



**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

## BOARD OF SUPERVISORS AGENDA LETTER

**Department Name:**

Public Works

**Department Number:**

O54

**Agenda Date:**

July 14, 2026

**Placement:**

Administrative Agenda

**Estimated Time:**

N/A

**Continued Item:**

No

**If Yes, date from:**

N/A

**Vote Required:**

Majority

---

**TO:** Board of Supervisors

**FROM:** Department Director(s): Chris Sneddon, Public Works Director

**CONTACT:** Mostafa Estaji, Deputy Director, Transportation

**SUBJECT:** Award Contract to On Track Solutions, LLC for Construction Support Services on 720864 Santa Claus Lane Streetscape and Coastal Access Improvements Project – Phase 2

---

**Concurrences:**

**County Counsel Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence:**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

---

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor with On Track Solutions, LLC, to provide construction support services during construction for the Santa Claus Lane Streetscape and Coastal Access

Improvements Project – Phase 2, Project No. 720864, for the period of July 14, 2026, through June 30, 2028, in an amount not to exceed \$109,501.60;

- b) Approve and authorize the Public Works Director, or designee, to make amendments to the Agreement for additional work in an amount not to exceed \$10,950.00 as set forth in Exhibit B of the Agreement, for a total not-to-exceed contract amount of \$120,451.60;
- c) Approve and authorize the Public Works Director, or designee, to amend the Agreement to extend the Term of the Agreement by up to one year to complete the work within the scope of the Agreement;
- d) Consider the environmental effects of the project as shown in the Final Mitigated Negative Declaration (19NGD-00000-00005) dated September 16, 2019, adopted by the County of Santa Barbara on September 25, 2019, and find that pursuant to California Environmental Quality Act Guidelines §15162, no substantial changes are proposed, and there are no substantial changes in circumstances or new information of substantial importance regarding significant impacts or feasibility of mitigation measures and alternative, and therefore approval of the Recommended Actions are within the scope of the Final Mitigated Negative Declaration (19NGD-00000-00005). The Final Mitigated Negative Declaration can be found here: <https://cosantabarbara.app.box.com/s/q97rv82305oyfnbdjhcyxrrdhu3dgkqy/file/527282257113>.

### **Summary Text:**

This item is on the agenda to approve the engineering service support contract with On Track Solutions, LLC during construction (Attachment A) for the Santa Claus Lane Streetscape and Coastal Access Improvements Project – Phase 2, for an amount of \$109,501.60 and contract contingency amount of \$10,950.00, for a total contract amount of \$120,451.60.

### **Discussion:**

On Track Solutions, LLC is a specialized railroad consultant that will support the construction phase of the pedestrian at-grade crossing of Union Pacific Railroad (UPRR) facilities, and associated items, to provide coastal access to Santa Claus Lane Beach. This portion of proposed construction has been incorporated into the Santa Claus Lane Streetscape and Coastal Access Improvements Project – Phase 2, County Project 720864. On Track Solutions, LLC will be providing support for coordination activities involving Union Pacific Railroad, including organizing railroad flagging, UPRR Contractor's Right of Entry, requesting construction meetings with UPRR, securing UPRR utility investigations and markings, providing training to staff and contractor to enter and operate on UPRR right of way, attend construction meetings regarding railroad requirements, and other related items as it pertains to construction within Union Pacific Railroad right of way.

On Track Solutions, LLC previously performed these construction support services on Santa Claus Lane Streetscape Improvements Phase 1A project, the Wallace Avenue Coastal Access Improvements Project, and assisted the County on additional coordination tasks during the design and right of way phases on both of these projects.

### **Background:**

The contract with Toro Enterprises, Inc. to construct the Santa Claus Lane Streetscape and Coastal Access Improvements Project – Phase 2, County Project 720864 was awarded by the Board on June 23, 2026, and construction is anticipated to begin in late summer 2026, continuing through summer 2027.

### **Performance Measure:**

Under this Agreement, On Track Solutions, Inc. will support the County's construction administration staff, to ensure that all construction activities in UPRR right of way is conducted in compliance with UPRR requirements and assist in mitigation issues before they become major impacts to the construction schedule.

### **Contract Renewals:**

On Track Solutions, Inc. is currently assisting the County on the Wallace Ave Summerland Coastal Access Improvements Project, which is constructing a similar pedestrian at-grade crossing into Lookout Park. On Track Solutions, Inc. also provided similar services on Santa Claus Lane Streetscape Improvements Phase 1A Project, which is the preceding phase to the current project entering construction. On Track Solutions, Inc. is a small firm, specializing in assisting local government agencies and owners in adhering to UPRR requirements for performing work in UPRR right of way.

This construction support contract with On Track Solutions was procured as a sole source, with a direct solicitation issued to the firm for a proposal. They are the firm that was involved with the design phase of UPRR coordination, and they are intimately familiar with this complex project. UPRR construction support is a highly specialized service, and few consultants possess the necessary qualifications and experience to perform this work. On Track Solutions initially supported the SCL project through SBCAG, after which the District established direct contracts with the firm to continue essential construction coordination activities. The firm is currently providing these same services for the Wallace Avenue Project and previously performed them for SCL Phase 1A. Given the significant level of UPRR coordination required for this project, a dedicated construction support contract is necessary, and On Track Solutions is uniquely positioned to fulfill these requirements.

On Track will be used only as necessary for their specific expertise and they will only bill the County at the hourly rate in their contract for actual hours expended. The expected outcomes will be to deliver the necessary scheduling and coordination of work with UPRR which is critical to the successful outcome of the project.

### **Fiscal and Facilities Impacts:**

Budgeted: Yes, costs associated with this project have been included in the FY 2026-27 budget. This project is budgeted in Fund FD-0017, Program PG-0542830, Cost Center CC-54210, Project PRJ-00782 (720864) and Spend Category SC-7460.

**Fiscal Analysis:**

Funding Source	FY 26/27	FY 27/28	Total
State – Interregional Transportation Improvement Program (ITIP) funds	\$90,000.00	\$30,451.60	\$120,451.60
<b>Total</b>	<b>\$90,000.00</b>	<b>\$30,451.60</b>	<b>\$120,451.60</b>

The total cost for the contract is \$120,451.60, which includes the base contract amount of \$109,501.60 and the 10% contingency amount of \$10,950.00.

**Special Instructions:**

Please email the following to Emily Ferguson at [ekferguson@countyofsb.org](mailto:ekferguson@countyofsb.org).

- A Minute Order approving these Board recommended actions.
- Executed contract.

**Attachments:**

**Attachment A** – 720864 Contract – CE – On Track Solutions, LLC (Signature Required)

**Contact Information:**

Christian Doolittle, Engineering Manager II, [cdoolit@countyofsb.org](mailto:cdoolit@countyofsb.org)