



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: September 22, 2015
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Jeri Muth, Human Resources Director, 568-2816
Director(s)
Contact Info:

SUBJECT: Reconciliation of Allocated Positions

Recommended Actions: That the Board of Supervisors:

- a) Adopt a Resolution (Attachment A) effective September 14, 2015 that updates changes to department position allocations corresponding to the Fiscal Year 2015-2016 Recommended Budget approved by the Board of Supervisors on June 10, 2015; and
- b) Establish the classification of Radio Communications Systems Engineer (1806), Range 1806 (approximately \$6,000 - \$7,325 per month); and
- c) Retitle the classifications of Forensic Technician I, II and Senior to Crime Scene Technician I, II and Senior; and
- d) Determine that these actions are exempt from the California Environmental Quality Act (CEQA) review as they are not projects pursuant to CEQA Guidelines Section 15378 (b) (2).

Summary Text:

The recommended actions will:

1. Update the County's master Classification and Salary Plan, as required by Section 27-17 of the County Code. This action will result in additional position changes for Fiscal Year 2015-2016 contained in the baseline budgets of departments and positions added by the Board at the June 2015 Budget Hearings or through the CEO's Recommended Expansions. This is the fourth resolution associated with the positions considered and approved by the Board of Supervisors on June 10, 2015. It includes only positions that

were classified by Human Resources since the last resolution that was adopted on August 25, 2015. As departments provide Human Resources with the information needed to classify remaining positions, another resolution will be brought to the Board for approval.

The CEO's Recommended Expansions included an expansion for ADMHS Crisis System of Care that had a budgeted FTE count of 11.36 and 15.0 positions (not all full time). The number of positions was identified in the detailed budget documents provided to the CEO's staff, but not included in the budget documents presented to the Board. This action would allocate 15.0 positions to ADMHS as the CEO's recommended expansion request intended.

2. Establish the classification of Radio Communication Systems Engineer for General Services in order to provide professional level project management, planning, design and installation of public safety radio and microwave communications systems and engineering support to public safety communications centers. The County has met and conferred with the SEIU Local 620 since the classification will be assigned to bargaining unit 26 and represented by Local 620.
3. Retitle the classes of Forensic Technician I, II and Senior to Crime Scene Technician I, II and Senior to better reflect the work performed by employees in these classifications.

Fiscal and Facilities Impacts:

1. There is no fiscal impact updating the master Classification and Salary Plan to reflect department position changes occurring in Fiscal Year 2014-2015, and allocating positions considered and approved by the Board of Supervisors during the Fiscal Year 2015-2016 Budget on June 10, 2015.
2. Establishing the classification of Radio Communication Systems Engineer has no fiscal impact; however, once General Services adds a position in this class, the Department will incur additional salary expenses that it will address in a separate Board letter.
3. There is no fiscal impact retitling the Forensic Technician classification series.

Special Instructions:

Please return one copy of each of the approved and signed resolutions to Maya Barraza in Human Resources.

Attachments:

Attachment A – Salary Resolution

Authored by: Jeri Muth and Theresa Duer