



# County of Santa Barbara

## BOARD OF SUPERVISORS

### Minute Order

June 24, 2025

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**Present:** 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

PLANNING AND DEVELOPMENT DEPARTMENT

File Reference No. 25-00531

**RE:** Consider recommendations regarding approval of an Agreement for Services of Independent Contractor with RRM Design Group for architectural design review services, as follows:

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor (Agreement) with RRM Design Group for architectural design review services for consistency with objective design standards and preparation of pre-approved Accessory Dwelling Unit (ADU) building plans for a period of performance from June 24, 2025, through June 30, 2026. This Agreement establishes a board contract for an amount not to exceed \$150,000.00;
- b) Approve and authorize the Director of the Planning and Development Department or designee to make immaterial changes or additions to the services being performed, in accordance with Section 35 of the Agreement; and
- c) Determine pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(5) that the above actions are organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment and, therefore, are not a project and not subject to CEQA.

**A motion was made by Supervisor Nelson, seconded by Supervisor Hartmann, that this matter be acted on as follows:**

- a) **Approved and authorized; Chair to execute;**
- b) **Approved and authorized; and**
- c) **Approved.**

**The motion carried by the following vote:**

**Ayes:** 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino