



**BOARD OF  
SUPERVISORS  
AGENDA LETTER**

**Clerk of the Board of  
Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda  
Number:**

**Submitted on:  
(COB Stamp)**

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** December 10, 2024  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Daniel Nielson, Social Services Director  
Director(s) (805) 346-7101  
Contact Info: Marianne Reagan, Adult and Children Services Operations  
Division Chief (805) 681-4529  
**SUBJECT:** **Fourth Amendment to the Agreement with Fighting Back Santa Maria Valley  
for Housing Navigators Program**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute a Fourth Amendment to the Agreement with Fighting Back Santa Maria Valley (local vendor) to provide Housing Navigators Program Services for a total contract amount not to exceed \$124,617.37 for the period of July 1, 2024 through June 30, 2025; and
- b) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda in order to approve the Fourth Amendment to the Agreement between the Department of Social Services (DSS) with Fighting Back Santa Maria Valley (FBSMV) to provide Housing Navigators Program (HNP) services for a total contract amount for not to exceed \$124,617.37 for the period of July 1, 2024 through June 30, 2025. These services help young adults ages 18-24 years secure and maintain housing, with priority given to young adults in the foster care system. The increase

in the contract amount is a result of a change in legislation that provided additional funding for HNP services and updated the age range for eligible young adults from 18-21 years to 18-24 years.

**Background:**

Pursuant to Item 2240-103-0001 of Section 2 of the Budget Act of 2024 (Chapter 22 of the Statutes of 2024) and Chapter 11.8 (commencing with Section 50811) of part 2 of Division 31 of the Health and Safety Code, the California Department of Housing and Community Development (HCD) allocated additional funding to counties for the support of HNP to provide housing navigation and services to assist youth, ages 18-24 secure and maintain housing, with priority given to young adults formerly in the foster care system.

The HNP program funds housing navigators for county child welfare agencies. The role of a housing navigator is to act as a housing specialist to assist young adults with their pursuits of locating available housing and overcoming barriers to locating housing. Housing navigator activities may include, but are not limited to:

- 1) Assist young adults ages 18-24 secure and maintain housing (with priority given to young adults formerly in the foster care system);
- 2) Provide housing case management which include essential services in emergency supports to foster youth;
- 3) Prevent young adults from becoming homeless; and
- 4) Improve coordination of services and linkages to key resources across the community including those from within the child welfare system and the local Continuum of Care.

Fighting Back Santa Maria Valley has been providing these services since 2021.

**Performance Measure:**

The following performance measures are included in the amendment and are being met by FBSMV:

1. 90% of the time, FBSMV will attempt to contact client within 24 hours of receipt of the referral.
2. 75% of young adults will be successfully navigated and their documentation completed to receive housing through the HNP.
3. 50% of young adults will be successfully provided with housing through the HNP.
4. 70% of the young adults served will be identified as former foster youth.
5. FBSMV will submit an bi-annual report to DSS each year by each year by January 15 and July 15 for the previous two quarters (July 1 – December 31 and January 1 – June 30).

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 124,617.37		
Federal			
Fees			
Other: State			
Total	\$ 124,617.37	\$ -	\$ -

Narrative: This Agreement is fully funded by a grant allocation award from the HCD. Execution of this Agreement will not result in additional General Fund contributions.

**Key Contract Risks:**

The risk assessment worksheet has been completed and DSS has determined that FBSMV is medium risk vendor. FBSMV is insured for General and Professional Liability. The County has experience with FBSMV and is confident of their ability to provide services.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:  
 DSS Procurement and Contracts Unit  
 C/O Tricia Beebe  
 2125 S. Centerpointe Parkway, 3<sup>rd</sup> Floor  
 Santa Maria, CA 93455  
 Email: [tbeebe@countyofsb.org](mailto:tbeebe@countyofsb.org)

**Attachments:**

1. Attachment 1 – Fourth Amendment – FBSMV - HNP
2. Attachment 2 – Original Agreement and Amendments 1-3 - FBSMV - HNP

**Authored by:**

Marianne Reagan, ACS Operations Division Chief  
 Tricia Beebe, Procurement and Contracts Supervisor