College District will maintain a classroom and provide educational programs, including GED testing, to inmates in the Santa Barbara County Sheriff’s Main Jail facilities campus.

- Class schedules and curriculums are mutually agreed upon by the District and the Sheriff.
- The Sheriff agrees to maintain agreed upon attendance levels of 17 students per class.
- The Sheriff agrees to provide appropriate security and educational materials used for educational instruction.

Services are further outlined in the attached MOU.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

All fees associated with this MOU will be paid by the Sheriff from the Inmate Welfare Fund (0075). This MOU will not incur additional costs to the County. The costs are based upon the Districts GED examiners prevailing wage and required hours of examiner time per visit not to exceed eight (8) hours per month; and cost, per test, for GED testing.

**Special Instructions:**

Clerk of the Board, Please send an official Minute Order to the Sheriff’s Office, Attention Cathy Dorsey

**Attachments:**

Copy of MOU between the County of Santa Barbara (Sheriff) and Santa Barbara Community College District.

**Authored by:**

Tim McWilliams, Custody Lieutenant  
Santa Barbara County Sheriff's Office  
Custody Support Division

**CC:**